



PULBOROUGH PARISH COUNCIL
Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 16th JANUARY 2020
AT THE SPORTS PAVILION**

PRESENT: Cllrs Henly (Chairman), Hare, Harvey & Lawson

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) & 0 members of the public

The meeting opened at 7.41pm

71. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. Clarke & Court.

72. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest.

There were no changes to Register of Interests.

73. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 12th December 2019 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report

From the meeting held on 12.12.19

Min No. 63 – Worm Control

The Deputy Clerk advised that the cricket pitch was able to be included in the worm control quotation of £305.00 and this has now been carried out.

Min No. 66 – Advisory Committee on Recreation & Open Spaces (RECAD)

The Deputy Clerk contacted all clubs regarding the proposed cancellation of RECAD meetings and only two replies were received; one from the Stoolball Club and one from the Cricket Club – both representatives agreed to the proposal with the Cricket Club requesting that there was still provision for communication when required through an agenda item on the R&OS meeting and that they would still like the opportunity to provide feedback if and when necessary. The Deputy Clerk sent assurances to say yes that will still be an option, as and when required.

This item will be added to the F&P meeting agenda on 28th January 2020. *Members do want to be kept informed of the clubs' progress, so the Deputy Clerk will ask the clubs to keep the Parish Council informed of their news and the Deputy Clerk will circulate social media information about the clubs to the Committee.*

From the meeting held on 11.07.19

Min No. 16 – Pocket Park – Tesco Bags of Help Funding

The Deputy Clerk advised that unfortunately the funding available from Tesco Bags Of Help has been reduced to a maximum of £2000.00 instead of £4000.00, so the wish list for Pocket Park has had to be reduced to accommodate the maximum funding limit. The Deputy Clerk has been liaising with the school throughout this process and it is hoped that the other items can be funded at a later date.

74. PUBLIC SPEAKING

There were no public speakers.

75. SPORTS & SOCIAL CLUB (S&SC) – CELLAR FLOODING

Members received correspondence between the Parish Office & the S&SC regarding flooding in the S&SC & cellar and also received quotations of £580.00 + vat for deep flow guttering over the cellar and £255.00 + vat for raising the cellar door (Members noted that the work for the second quotation has already been carried out), submitted by the S&SC, which they deem necessary to alleviate further flooding. The Groundsman had advised the Deputy Clerk that he has recently cleared leaves from the drains in the car park, so this may also help the situation and he will continue to clear them out as needed. Members asked the Deputy Clerk to obtain a second opinion about the suggested works and report back at the next available meeting. Members also asked if the Groundsman can check the guttering for leaves and clear them if needed.

The Deputy Clerk also issued photographs of the cellar door showing the works already carried out and it was noted that a wooden platform has been placed in front of the cellar door. The Groundsman had advised that he believes the platform has been placed there to aid the lifting of the barrels into the cellar (now that the door has been raised), however he has advised that it is not secure and is a potential trip hazard. Members stated that the S&SC must remove this platform when not in use. The Deputy Clerk will inform them of this and reiterate that they must obtain permission before doing any works as stated in their lease.

76. WINTER SERVICE OF THE JACOBSEN LF3800 FAIRWAY MOWER

After requesting a couple of estimates, Members only received one estimate for the winter service of the Fairway mower. A final quotation cannot be sent as it is not known what parts are needed until the service is carried out. Members **RESOLVED** to proceed with the estimate from Arun Mowers of £2000.00 + vat providing that Arun Mowers let the Parish Office know of any extra costs before proceeding with any works. (Members noted that Full Council have approved F&P Committee's recommendation – min no. 124 on 28.11.19 refers – to increase all Committee's expenditure authorisation up to £3000.00, this will be formally noted at a Committee meeting when the Financial Regulations have been updated).

77. PLAYGROUND REPAIRS

Members received a quotation of £821.15 + vat from Sutcliffe Play for replacement damaged panels on the Sutcliffe Ball Games Wall, along with two quotations to install them. Members **RESOLVED** to accept the quotation of £821.15 + carriage + vat from Sutcliffe Play for the supply of the panels and £370.00 + vat (to be carried out with the next inspection) from ARD Playgrounds, totalling £1191.15 + vat. It was noted that this will make account 4392 – Playground over budget but the works need to be carried out.

78. RIVERMEAD NATURE RESERVE (RNR) MANAGEMENT ACTION PLAN

Members received timeline photographs of RNR in order for the Committee to review the results of the management action plan and modify if necessary. Members were pleased with how RNR is looking and gave thanks to the Groundsman for all his work there. Cllr. Lawson mentioned a Stagshorn Tree that has it's suckers mixed amongst the brambles, which are invasive and needs cutting back, although the tree is from a neighbouring property. The Deputy Clerk will arrange for the Groundsman to meet with Cllr. Lawson to have a look at the tree by the beginning of March.

It was also noted that the path needs more chippings on it, the Deputy Clerk has asked the Groundsman to do this, but it has been too wet there recently.

The Deputy Clerk will send Cllr. Harvey a copy of the Ecological Survey report carried out in 2018.

79. ITEMS FOR NEXT R&OS AGENDA

- To look at replacing the bench situated along Church Hill, which is Parish Council owned. (SH). Cllr. Harvey will forward photographs to the Parish Office of the bench in situ.

80. CORRESPONDENCE**Sussex Clubs for Young People (SCYP)**

Email correspondence regarding the youth service contract. Copied to Committee. *Cllr. Hare commented that the Pulborough Community Partnership (PCP) have been trying to get in touch with SCYP to offer any help the PCP can give, but to no avail. The Deputy Clerk will put them in touch.*

Sports & Social Club

Minutes of meetings on 26.11.19. Copied to Committee.

Publications

- Wey & Arun December e-newsletter.
- SDNPA Newsletter Dec 2019 & Winter 19/20.

81. PAYMENTS RESOLVED:

Members approved the following payments, Cllr. Henly duly signed the payments, as one signatory, but the other signatory would sign outside of this meeting as there were no other signatories present: -

Payee	
Eyelevel Design	144.00
Eyelevel Design	137.10
A Price	275.00
Wightman & Parrish	49.48
Laker Building & Fencing Supplies Ltd	12.00
Business Stream	17.52
Business Stream	78.22
Business Stream	161.50
Kestrel Alarms	16.80
Kent County Council	126.40
National Westminster	30.80
Daisy Communications	25.79
National Westminster	5.60

The meeting closed at 8.33pm

.....**CHAIRMAN**

.....**DATE**