



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held in the Rother Hall at Pulborough Village Hall on **Thursday, 17th February 2022 at 7.30pm.**

**Heather Knight
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

Dated: 10th February 2022

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the online Council Meeting held 21st January 2021 (*attached*) and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning and Services Committee**
To receive the Minutes of the Meetings held on 25th November 2021, 6th January and 3rd February 2022 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meetings.
 - 4.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Meeting held on 13th January 2022 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.
 - 4.3 Finance and Policy Committee**
To receive the Minutes of the online Meeting held on 27th January 2022 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.
The Minutes include:-
 - Recommendation to adopt the Council's Risk Register (as updated by the committee)
 - Recommendation to adopt the amended Code of Conduct (as amended by HDC/LGA)

- 5. Adjournment for public speaking:-**
The Chairman will invite those residents who have given formal notice to speak once only in respect of:
 - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
 - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.
- 6. District and County Reports**
To receive reports from the District and County Councillors.
- 7. DC/21/2129 Brookfields Footpaths Planning Application**
To consider HDC proposal that the Council withdraw its request for committee call-in on this application if the works comprising retrospective permission for the stepped footway (part b) is removed and forms a new separate application, thus enabling progression of missing footpaths and dropped kerbs along Sinclair Drive (part a). *(Copied to Council)*.
- 8. A29 Stakeholder Group Meeting**
To note Notes from the steering group A29 Stakeholder Group meeting of 24th January 2022. *(Copied to Council)*
- 9. Committee Appointments**
To approve appointment of Cllr Ellis-Brown to the Recreation & Open Spaces Committee and Cllr Davies to the Planning & Services Committee.
- 10. Sports Pavilion Rebuild / Refurbishment Project**
Update, if available, on progression of full planning application.
- 11. Neighbourhood Wardens**
To note formal appointment of Pulborough Neighbourhood Wardens
- 12. Code of Conduct – Amended**
To approve adoption of the new model new Code of Conduct, as recommended by the Finance & Policy Committee, and Horsham District Council, following recent amendment by the LGA *(attached)*.
- 13. Pulborough Neighbourhood Plan – Progress Update**
Verbal update, if available, on progression to Referendum.
- 14. Age UK Partnership Meeting**
To consider appointing a representative to attend either the morning or afternoon session following invitation from Age UK West Sussex, Brighton & Hove for a parish council representative to meet them on Friday 18th March 2022 *(Copied to Council)*.
- 15. Annual Parish Meeting**
To consider preparations and agenda items for the annual meeting of electors on 12th May 2022
- 16. Representatives on Outside Bodies**
To receive brief reports from Members representing the Council on other organisations.
- 17. Correspondence**
To note items of correspondence as per list circulated. *(Copied to Council)*.
- 18. Chairman's Announcements and Urgent Matters**
- 19. Payments**
To approve the payments list for signing. *(Details to be circulated prior to meeting)*