



PULBOROUGH PARISH COUNCIL
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**MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING
HELD ON THURSDAY 7TH MAY 2015
AT PULBOROUGH SPORTS AND SOCIAL CLUB**

PRESENT: Cllrs J Wallace (Vice Chairman), Kipp, Lawson, Queded, E Wallace, and Esdaile.

IN ATTENDANCE: Lisa Underwood (Assistant Clerk) and 0 members of the public.

The meeting opened at 7.30pm

195. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Clarke, Tilbrook & Mortimer.

196. DECLARATIONS OF INTEREST

Cllr. J Wallace declared a non pecuniary interest in agenda item 7, New Grit Bin at Skeyne Drive.

197. MINUTES

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 2nd April 2015 and 16th April 2015.

Clerk's Report

Item 185- Compass Travel Bus Subsidy Proposals

As Cllr. Tilbrook was unable to attend this meeting, he requested that this item be deferred until June's meeting.

Item 186 - Potholes

As Cllr. Tilbrook was unable to attend this meeting, he requested that this item be deferred until June's meeting.

Item 188 - Correspondence - Resident

Cllr. Tilbrook advised that this item did not need to be put onto this evening's agenda. Cllr. Tilbrook has spoken to the residents and was going to report on his conversation with them, however as Cllr. Tilbrook is absent, he will report on this matter at the next meeting.

Update from meeting on 19th March 2015

Item 176 - DC/14/0683 Land North of Highfield, Stane St, Pulborough

As requested HDC were contacted regarding conditions 26 & 5 of this planning application. A copy of their reply is in 'Correspondence', sent with this agenda.

Update from meeting on 5th March 2015

Item 167- Sewerage & Drainage

Cllr. Tilbrook is still to write back to Southern Water asking for the same information again and provide proof that other parties have received the information required. *Cllr Qusted commented that a draft Neighbourhood Plan will be issued shortly, and Southern Water will be included in the consultation.*

The Parish Office has now received a reply from WSCC regarding drainage complaints in Pulborough and the action taken. Would the Committee like this to be put onto the agenda for June? *(The Committee would like this item to be included on the agenda for June's meeting, and instructed the Assistant Clerk accordingly).* As there are too many reports to copy for each committee member, an electronic copy will be emailed at the same time as the agenda is issued and one paper copy will be kept in the Parish Office, to be viewed as required.

Update from meeting on 4th December 2014

Item 97 – Former Bus Shelter/Store Adjacent to 127 Lower Street

The Assistant Clerk wrote to the residents of 127 Lower Street on 11 November 2014, asking for an update on their discussions with Saxon Weald regarding the ownership of the former bus shelter. The Parish Office has been advised that the negotiations are almost finalised. A resident has also asked the Parish Council if they could fund planting at the site, however this would involve planting on non Parish Council land.

198. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

199. PLANNING APPLICATIONS

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

200. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting. Cllr. Qusted requested that where HDC's decision differs from Pulborough Parish Council's, details are added to the decision summary. The Assistant Clerk was instructed to do so for future summaries. The Committee also requested to see the decision details of DC/14/2756, and instructed the Assistant Clerk to send the Committee a copy of the decision letter.

201. NEW GRIT BIN AT SKEYNE DRIVE

Members received a quotation of £145.00 for a new grit bin, as agreed at the P&S meeting on 4th December 2014, minute no 118. The Committee asked if it was the same size grit bin as the one that is currently in place. The Assistant Clerk advised the quoted one was a 200 litre one, and thought it was a little smaller. Cllr. J Wallace would like the dimensions of the 200 litre one to compare to the one in situ. If the new one is only slightly smaller, members instructed the Assistant Clerk to order the one at £145.00, if not, this matter will be discussed again at the next P&S meeting. Members also queried if the salt from the old one can be used for the new one, and questioned if the Groundsman would empty it. It was noted that when a new grit bin is put in place, it will need to be moved back a little bit, so that it is not over the edge of the road, as it is now.

202. PROPOSED DIVERSION OF PART OF FOOTPATH 2309/1
Members received a proposal and report, from WSCC, for diversion of part of footpath 2309/1 and comments from John Denison regarding the proposal. Members fully support this proposal and instructed the Assistant Clerk to advise WSCC accordingly.

Resolved: The Assistant Clerk to advise WSCC of the Committee's full support.

203. CORRESPONDENCE
South Downs National Park Authority (SDNPA)
Email regarding recent changes to the Authority's Standing Orders in relation to consideration of planning applications within the National Park. Copied to Committee.

Horsham District Council (HDC)
Correspondence to and from HDC re conditions 26 & 5 for planning applications DC/11/0952 & DC/14/0683, Land North of Highfield, following the P&S meeting on 19th March 2015 (see minute 176). Copied to Committee.

West Sussex County Council (WSCC)
Copy presentation of 'The Care Act 2014 - A Workshop for Statutory and Voluntary Partners'.

Protect Our Rural Environment' ('PORE')
Correspondence from PORE regarding Crouchland Biogas Ltd. Copied to Committee.

Resident Correspondence
Summary of sewerage problems at Little Dippers and email confirmation of action taken by Southern Water to prevent the problems re-occurring.

Resident Email
Resident email requesting to speak at a Planning & Services meeting regarding the subject of a 20mph speed limit in Rectory Lane. Does the Committee wish to add this to a P&S agenda? *Previously discussed at the P&S meeting on 5th March 2015, minute no 166-copied to Committee.*

If not the resident has been advised that he may speak at a Full Council meeting, as per agenda item 5b.

Members AGREED that this item could be put on the P&S agenda for June, and instructed the Assistant Clerk to advise the resident accordingly.

204. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA
• **Trees on recreation ground (next available R&OS) (CE)**

205. PAYMENTS

The following payments were approved and cheques were signed.

PAYEE	AMOUNT/£
Pulborough Social Centre	122.50
Southern Water	1351.02
Southern Water	49.58
East Web Ltd	345.60
Newplace Nurseries	240.00
Burgess & Randall Ltd	3.68
Horsham Association of Local Councils	15.00
L Ellis	5.00
GT Maintenance	7598.00
Travis Perkins Trading Company Ltd	75.53
Wightman & Parrish Ltd	56.69
Fire Risk UK Ltd	102.00
Horsham Matters Ltd	774.48
BSW Electrical Services	75.00
West Sussex County Council	4932.79
Exterior Cleaning & Maintenance Ltd	720.00
Horsham District Council	504.00

The meeting closed at 8.40pm

.....Chairman

.....Date

**Recommendations of the Planning & Services Committee meeting held on
Thursday, 7th May 2015**

PLANNING APPLICATIONS

DC/15/0810 - Templemead Coach House 13 Lower Street Pulborough

Erection of a 4 bed detached dwelling with integral garage (renewal of planning permission ref DC/12/0915). **No objection.**

DC/15/0897 & DC/15/0898 - Moons Farmhouse Gay Street Lane North Heath Pulborough

Erection of a three bay single-storey garage with loft space and a single-storey stable block comprising 3 stables, hay store and tack room (Full Planning) & (Listed Building Consent). **No objection.**

DC/15/0700 - Moons Farm, Gay Street Lane North Heath, Pulborough

Erection of a 3 bay garage within the domestic curtilage. **No objection.**

Trees

DC/15/0820 - Vergers Cottage Church Hill Pulborough

Fell 1 x Sycamore tree (Works to Trees in a Conservation Area). **No objection.**

DC/15/0862 - 17 Aston Rise, Pulborough

Surgery to 1x Laurel tree, 1 x Leyland Cypress tree, 1 x Maple tree. **This application has now been withdrawn.**