



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to a Meeting of the Recreation & Open Spaces Committee to be held in the Committee Room at Pulborough Sports Pavilion on **12th September 2019** at approximately **7.45pm** (following a meeting of the Advisory Committee on Recreation & Open Spaces)

Lisa Underwood
Deputy Clerk

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

Dated: 5th September 2019

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**
To confirm and sign the Minutes of the Meeting held on 11th July 2019, (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. TREE CONDITION AND MANAGEMENT SURVEY**
To receive and discuss the tree condition and management survey and decide which priority works should be carried out and quoted for. Copied to Committee.
- 6. FIRE ALARM & EMERGENCY LIGHTING MAINTENANCE VISIT AT THE SPORTS PAVILION**
To receive and discuss the Certificate of Inspection and quotation for the works required. Copied to Committee.

- 7. REQUEST OF SUPPORT FROM THE RSPB, PULBOROUGH**
To receive and discuss a request for a letter of support from the RSPB, Pulborough, for their application for funding from the Landfill Community Fund. Copied to Committee.
- 8. ALLOTMENT HOLDER REQUEST**
To receive and discuss an allotment holder request to increase the size of plot 27 and, if agreeable, decide on any rental increase. To also note correspondence and agreement from the Parish Office for plot holder to tidy up area along perimeter of allotments next to plot 27 and install a communal composting area. Copied to Committee.
- 9. FITNESS CLASSES ON THE MAIN RECREATION GROUND**
To note organised fitness classes on the main recreation ground and consider any terms and conditions that may need to be applied. Copied to Committee.
- 10. BENCH IN COUSINS WAY RECREATION GROUND**
To note that the seat of the bench has been removed by persons unknown and to consider if it should be replaced and if so, where. Copied to Committee.
- 11. TREE WORKS IN RIVERMEAD**
To ratify payment of £580.00 +vat to Paul a'Barrow for tree works in Rivermead, following storm damage to trees. Copied to Committee.
- 12. S&SC CELLAR ROOF**
 - 12.1** To ratify payment of £35.00 to Derek Paxton for a tidy up to the fallen S&SC cellar ceiling. (Verbal quotation previously sent to Committee).
 - 12.2** To ratify payment of £1440.00 to Derek Paxton for coating of the roof over the S&SC cellar with a sealing compound and to discuss future options suggested. (Copied to Committee.)
 - 12.3** To ratify the decision to accept the quotation from Derek Paxton of £445.00 (£35.00 to be deducted for the 'tidy up') to supply and fit insulation between rafters, moisture resistant plasterboard and paint. (Quotation previously sent to Committee).
- 13. PLAYGROUND WORKS**
 - 13.1** To ratify payment of £425.50 +vat for urgent playground repairs. Copied to Committee.
 - 13.2** To receive and discuss August 2019 inspection report and quotation for works required from ARD Playgrounds and agree works needed to be carried out. Report copied to Committee, quotations to follow.
- 14. CONTRACTOR GRASS CUTTING OF COUSINS WAY RECREATION GROUND**
To ratify necessary work undertaken by Sussex Land Services for grass cutting of Cousins Way recreation ground at a cost of £130.00 + vat.

15. ITEMS FOR NEXT R&OS AGENDA

To note any items requested for the next R&OS agenda, to be followed up as a written proposal with recommendations for decision, with 7 clear days' notice in advance of agenda being issued.

16. CORRESPONDENCE

To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.

17. PAYMENTS.

To approve the payments for signing and transferring.