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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 12th DECEMBER 2019
AT THE SPORTS PAVILION**

PRESENT: Cllrs Henly (Chairman), Court, Hare & Lawson

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk), Mr M Woolgar (Cricket Club) & Ms B Berry, Mrs. J Hooper, Ms A Hayes (Stoolball Club – left after min no. 60)

The meeting opened at 7.48pm

56. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. Clarke & Harvey.

57. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

All members declared a non-pecuniary interest in agenda item 6, Nutbourne Common Recreation Ground (NCRG) as the Council is the Trustee of the ground.

There were no changes to Register of Interests.

58. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 10th October 2019 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report

From the meeting held on 10.10.19

Min No. 47 – Tractor Shed

The Deputy Clerk advised that she was unable to source a 50l dehumidifier with a timer within the budget given, so purchased a 20l one with a timer after receiving advice that a 20l dehumidifier would be suitable for the size of the tractor shed. The dehumidifier will be trialled and reported on at a future meeting. *Members advised that it maybe useful to collate the figures for the amount of water collected over a certain period of time.*

Additional Update

As reported at the Full Council meeting on 28th November 2019, the S&SC were enquiring about an insurance claim for internal contents due to flood damage. The Parish Council's insurance company have advised that tenant's contents are not covered under the Parish Council's insurance policy and suggested that the S&SC pursue a claim for their contents with their own insurers. The Deputy Clerk advised the S&SC of this.

The S&SC then asked if they could make a claim for repairs they carried out to a drainpipe which was believed to have caused the flooding and also for the Parish Council to pay for additional down pipes to ease the flow of rainfall from an existing down pipe. The Deputy Clerk has requested a copy invoice with detailed works for the repair to the drainpipe and a quotation for additional down pipes for the R&OS Committee to consider, but to date, have not heard back from them.

59. PUBLIC SPEAKING

There were no public speakers.

60. CRICKET CLUB & STOOLBALL CLUB

The Chairman invited the representatives from the Cricket Club & Stoolball Club to join this part of the meeting. Members received a request from the Cricket Club to consider that the Stoolball Club play on an alternative pitch. Members also received a response from the Stoolball Club and copies of minutes detailing when this was previously discussed in 2014 & 2016. The Deputy Clerk will provide all relevant copies to all parties.

It was noted that the Stoolball Club do not play on the cricket pitch, but on the cricket outfield and if the Cricket Club have the covers on, the Stoolball Club need to remove them for their matches.

The Stoolball Club said it would be a huge inconvenience for them to move pitches and advised that their footwear is not studded and they do not play when it is wet, so there is no reason for the cricket outfield or pitch to get damaged and there is no previous evidence that the Stoolball Club have damaged it. The Cricket Club advised that on previous occasions, the covers have not been put back correctly and so water has seeped through them. After further discussion between the two clubs, it was agreed that instead of moving pitches, the following will be taken back to the Cricket Club for them to consider:

- The Cricket Club will provide a lesson to the Stoolball Club on how to put the covers back.
- A member of the Cricket Club should check that the covers are put back correctly by the Stoolball Club – the Stoolball Club pointed out that there were only 2 occasions this season when the covers were on.

Mr Woolgar will report back to the Committee after their Cricket Club meeting – the Stoolball Club requested that if the Cricket Club did not agree with the above proposals, that they come up with a compromise plan.

Members stated that they wanted all clubs to be able to play on the recreation ground and it was suggested that if an issue arises in future, that the clubs liaise with each other straight away, rather than bringing it up at a later date.

Finally, the Stoolball Club agreed to send their fixture list to Mr Woolgar as well as the person that it is currently sent to.

61. NUTBOURNE COMMON RECREATION GROUND (NCRG)

Members received recommendations for some follow up work suggested by the SDNPA for NCRG:

- Felling two small oaks at the southern end of the common (the leaves that they drop and shade they cast is supressing the heather in this area).
- Continuing with the ongoing maintenance of bramble control and small birch pulling.

Members **RESOLVED** to agree with these suggestions and the Deputy Clerk will arrange a mutually convenient date between January and March 2020, so that local volunteers can also rake up oak leaves on the clearing at the same time.

62. MOSS & ALGAE REMOVAL

Members received a quotation of £275.00 from Phoenix Property Maintenance for moss & algae removal from Masons Way play park, it was noted that 3 quotations were requested, but only 1 received. Members **RESOLVED** to accept the quotation from Phoenix Property Maintenance totalling £275.00.

