



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.**

**Any resident wishing to speak on any item set out on this agenda must inform the Parish Clerk no later than 12 noon the day prior to the meeting. The room will have limited attendance capacity due to social distancing, and public admittance to the meeting is not guaranteed.**

You are hereby SUMMONED to a Meeting of Pulborough Parish Council which will be held in the Rother Hall at the Village Hall on **Thursday, 21<sup>st</sup> October 2021 at 7.30pm.**

**Heather Knight  
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF  
Tel: 01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**Dated: 14<sup>th</sup> October 2021**

## **AGENDA**

- 1. Apologies for Absence**  
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**  
To approve the Minutes of the Meeting of the Council held on 16<sup>th</sup> September 2021 (*attached*), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**  
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
  - 4.1 Planning and Services Committee**  
To receive the Minutes of the Meetings held on 15<sup>th</sup> September and 7<sup>th</sup> October 2021 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meetings.  
**Includes recommendation that Council approve the quotation from Festive Lighting of £3,500 (no VAT) to supply and instal Christmas trees in Lower Street (Min. 60 refers).**
  - 4.2 Recreation and Open Spaces Committee**  
To receive the Minutes of the Meeting held on 9<sup>th</sup> September 2021 (*attached unless previously circulated*), and to receive the Clerk's report on issue raised at the meeting.
  - 4.3 Finance and Policy Committee**  
To receive the Minutes of the Meeting held on 30<sup>th</sup> September 2021 (*attached unless previously circulated*), and to receive the Clerk's report on issue raised at the meeting.

**5. Adjournment for public speaking:-**

The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.

**6. District and County Reports**

To receive reports from the District and County Councillors.

**7. Natural England position statement**

To note that Horsham District Council has paused planning north and south meetings whilst assessing the Position Statement from Natural England, and its effect on planning/development in the area (*copied to Cllrs*).

**8. Neighbourhood Plan**

To note that due to the Natural England position statement, the planned Decision Notice release by Horsham District Council and subsequent Referendum arranged for 18<sup>th</sup> November are postponed until further notice.

**9. Sports Pavilion**

To note Horsham District Council validation of the Parish Council planning application for the sports pavilion refurbishment/rebuild project DC/21/1369.

**10. Neighbourhood Wardens**

- To receive the September 2021 Neighbourhood Warden report (*copied to Cllrs*);
- To note that the 2 x posts are being advertised by Horsham District Council, with interviews being planned for 9<sup>th</sup> November 2021.
- To consider Horsham District Council offer of neighbouring schemes providing some warden coverage during the interim of appointing new wardens by current wardens working additional shifts, for which the Parish Council would be charged.

**11. Councillor Training**

To approve the cost of 3x online new councillor training modules for Cllr Ellis-Brown at a cost of £35 (+ VAT) per session.

**12. Police & Crime Commissioner's Office Focus Group meeting**

To note invitation to online meeting on 16<sup>th</sup> November 2021 with P&CC and WSALC representatives to discuss topical policing issues.

**13. Pulborough Village Market**

To note that the market will take place inside the Village Hall on Saturday 23<sup>rd</sup> October 2021 and to appoint Cllr representatives to attend.

**14. Representatives on Outside Bodies**

To receive brief reports from Members representing the Council on other organisations.

**15. Correspondence**

To note items of correspondence as per list circulated. (*Copied to Council*).

**16. Chairman's Announcements and Urgent Matters**

**17. Payments**

To approve the payments list for signing. (*Details to be circulated prior to meeting*)