



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

PULBOROUGH PARISH COUNCIL  
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## **MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 7<sup>th</sup> MARCH 2019 AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Wallace (Vice Chairman), C Esdaile, Henly, Kay, Kipp, Quested & Trembling.

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk) & 2 members of the public.

In the absence of the Chairman, Cllr. Tilbrook, the Vice Chairman, Cllr Wallace, chaired the meeting.

*The meeting opened at 7.30pm*

### **132. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs. Tilbrook & Lawson.

### **133. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

There were no declarations of interest.

There were no changes to Register of Interests.

### **134. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 7<sup>th</sup> & 21st February 2019 and the Chairman duly signed them.

#### **Clerk's Report**

There was no Clerk's report.

### **135. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no public speakers.

### **136. PLANNING APPLICATIONS**

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

**137. PLANNING APPLICATIONS DECISIONS**

Members received details of planning decisions and enforcements since the last meeting.

**138. SOUTH DOWNS LOCAL PLAN EXAMINATION: MAIN MODIFICATIONS CONSULTATION**

Members received the web link to view the consultation prior to the meeting. Cllr. Quested advised that the Neighbourhood Plan Steering Group will look at this consultation at their next meeting, so no comments will be made by the Parish Council at this time.

**139. PROPOSED TRAFFIC REGULATION ORDER (TRO) APPLICATION TO EXTEND THE DOUBLE YELLOW LINES IN BROOKS WAY, PULBOROUGH**

Members received guidance from WSCC regarding public consultation for a TRO application, along with a draft consultation letter to be sent out to residents and businesses. Members **AGREED** to the draft letter, with the addition of adding a line regarding holding contact details on file until the consultation is finalised, in accordance with GDPR.

Members **RESOLVED** to issue the letter to all residents and businesses in Brooks Way, Swan View and Lower Street. Cllrs. Quested, Wallace & Kipp kindly volunteered to help with hand delivering the letters. The letter will also be posted on social media, PPC's website, the Parish Bulletin and Sussex Local.

The Deputy Clerk advised that in accordance with advice from SSALC, caution should be taken if public consultations take place during the 'Purdah' period before elections. With this in mind, Members **RESOLVED** to postpone the consultation until after election day.

**140. MEETING WITH WSCC HIGHWAYS MANAGER RE FURTHER IMPROVEMENT ON LOWER ST FOLLOWING A RECENTLY REFUSED TRO APPLICATION BY CLLR KIPP**

Cllrs. Kipp & Quested met with the WSCC Highways Manager and advised Members as follows:

WSCC acknowledged that some of the previously agreed works on Lower St were not carried out due to budget constraints, but a line should be drawn under that project. However, the meeting went well and the Highways Manager does want to work with the Parish Council to try and resolve some of the safety issues on Lower St, with the possible use of S106 funding.

A couple of the ideas are to moving the pedestrian crossing and widen the footpath outside the tea rooms, which would require the need to have a priority give way on the road. The Highways Manager will draw up some designs and proposals and come back to Cllrs. Kipp & Quested. Cllr. Quested will chase the Highways Manager for the proposals at the next CLC meeting and report back when appropriate.

**141. CORRESPONDENCE****HDC**

- Notification of new postal addresses in Pulborough. Copied to Committee.
- Notification of appeal for Pythingdean Manor Lodge Cottage, Coombelands Lane – Erection of a first floor front extension to north elevation including window alterations to existing dwelling.
- Notification that HDC will be backing the annual national litter campaign 'The Great British Spring Clean' between 22.03.19-23.04.19.
- Notification that the draft Storrington, Sullington & Washington Neighbourhood Development Plan underwent Examination at the end of 2018. Copied to Committee.

**Cllr. Kipp**

Email correspondence regarding weight restrictions on 'A' roads. Copied to Committee.

**Chichester District Council (CDC)**

Notification that CDC have adopted the site allocation development plan document 2014-2029 and there now follows a 6 week Judicial Review period until 05.03.19.

**CPRE Sussex**

Notification of a 'no Incinerator 4 Horsham' petition requesting dismissal of the proposed Horsham incinerator appeal.

**Residents**

- Email correspondence regarding a Traffic Regulation Order application and a request for the Parish Council to conduct a Road Safety Audit. Copied to Committee.
- Email correspondence regarding newly installed exterior lighting at Allfrey Platt flats and confirmation that the problems noted will be addressed accordingly.
- Email regarding Parsonsfield Stables. Copied to Committee.
- Email correspondence regarding a 'road safety campaign' and a petition about Lower St speeding. Copied to Committee.

**Newsletters & Press Releases**

- West Sussex Fire & Rescue Service is to move to a joint 999 mobilising system with Surrey Fire & Rescue Service.
- West Sussex Rail Users Association Newsletter – February 2019.
- Legal & General to deliver 2750 multi-tenure Homes in Horsham.

**142. ITEMS FOR NEXT P&S AGENDA**

There were no items for the next agenda.

**143. PAYMENTS**

The following payments were approved: -

Mr F Bushby (already transferred-awaiting receipt)	20.00
Pulborough Social Centre - <b>form to sign</b>	25.00
Fire Risk UK	272.28
Laker Building & Fencing Supplies Ltd	11.99
Mr M Haynes	9.00
Viking	95.03
Burgess & Randall Ltd	257.77
Mrs L Underwood	10.99

***The meeting closed at 8.26pm***

.....Chairman

.....Date

**Appendix 1**

**Recommendations of the Planning & Services Committee meeting held on  
Thursday, 7<sup>th</sup> March 2019**

**PLANNING APPLICATIONS**

**DC/19/0380 - Ransoms Station Road Pulborough**

Variation of condition numbers: 03, 04, 05, 06, 07, 09, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22 and 24 attached to DC/13/0970 (Proposed development to provide 9 x 2-bed flats with ancillary parking following the demolition of existing retail/residential premises) relating to times scales for submission and approval of details. **Objection – there is insufficient information regarding the variation of the conditions and Members objected to the original application.**

Trees

**DC/19/0356 - 12 Chestnut Walk Pulborough**

Surgery 1 x Sweet chestnut, 1 x False acacia. **No objection.**