

**To: All Members**

You are hereby summoned to attend the following meeting for the transaction of the business stated in the agenda below.

**Full Council Committee Meeting  
to be held on Monday 23<sup>rd</sup> March 2026 at 6:00pm  
held at the United Reformed Church, 82 Lower Street,  
Pulborough, RH20 2DW.**

Members of the public and press are welcome to attend this meeting and may speak during the public adjournment at the discretion of the Chairman and in accordance with standing order 1 e-g. Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

The law allows the public proceedings of council meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Oliver Last  
Clerk to the Council  
17<sup>th</sup> March 2026

**AGENDA**

**FC0106. Apologies for Absence**

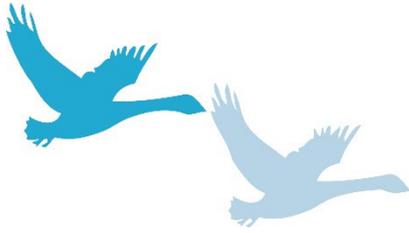
To receive apologies for absence

**FC0107. Declarations of interest**

To receive any declarations of interest as defined under the Localism Act 2011.

**FC0108. Public forum and questions**

Public forum and questions Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. Public participation shall not exceed 15 minutes and a member of the public shall not speak for more than



three minutes. During discussions of sensitive or confidential matters, the public will still be excluded.

**FC0109. Minutes of the Council meeting held on 26<sup>th</sup> January 2026**

To approve the minutes of the council meeting held on [26th January 2026](#) as a true and accurate record of the meeting.

**FC0110. Reports**

To receive a report from:

- i. Chair's update
- ii. Horsham District Council
- iii. West Sussex County Council
- iv. Pulborough and District Community Care Association
- v. Pulborough Community Partnership
- vi. Nutbourne Residents Association
- vii. Neighbourhood Warden and Community Engagement Update

**FC0111. Committee Reports**

To receive a report from the Committees

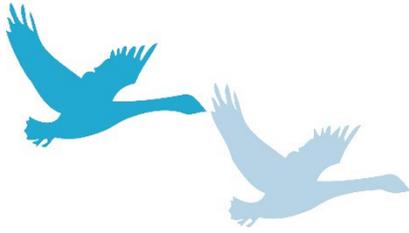
- i. Planning Committee
- ii. Finance and Policy Committee
- iii. Recreation and Open Spaces Committee

**FC0112. Working Group**

- i. Local Plan Referendum
- ii. Pavilion Redevelopment Working Group
- iii. Youth programme initiative.
- iv. Transport and Infrastructure Update
- v. Pulborough CLT

**FC0113. HDC District Community Governance Review**

To receive a report from the Clerk about the upcoming community governance review



**FC0114. EMR**

To discuss the EMR and projects for the coming financial year.

**FC0115. Office Move Update**

To receive an update from the Clerk

**FC0116. Email spoofing and safety update**

To [review](#) the recent email [spoofing](#) that has taken place in the parish

**FC0117. Staffing update**

- i. Community Engagement Officer interviews update and next steps
- ii. Temporary Social Media and Website assistant – Update
- iii. Grass cutting contract tender – Update form Finance committee
- iv. Environment and Maintenance Officer

**FC0118. 2026/27 Meeting Schedule**

- i. To receive the meeting schedule for 2026/27
- ii. Annual Parish Meeting- To discuss options for the upcoming Annual Council Meeting

**FC0119. Finance**

To receive and note the following reports

- i. Detailed [Income & Expenditure](#)
- ii. Payment approval  
(Details to be circulated to members at the meeting)