



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

PULBOROUGH PARISH COUNCIL  
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## MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD IN THE ROTHER HALL AT THE VILLAGE HALL ON THURSDAY 4<sup>TH</sup> NOVEMBER 2021

**PRESENT:** Cllrs Kipp (Chairman – arrived at min. no. 69), Ellis-Brown, Esdaile, Hare, Henly, Hunt, Lawson and Trembling.

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk)

*The meeting opened at 7.30pm*

Cllr. Kipp had advised that she would be late arriving to the meeting, so Members **AGREED** that, as Vice-Chairman, Cllr. Trembling step in to chair the meeting.

### 65. APOLOGIES FOR ABSENCE

Apologies for absence were received and reasons approved from Cllr. Kay.

### 66. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

Cllrs Hunt & Trembling declared a personal interest in Agenda item 5, planning application DC/21/2252, as the applicant is known to them.

There were no changes to the Register of Interests.

### 67. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

### 68. MINUTES

The Committee **RESOLVED** to approve the Minutes of the Meetings held on 7<sup>th</sup> October 2021 as a true and accurate record of the proceedings and the Chairman signed the minutes.

There was no Clerk's report.

Cllr. Kipp arrived and resumed as Chairman.

### 69. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

### 70. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting.

**71. MILLENNIUM CLOCK ON LOWER ST, PULBOROUGH**

Cllr Hunt reported WSCC do not have a hoist that they can rent, so suggested a cherry picker. The Stakeholder & Partnership Lead at WSCC is looking into this and Cllr. Hunt will report back.

**72. A29 AREA BETWEEN CHURCH HILL AND SWAN BRIDGE**

Cllr. Kipp advised that an email had only just been sent to Coldwaltham Parish Council and one Cllr had responded and was interested in meeting up with the Parish Council, but as this is only one response, Cllr. Kipp will wait for other replies as well and report back. It was also suggested that Bury Parish Council may also be interested in this matter.

**73. CORRESPONDENCE****HDC**

- Notification of essential maintenance to IT systems, causing delay to the sending out of weekly lists and compliance cases.
- Email 04.10.21 – monthly Planning Compliance Team Statistics - *(Copied to C'ttee)*.
- Compliance Cases 27/09/2021 and 03/10/2021 - *(Copied to C'ttee)*.
- Compliance Cases 11/10/2021 and 17/10/2021 - *(Copied to C'ttee)*.
- Notification from Planning Compliance Officer of alleged stationing of mobile home within residential curtilage

**Flooding Under Railway Bridge**

- Various communications regarding mud and flooding issues under the railway bridge on Station Road. *(Copied to C'ttee)*.

**74. PAYMENTS**

The following payments were approved and signed by two authorised signatories:

	£
National Westminster Bank	£22.25
National Westminster Bank	£28.55
National Westminster Bank	£29.90
HDC	£49.60
HDC	£39.90
Festive Illuminations Ltd	£3,410.00
Wightman & Parrish	£14.22
Kent County Council	£132.30
WSCC	£286.42
Mrs H Knight	£17.00
WSCC	£8,736.80
Rabbit Group	£432.00
Burgess & Randall Ltd	£26.30

***The meeting closed at 8.38pm***

.....Chairman

.....Date

## Appendix 1

**Recommendations of the Planning & Services Committee meeting held on  
Thursday 4th November 2021**

**DC/21/1631 – Land at Grid Reference 506411 119161, Broomers Hill Lane, Pulborough, West Sussex**

Construction of an irrigation storage reservoir using existing soil through “cut and fill”.

**Objection –**

- The site should be subject to an archaeological site investigation, noting that the applicant has already commenced work on site.
- An ecological survey should be carried out.
- If planning application is approved by HDC, should the applicant wish to abstract a higher level than 20 cubic metres/day a licence should be obtained.
- The bund is inadequate due to flooding issues, of which HDC are aware.
- The water neutrality calculations appear incorrect.

The Council requests that this application is taken to HDC Committee for decision:

**DC/21/0728 – Stane Farm, Stane Street, Codmore Hill, Pulborough, West Sussex**

Extension to existing yard for storage of skips in connection with adjoining scrap yard, and area for outside storage and the siting of containers for self storage. **Objection – contravenes policy 33 of the HDPF, noise & light pollution. Members commented that this is industrial activity in a rural area.**

Members also noted that an acoustic report has been added to the application since June 2021, but this is not in relation to the application, but a separate enforcement matter.

**DC/21/2305 - 2 Blakes Cottages Stane Street North Heath Pulborough West Sussex**

Erection of a two storey side extension, part two storey and part single storey rear extension and oak framed porch canopy. **No objection.**

**DC/21/2252 – Old Rectory, Old Rectory Lane, Pulborough, West Sussex**

Erection of a detached garden pavilion with external deck and balustrading, pickleball court and swimming pond (Householder Application). **No objection.**

**DC/21/2235 - Marsh House, The Street, Nutbourne, Pulborough**

Erection of a single storey rear extension. Creation of 2no dormers and installation of 1no rooflight to rear. Conversion of part of garage to habitable living space with associated alterations and landscaping works. **No objection.**

**DC/21/2244 - Laurel Cottage, Stall House Lane, North Heath, Pulborough**

Removal of existing window and blocking up of opening with stonework and removal of a door and windows and replacement with a set of double doors to the south elevation. Removal of existing window and installation of double doors to the east elevation. (Listed Building Consent). **Objection – not enough information in the application and this would be a detriment to a listed building.**

**Trees**

**DC/21/2272 – 51 Glebelands, Pulborough, West Sussex**

Surgery to x 1 Silver Birch. **No objection.**

**DC/21/2214 – 44 Glebelands, Pulborough, West Sussex**

Fell 1 x Silver Birch, Surgery to 1 x Sycamore, 1 x Silver Birch and 1 x Apple. **No objection, but please consider replacing the felled tree.**

**DC/21/2181 – Land to Rear of Waterside House, 17 Lower Street, Pulborough**

Fell a group of Ash (works to trees in conservation area). **No objection.**

**DC/21/2200 – Ebsworth Cottage, The Street, Nutbourne, Pulborough, West Sussex**

Fell 1 x dwarf Chestnut (works to trees in conservation area). **Objection.**

**DC/21/2070 – 35 Lower Street, Pulborough, West Sussex**

Fell 1 x Holly, Surgery to 1 x Alder, 1 x Weeping Willow, 2 x Willow, 1 x Hawthorn and 4 x Oak.

**No objection, but please consider replacing the felled Holly.**

**DC/21/2103 – Old Rectory, Old Rectory Lane, Pulborough, West Sussex**

Surgery to 1 x Beech and 1 x Sycamore. **No objection.**