



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

PULBOROUGH PARISH COUNCIL  
Swan View, Lower Street  
Pulborough  
West Sussex RH20 2BF  
Telephone: 01798 873532  
Email: clerk@pulboroughparishcouncil.gov.uk

## **MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 6<sup>th</sup> DECEMBER 2018 AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Wallace (Vice Chairman), C Esdaile, Henly, Kay, Kipp, Queded & Trembling.

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk)

*The meeting opened at 7.30pm*

In the absence of the Chairman, Cllr. Tilbrook, the Vice Chairman, Cllr Wallace, chaired the meeting.

### **88. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs. J Esdaile, Lawson & Tilbrook.

### **89. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

There were no declarations of interest.

There were no changes to Register of Interests.

### **90. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 1st November 2018 and the Chairman duly signed them.

#### **Clerk's Report**

From P&S meeting on 01.11.18

#### **Min No. 80 – Electrical Vehicle Charging in Pulborough**

Tesco replied to the Parish Office to say they would have to ask their Head Office if there are any future plans to have electric charging points on their premises. Sainsburys have not replied.

#### **Min No. 82 – Items for Next P&S Agenda**

The item of 'Community Highway Scheme for Lower St' has not been added to this evening's agenda as the Highways Manager is not attending the meeting. The Highways Manager advised that WSCC are looking again at how they process Community Highway Schemes and where bigger schemes, like Lower St, are likely to sit within the delivery mechanisms. A meeting will be scheduled in the New Year, which the Deputy Clerk is following up. All of this correspondence has been copied under 'Correspondence'.

**91. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no public speakers.

**92. PLANNING APPLICATIONS**

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

**93. PLANNING APPLICATIONS DECISIONS**

Members received details of planning decisions and enforcements since the last meeting.

It was noted that the Anchorage and the Willowmead applications have now been approved. Members commented that it would be beneficial if there was a common access through the Willowmead development to the Anchorage. Cllr. Quedstedt will speak with Willowmead to suggest they speak with the Anchorage developers to consider this matter.

**94. SEWERAGE & DRAINAGE**

Cllr. Wallace advised that Cllr. Tilbrook would like Members to note any sewerage and drainage issues, especially along the A29, around Tesco's & Spiro Close, between now and the next P&S meeting on 03.01.19, so they can be reported at that January meeting. Photographs of any problems would be beneficial.

**95. POTENTIAL REVIEW OF THE VILLAGE TRANSPORT PLAN (VTP)**

At the Full Council meeting on 22.11.18, Members were updated on a meeting between Pulborough Parish Council (PPC) and WSCC regarding potential Government plans to categorize the A29 as a major road network (MRN). It was noted at this meeting that the change to an MRN is not an upgraded status but a new category recognising already established principle routes, which the Government is directing funds towards. Cllr. Quedstedt added that it is noted that the A29 has a lot of traffic on it and WSCC will look at conducting a feasibility study to ensure the A29 is safe as a MRN. Cllr. Kipp advised that a feasibility study has been carried out on the A283 in Washington and Petworth, which showed the A283 in these areas was unsafe. As the A283 crosses through Swan Corner, this feasibility study could be used as part of the discussions. Cllr. Kipp will send a copy to the Parish Office.

At the meeting PPC agreed that its transport plan would need to be reviewed and brought to WSCC's attention as part of ongoing working together to identify projects. With this in mind, Cllr. Tilbrook would like Members to initially note any issues, to form part of the discussions with WSCC, as follows:

**95.1 Pedestrian Safety Issues on the A29**

Members noted the following:

- Any HGV through Pulborough automatically makes it unsafe for pedestrians as there is no by-pass in Pulborough. It was noted that there is one recorded fatality at Swan Corner.
- The pavements are very narrow from Swan Corner up Church Hill and along Pidgeon Gate Bridge.
- The A29 by the Corn Store has a blind corner if a pedestrian is crossing there, you are unable to see traffic turning south.
- The lack of a new pedestrian footbridge across Pidgeon Gate Bridge is an issue, there are S106 funds available for this, but WSCC have not progressed this project.

