



PULBOROUGH PARISH COUNCIL

Working together for a better future

PULBOROUGH PARISH COUNCIL
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MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 8th August 2019 AT THE SPORTS PAVILION

PRESENT: Cllrs Esdaile (Vice Chairman), Hare, Henly, Kay, Kipp & Queded.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) & 0 members of the public.

In the absence of the Chairman, the Vice Chairman, Cllr. Esdaile chaired the meeting.

The meeting opened at 7.30pm

33. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr. Trembling.

34. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest.

There were no changes to Register of Interests.

35. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 4th & 18th July 2019 and the Chairman duly signed them.

Clerk's Report

There was no Clerk's report.

36. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

37. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

38. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting.

39. CONSIDERATIONS FOR A COMMUNITY HIGHWAY SCHEME (CHS) FOR LOWER ST, PULBOROUGH

Members received a response from WSCC regarding proposed plans for improvements in Lower St, which said that WSCC do not have internal resource available to draw up proposed plans. After some discussion, Members **RESOLVED** to use the description text in WSCC's email for proposals 2 & 3 for a consultation letter instead of drawn plans. Cllr. Kipp will draft an introduction to the letter, which will be emailed to Members for their approval before being displayed/sent to the following:

Noticeboards
 Social Media
 Lower St residents & businesses
 Primary school for inclusion in their parent correspondence/website
 Pulborough Pre-school
 Barnhouse Lane residents
 Sussex Local
 Library

Members **AGREED** to a six week consultation period and Cllrs. Kipp, Quedsted & Esdaile will help with delivery of the letter.

40. PROPOSED TRAFFIC REGULATION ORDER (TRO) APPLICATION TO EXTEND THE DOUBLE YELLOW LINE IN BROOKS WAY, PULBOROUGH

Members received responses from the public consultation regarding the above and noted that out of 100 letters sent out and posts on social media, there were 24 responses – 10 objections and 14 in support. After some discussion, Members **AGREED** that the numbers of people in support was insufficient to submit a TRO application and so will not be taking this project any further forward.

41. HDC DRAFT STATEMENT OF COMMUNITY INVOLVEMENT 2019

Members received consultation notification from HDC Strategic Planning of how the community will be involved in the preparation of their policies and guidelines, including those related to planning and development. Members **AGREED** that no comments will be submitted, but noted that this information was a useful reference for Neighbourhood Plans.

42. CORRESPONDENCE

HDC

- Notification of street naming & numbering in Pulborough. Copied to Committee.
- Parish Council Planning Training – Responses to feedback. Copied to Committee.

SDNPA

Notification that the SDNPA unanimously voted to formally adopt the South Downs Local Plan. The plan can be viewed at <http://www.southdowns.go.uk/localplan>.

Residents

- Correspondence with Arun Prospect resident and the Parish Office regarding Road Safety Audits. Copied to Committee.
- Correspondence with resident requesting a zebra/pedestrian crossing on the A29. Copied to Committee.

PCP

Letter of support for resident's proposal for pedestrian crossing on the A29 (Copied to Committee)

43. ITEMS FOR NEXT P&S AGENDA

There were no items for the next agenda.

44. PAYMENTS

The following payments were approved: -

Mrs E Henly	36.00
Mr R Quested	33.00
Mr B Richards	15.90
Sussex Land Services	330.00
Travis Perkins	7.39
Derek Paxton	35.00
ABA (Construction) Ltd	9151.80
WSCC	8858.45
Mr F Bushby	70.20
National Westminster	5.00

The meeting closed at 8.15pm

.....Chairman

.....Date

Appendix 1

**Recommendations of the Planning & Services Committee meeting held on
Thursday, 8th August 2019**

DC/19/0529 - Wardens Flat Riverside Court Station Road Pulborough

Change of use of managers/wardens accommodation to retirement dwelling. **No objection.**

DC/19/1425 - 84 Lower Street Pulborough

Installation of solar panels and rear roof light. **Objection – out of keeping with the area, which is adjacent to the conservation area and there will be loss of privacy for neighbouring properties.**

DC/19/1432 - 6 Lyntons Pulborough

Retrospective application for the erection of a rear conservatory. **No objection.**

DC/19/1447 - 113D Lower Street Pulborough

Installation of a rear dormer. **No objection.**

DC/19/1454 - 1 The Moat, Pulborough

Erection of a two storey side extension and single storey front extensions. **No objection.**

DC/19/1453 – 33 Glebelands, Pulborough

Erection of a part two storey, part single storey side extension. **No objection.**

DC/19/1314 – 46 London Road, Pulborough, West Sussex RH20 1AS

Variation of Condition 1 on previously permitted application DC/18/1759 (Reserved matters application for the erection of one detached two storey house following approval of outline application DC/14/2284, relating to layout, scale, appearance, access and landscaping.) Amendments sought to siting of approved dwelling, arrangement of fenestrations, size of recessed entrance porch and drainage arrangements together with installation of flue. **No objection.**

DC/19/1154 – 1 Collingwood, Pulborough, West Sussex RH20 2JE

Removal of existing boundary hedge and erection of a fence. **No objection.**

DC/19/1556 – Land to the Rear of Minto, Stane Street, Codmore Hill, Pulborough

Amendment to design approved under DC/19/0120, one new dwelling, garage and associated works. **No objection.**