



PULBOROUGH PARISH COUNCIL

Working together for a better future

PULBOROUGH PARISH COUNCIL
Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD VIRTUALLY USING MICROSOFT TEAMS ON THURSDAY 6th May 2021

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 (“the Regulations”) came into force on 4th April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021.

PRESENT: Cllrs Kipp (Chairman), Ellis-Brown, Esdaile, Hare, Henly, Hunt, Kay, Lawson & Trembling.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk)

The meeting opened at 8.39pm

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest.

There were no changes to Register of Interests.

3. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

4. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 1st & 15th April 2021 as a true and accurate record of the proceedings and the Chairman agreed to sign them outside of the virtual meeting.

Clerk's Report

Additional Update

The Community Highway Scheme submitted for Lower Street did not meet the criteria threshold for progression, therefore it will not proceed.

5. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

6. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting.

7. CORRESPONDENCE

HDC

- Notification that Billingshurst Neighbourhood Plan & Ashington Neighbourhood Plan goes to referendum on 6th May 2021.
- Notification of appeal for DC/20/0636 – Land at Junction of Hill Farm Lane & Stane Street and a letter from ‘Codmore Against Rural Decline’ to HDC . Copied to Committee.
- Compliance cases for 22nd
- - 28th March and 5th – 11th April. Copied to Committee.
- Response from Head of Development & Control to the comments sent from PPC regarding the Development Management (Planning) Service Update. Copied to Committee.
- Notification of reasons for refusal for DC/21/0030 – Brookfields Home Development, Stane Street – ‘Application for the retention of existing footpath and steps within the corridor between adjacent development housing and the A29 Stane Street highway’. Copied to Committee.
- Notification that premises licence LI/21/0007/PREM – The Lantern, 3 Lower Street has been withdrawn and will be resubmitted in due course.

WSSC

- Email regarding the ‘West Sussex Transport plan Review Survey Autumn 2020 – Feedback Summary’. Copied to Committee.
- News Release – ‘New Property Development Initiative Created for West Sussex’. Copied to Committee.
- Information regarding the ‘Soft Sand Review of the Joint Minerals Local Plan – Adoption’. Copied to Committee.

SDNPA

Notification of Parish Workshop on 15.06.21 6pm-8pm via a Zoom meeting.

NALC

Notification of an online event on planning and power on 28th July 2021. Copied to Committee.

Chichester District Council

Timetable agreed for Local Plan review. Copied to Committee.

Councillors

- Article sent by Cllr. Hunt. Copied to Committee.
- Email from Cllr. Kipp to Cllr. Pat Arculus requesting an update on the Willowmead Development. Copied to Committee.

Lane Top, Nutbourne Road

Latest correspondence. Copied to Committee.

Residents

Email correspondence re developments at Stane Farm.

Oxford Brookes Research Questionnaire

Email from a Horsham resident asking people to take part in a questionnaire, looking for insight of Parish Councillors about how they make planning decisions and thoughts on design. *If a Cllr. would like to answer the questionnaire, please let the Deputy Clerk know and a link can be sent.*

8. PAYMENTS

The following payments were approved and would be signed by two signatories outside of the virtual meeting:

Burgess & Randall Ltd	17.23
Natalie Smilie	4.00
Wey & Arun	15.00

The meeting closed at 8.52pm

.....Chairman

.....Date

**Recommendations of the Planning & Services Committee meeting held on
Thursday 6th May 2021**

DC/20/2481– Coppice Hanger, Church Hill, Pulborough

Erection of 4 no. detached dwellings with associated access, parking and landscaping (**amended**).
Objection due to access onto Church Hill and this site is not in Pulborough's Neighbourhood Plan.

DC/21/0647 – Minto, Stane Street, Codmore Hill, Pulborough

Erection of a two storey rear extension and attached side garage. **No objection.**

Trees

DC/21/0733 – 1 Temple Mews, Lower Street, Pulborough

Fell 1 x Douglas Fir, 1 x Lawson Cypress (works to trees in a conservation area). **No objection.**