**95.2 Pedestrian and Vehicle Safety Around the Pinch Points on the A29, i.e. Swan Corner, Church Hill and Pidgeon Gate Bridge**

Members noted the following:

- The road is very narrow at the top of Church Hill, HGV's often clip their wing mirrors.
- The space around Swan Corner is too tight to turn safely.
- Swan Corner & Church Hill are in a conservation area and there are many old houses in close proximity to the road.
- A weight restriction is needed on the A29, especially on Swan Bridge.
- When there were temporary traffic lights around Pidgeon Gate Bridge, during the works on the Highfield development, there was a notice advising that HGV's should not wait on the bridge, now there are permanent traffic lights, there is no sign, why is this not a safety issue now??

**96. SHELAA 2018 HOUSING REPORT: PULBOROUGH**

Members received the above named report to fact check and noted the following:

- SA – 087 – West Glebe, Church Place – Pulborough's Neighbourhood Plan has identified this as an open green space.
- The maps in general are ok, but not completely accurate.
- SA - 588 – Land off Glebelands – This maybe identified in Pulborough's Neighbourhood Plan as a Community Land Trust.

It was **RESOLVED** to report these notes to HDC accordingly.

**97. CORRESPONDENCE**

**HDC**

Extract of minutes from the Planning Committee regarding DC/18/1431 - The Anchorage, Coombelands Lane, Pulborough. Copied to Committee.

**WSSC**

- Public Notice entitled 'The Stopping up of Highways (South East) (No. 48) Order 2018' authorising the stopping up of two part-widths of Stopham Rd, comprising highway verge at Pulborough in the District of Horsham. Already copied to Councillors.
- Email correspondence with the Highways Manager regarding a meeting to discuss how a 'Community Highway Scheme' is taken forward regarding improvement in Lower St. Copied to Committee.

**SDNP**

Notification that the project (broadband provision) put forward for CIL spending was not successful. Copied to Committee.

**Neighbourhood Wardens**

Notification that the volunteer litter pickers for Pulborough have received all their equipment from HDC and confirmation that the volunteers will not overlap where the Parish Council's litter picker works.

**Residents / Associations**

- Correspondence regarding planning application DC/17/2564 - Oak Tree View and Lane Top Nutbourne Road Pulborough. Copied to Committee.

- Correspondence regarding a residents parking scheme in Arun Prospect. Copied to Committee.
- Notification of objection to planning application DC/18/2340, Middle Barn Farm, Coombelands Lane, Pulborough. Copied to Committee.
- Email correspondence regarding Traffic Regulation Order application for Swan Bridge, Pulborough. Copied to Committee.

**Publications**

West Sussex Rail Users Association newsletter - November 18.

**98. ITEMS FOR NEXT P&S AGENDA**

There were no items for the next agenda.

**99. PAYMENTS**

The following payments were approved and cheques were signed:-

CCLA Deposit Fund ( <b>Form to Sign</b> )	6.44
Burgess & Randall Ltd	162.95
Pulborough Social Centre ( <b>Form to Sign</b> )	48.75
Pulborough Social Centre	105.95
Paul a'Barrow Tree Services	972.00
St Marys Primary PTA	600.00
Age UK Horsham District	200.00
Pulborough & District Community Care Ass	1000.00
PDDCS	1000.00
Community Minibus Ass (West Sussex)	400.00
The PCC of Pulborough	500.00
Victim Support Sussex	150.00
Pulborough Cricket Club	100.00
Pulborough Bowling Club	100.00
Mary How Trust	150.00
Pulborough Football Club	100.00
Pulborough Social Centre	200.00
Liaise @ Frontline	150.00
Pulborough CLT	100.00
4sight Vision Support	200.00
Bank Charges	29.45

***The meeting closed at 8.29pm***

.....Chairman

.....Date

**Appendix 1**

**Recommendations of the Planning & Services Committee meeting held on  
Thursday, 6<sup>th</sup> December 2018**

**PLANNING APPLICATIONS**

**DC/18/2010 - Unit 10 Station Approach Industrial Estate Station Road Pulborough**

Retention of A1 retail showroom and part change of use of Unit 10 to form separate B8 use with shared ancillary office accommodation. Amended Description. **No objection.**

**S106/18/0019 - Cala Homes Development Stane Street Codmore Hill**

Discharge schedule 2 (part 2) of the S106 for DC/15/1084 in relation to the required Public Art provision. **No objection.**

**DC/18/2461 - Land East of Beedings Cottage Beedings Cottage Gay Street Lane  
North Heath**

Erection of a two storey detached dwelling house, single storey detached garage and associated access onto Gay Street Lane. **Objection, on the grounds of over development and would be contrary to policies 25,32 and 33 of the Horsham District Planning Framework (2015).**