



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

PULBOROUGH PARISH COUNCIL  
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## MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 7th DECEMBER 2017 AT PULBOROUGH SPORTS AND SOCIAL CLUB

**PRESENT:** Cllrs Tilbrook (Chairman), J Esdaile, Hancock, Henly, Kay, Kipp, Quested & Wallace.

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk) & 0 members of the public.

*The meeting opened at 7.30pm*

### 93. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. C Esdaile & Lawson.

### 94. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interests.

There were no changes to the register of interests.

### 95. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 2nd & 23rd November 2017 and the Chairman duly signed them.

### Clerk's Report

From the meeting held on 2nd November 2017

#### **Min No 80 - Planning Applications Decisions**

An update from Cllr. Wallace is required regarding planning application DC/17/0531 - 84 Lower St, demolition of existing dwelling and erection of two new dwellings and creation of an additional access to highway. ***Cllr Wallace has no update, but will report at the next meeting.***

An update from Cllrs. C & J Esdaile is required regarding DC/17/1322 - 52 Oddstones. Correspondence relating to this planning application decision has been circulated to Cllrs under 'Correspondence'. ***Cllr J Esdaile was not able to provide an update, but it was felt that the information in the correspondence answered why HDC made their decision to permit this application.***

Additional update from the meeting held on 05.10.17

**Min No. 64- Clerk's Report - Bins & Dog Waste Bins**

HDC have confirmed that there are sufficient Section 106 refuse and recycling funds available to fund the additional litter bins requested in the Pulborough area. A funding application was submitted on 22.11.17.

**96. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no public speakers.

**97. PLANNING APPLICATIONS**

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

The Deputy Clerk advised that HDC have advised that if the Parish Council object to a planning application and they wish the decision to be considered by the Planning Committee at HDC, the Parish Council need to nominate a representative to speak at the HDC Planning Committee meeting. Members noted this information.

**98. PLANNING APPLICATIONS DECISIONS**

Members received details of HDC planning decisions and enforcements since the last meeting.

**99. GATEWAY SIGNS IN BROOMERS HILL LANE**

Cllr. Quedstedt advised that he and Cllr. Clarke are investigating further ways of establishing funds for this project, S106 funding seems highly unlikely, but discussions will be held with local businesses in the area to ascertain if any support can be made from them.

Cllr. Wallace is yet to speak to the nearby resident regarding a private donation.

This matter will be added to January's agenda for any further updates.

**100. HDC CONSULTATION ON GYPSY TRAVELLER AND TRAVELLING SHOWPEOPLE DRAFT SITE ALLOCATIONS DPD**

Members received the above named consultation and instructed the Deputy Clerk to submit the following comments:

Lane Top, Nutbourne, Pulborough - Members agree with HDC's recommendation, but are concerned about the removal of personal occupancy.

Oakdene, Blackgate Lane, Codmore Hill, Pulborough - Members agree with HDC's recommendation.

Parsons Field Stables, Pickhurst Lane, Pulborough - Members agree with HDC's recommendation to remove this site from the list.

**Resolved: Submit comments as detailed above.**

**101. CORRESPONDENCE****WSSC**

- Information about a project report - Horsham District Older Peoples' Insight into Hospital Admissions. Copied to Committee.
- 'Our Shared Future Health & Wellbeing Events - invitation to talk to representatives from the voluntary & community sector to inform a new approach to infrastructure commissioning and update on the trial of the new approach to delivering adult social care. Copied to Committee.

**HDC**

- 'Important changes to your bin collection service. Copied to Committee.
- Notification of appeal lodged for application DC/16/2376 - Woodleigh, Nutbourne Lane, Nutbourne, Pulborough.
- Comments from the recent public consultation of the Draft Conservation Area Appraisal and Management Plans. Copied to Committee.

**SSALC Ltd**

- Email regarding the Sussex Local Policing Model. Copied to Committee.
- Information on how to organise and book a Dementia Friends Information Session for councillors, staff or the community. (Forwarded to the Neighbourhood Wardens).

**Sussex Community Rail Partnership**

Minutes of the Arun Valley Line Stakeholders Annual Meeting.

**West Sussex Rail Users Association**

September & October newsletters.

**Tree Warden**

Email from the Tree Warden regarding DC/17/1322, 52 Oddstones, Pulborough. Copied to Committee. *Please can Members advise of their response. **Members commented that, on this occasion, the P&S Committee disagreed with the advice from the Tree Warden, but Members find the advice from the Tree Warden very helpful and would like to thank him for all the work he does for the Parish Council.***

**Residents**

- Email correspondence regarding DC/17/1322, 52 Oddstones, Pulborough. Relevant documentation copied to Committee.
- Various email correspondence regarding national minerals plan & UKOG.
- Email and Clerk's reply regarding "traffic noise and related matters". Copied to Committee. *Please can Members advise if they would like this added to a future agenda as requested by the resident. **Members do not wish to have this on a future agenda.***
- Memo and copy correspondence regarding Lower St, Pulborough. Copied to Committee.
- Email correspondence regarding Broomers Hill Lane and traffic calming measures. Copied to Committee.

**SDNPA**

Supply of information cards, key rings and car stickers from Sussex Pathwatch stating information to report should anyone see any illegal or irresponsible off-road vehicle activity.

**102. PAYMENTS**

The following payments were approved and cheques were signed:-

Burgess & Randall Ltd	206.68
Saunders Specialised Services Ltd	288.00
PCC St Mary Pulborough	6.00
Growtrain Ltd	600.00
D Blunden	275.00
West Sussex County Council	7809.03
St Mary's PTA	750.00
Age UK Horsham District	200.00
Pulborough & District Community Care Association	1200.00
Home-Start CHAMS	500.00
P.C.C of Pulborough	810.00
Victim Support	150.00
Pulborough Cricket Club	1000.00
The Mary How Trust for Cancer Prevention	360.00
West Sussex Mediation Service	200.00
Pulborough Football Club	350.00
PDCCA	1500.00

***The meeting closed at 8.26pm***

.....Chairman

.....Date

**Appendix 1**

**Recommendations of the Planning & Services Committee meeting held on  
Thursday, 7th December 2017**

**PLANNING APPLICATIONS**

**DC/17/2590 - The Old Watermill, The Street, Nutbourne, Pulborough RH20 2DA**

Proposed two storey side extension and link. **Objection, Members commented that this will not be in keeping with the surrounding area and is a listed building. Members would like this application to be considered by the Planning Committee and a representative from Pulborough Parish Council is available to speak as an objector.**

**DC/17/2603 - 10 Lower St, Pulborough RH20 2BL**

Erection of single storey rear extensions and associated external works to rear. **No objection.**

**DC/17/2668 - Hill Farm, Barn Hill Farm, Codmore Hill, Pulborough**

Retention of existing stable door opening and formation of full height window (Listed Building Consent). **No objection.**

**DC/17/2564 - Oak Tree View and Lane Top, Nutbourne Rd, Pulborough**

Removal of Conditions 2 and 3 to previously permitted application DC/10/0586 (Use of land for stationing of 2 caravans for settled gypsy accommodation retrospective application to retain 2 existing caravans, one with a temporary permission) to remove personal occupancy restriction. **No objection.**