63. WORM CONTROL

Worm control is carried out on the cricket outfield annually. The Deputy Clerk contacted PWS Ltd for a quotation and they have advised that they would charge the same as last year, which was £305.00. The Chairman allowed Mr Woolgar to ask a question regarding this item. Mr Woolgar would like the cricket pitch included in the worm control area. The Deputy Clerk will have to clarify if the quoted amount could also include the pitch. If it does, Members **RESOLVED** to accept the quotation from PWS Ltd, totalling £305.00, but if it doesn't, a re-quote will be obtained and brought back to the Committee.

64. SPORTS & SOCIAL CLUB (S&SC) REQUEST

Members received a request from the S&SC to refurbish both sets of toilets in the S&SC.

Members advised any such project would have to wait and reiterated what was stated in the RECAD meeting regarding the sports pavilion rebuild - the steering group are looking at a partial new build, partial refurb and an overarching roof project. Quotations are being obtained to bring all these parts together to ascertain if these elements would be more economical than a complete rebuild. The Parish Council steering group are due to organize a meeting with the Architect shortly and the Parish Council will re-engage with all the clubs when the plan is known. All proposals will need to go through Full Council for approval – the Deputy Clerk will advise the S&SC of this.

65. PLAYGROUND REPAIRS

Members received a quotation of £821.15 + vat from Sutcliff Play for replacement damaged panels on the Sutcliffe Ball Games Wall as noted in the recent playground inspection. Members noted that the quotation did not appear to include installation and so requested that the Deputy Clerk clarify if installation is included and if not obtain quotations accordingly.

66. ADVISORY COMMITTEE ON RECREATION & OPEN SPACES (RECAD)

The Deputy Clerk would like Members to consider cancelling the monthly RECAD meetings. The Deputy Clerk advised that over the last few years, only a very small number of representatives attended each meeting, sometimes with nothing to report and felt it would be beneficial to cancel the monthly RECAD meetings, but have an agenda item on the R&OS agenda, if required, which allows receiving sport clubs reports and any items to consider from the sports clubs. Any change to the current format will need to be forwarded as a recommendation to the Finance & Policy Committee and terms of reference will need to be reviewed for the two committees. Members **AGREED** to this recommendation, but asked if the Deputy Clerk can seek the views from the clubs and if there is no negative response, put to the next available F&P Committee for recommendation.

67. HDC'S REVIEW OF INFORMATION HELD ON PUBLIC OPEN SPACE AND COMMUNITY FACILITIES

Members noted that HDC are undertaking a review of public open spaces and community facilities, which the Parish Office has responded to.

68. ITEMS FOR NEXT R&OS AGENDA

Cllr. Lawson advised that all sides of the boundary fence posts in NCRG are rotten and will need replacing at some point. The Deputy Clerk will obtain quotations and bring back to the next available R&OS Committee, but pointed out that this expenditure has not been budgeted for in the 2020/2021 financial year.

69. CORRESPONDENCE**SDNPA**

- Announcement from The Volunteer Ranger Service & the South Downs National Park Trust of the opening of the Volunteer Conservation Fund 2020. Copied to Committee.
- Pathwatch meeting minutes and WSCC Access Rangers map, Darryl Hobden is still the Access Ranger for Pulborough.
- Draft Management Plan 2020-2025 – approval for final version will be at the SDNPA meeting on 19.12.19. A copy can be obtained from the Parish Office or can be emailed on request.

Sports & Social Club

Minutes of meetings on 24.09.19 & accounts April to September 2019. Copied to Committee.

Bowling Club

Entry form for the Greenkeeper's Annual Men's Invitation Triples on 25.07.20.

Publications

- Wey & Arun Oct & Nov e-newsletter.
- SDNPA Newsletter Oct & Nov 2019.
- Countryside Voice – Winter 19

70. PAYMENTS RESOLVED:

Members approved the following payments, Cllr. Henly duly signed the payments, as one signatory, but the other signatory would sign outside of this meeting as there were no other signatories present: -

Payee	
Studio 5	480.00
Mr F Bushby	31.95
Laker Building & Fencing Supplies Ltd	7.38
National Westminster Bank	24.05
Horsham District Council	59.00
Horsham District Council	26.60

The meeting closed at 8.55pm

.....CHAIRMAN

.....DATE