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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 11TH JUNE 2015
AT THE SPORTS PAVILION**

PRESENT: Cllrs Henly (Vice Chairman), Court, Lawson, Tilbrook & Wilson.

IN ATTENDANCE: Lisa Underwood (Assistant Clerk) and 0 members of the public.

The meeting opened at 7.35pm

15. APOLOGIES FOR ABSENCE

Apologies of absence were accepted from Cllrs Clarke, Quested, Hare and E Wallace.

16. DECLARATIONS OF INTEREST

All members declared a non pecuniary interest in agenda item 10, Nutbourne Common as the Council is the Trustee of the ground.

17. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 28th May 2015 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's report - from meeting held on 28th May 2015

Nothing to report.

18. PUBLIC SPEAKING

There were no public speakers.

19. OVERGROWN VEGETATION AT RIVERMEAD

Members received a resident request to cutback overgrown vegetation at Rivermead. Cllr. Lawson would like to have a map of the area and will go and visit the site. The Assistant Clerk advised that although weed spraying is carried out in this area, and contractors have cleared the area on previous occasions it needs regular maintenance to keep on top of it. Members instructed the Assistant Clerk to obtain quotations for the area to be cut back 2/3 times per year and add the item to the next agenda. The Assistant Clerk will advise the resident accordingly.

20. TREES ON RECREATION GROUND

Cllr. Esdaile requested this item to be discussed as he is concerned about the condition of some of the trees on the recreation ground. Cllr. Esdaile surveyed the area and noted that there is a dead maple tree and some trees are looking a little distressed, also a tree that was felled sometime ago, was never replaced. After some discussion, members AGREED that the dead maple should be felled and stump ground as soon as possible. It was also AGREED that the felled tree should be replaced, but not at this time of year and instructed the Assistant Clerk to add this matter to the October R&OS agenda to discuss what tree should replace it, when and where it should be planted.

21. SPORTS PAVILION

Following a boiler service, when it was noted that the current boiler is leaking and rusting from a connection plate at the top left front, members received two quotations of £6607.00+vat from Saunders Specialised Services Ltd and £6818.00+vat from RB Commercial Heating, for a replacement boiler. The Assistant Clerk advised that a third quotation had been sought, but after much chasing the quotation has still not been sent.

The Assistant Clerk highlighted that RB Commercial Heating quoted for a pressurised system and Saunders Specialised Services Ltd did not, initially. However, Saunders Specialised Services Ltd did include the pressurised system in their quotation when asked, but did advise that they do not feel that the system requires pressuring at this time. Some other competitors always quote for upgrading the system from open vented to pressurised systems [closed system/filled by mains cold water] they sense this is the future, there are a lot of boiler manufacturers that promote pressurised systems and this usually follows on down the line to the installer then the client. The Committee also noted that RB Commercial Heating had quoted separately for lagging the pipe work and Saunders Specialised Services Ltd have not. Members felt that as there was a difference of opinion from the two companies, a third quotation should be obtained to include a pressurised system and lagging and instructed the Assistant Clerk to do so. Members also instructed the Assistant Clerk to obtain a quotation from Saunders Specialised Services Ltd for the lagging of the pipe works. This item will then be added to the next available R&OS or Full Council agenda.

Members also received a request from the S&SC for Pulborough Parish Council to replace the lighting in the kitchen. Members noted that the S&SC lease states that internal repairs should be carried out by the S&SC, therefore members AGREED that the Parish Council would not pay for replacement kitchen lighting and instructed the Assistant Clerk to advise the S&SC accordingly.

Resolved: Advise the S&SC that Pulborough Parish Council will not pay for replacement kitchen lighting.

22. PUBLIC ART

Due to the number of apologies received for this meeting, it was agreed to defer this item until the next meeting. Cllr. Tilbrook also stated that it maybe beneficial to wait until the draft Neighbourhood Plan (NP) was published, (due shortly), as the NP describes how Pulborough should be taken forward, which may have some relevance to ideas for public art.

23. POCKET PARK UPDATE

The Assistant Clerk advised that the funding has been received from 'Operation Watershed' for the work in Pocket Park. The Assistant Clerk is liaising between S.R Brierley Groundworks and WSCC to ascertain when works can start. Members were pleased with this news and will re-visit the site upon completion of the works to look at what additional tasks a working party might carry out. It was suggested that a seat would be a nice addition to the area once cleared. The Assistant Clerk was instructed to add this item to the September agenda for further discussion.

24. NUTBOURNE COMMON RECREATION GROUND

The Assistant Clerk advised that the need for bracken treatment in the central clearing in May/June 2015 has been flagged once again in the Parish Office's diary system. Cllr. Lawson advised that bracken is growing in the central clearing where the heather is flourishing, however she advised that it is too dry at the present time to carry out the work. Cllr Lawson will ask Cllr. Quested to visit the site with her to ascertain the bracken situation shortly, and hopefully by then some rain may be due. In the meantime the Assistant Clerk was instructed to obtain a quotation from PWS Ltd for the knapsack spraying for the central clearing only, and add to the July agenda.

25. CORRESPONDENCE

Wey & Arun Canal Trust

Latest e-newsletter.

Pulborough Youth Centre (PYC)

Update on PYC from Jane Roach & Lindsay Bell. Copied to Committee.

26. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA

- **Parking restrictions on the recreation ground (VW)**
- **Litter (VW)**
- **Addition of footpath to definitive map, as previously discussed, see minute no 3, Clerk's Report – Item 131 (AT)**
- **Bus shelter outside Sainsbury's – P&S (EH)**

27. PAYMENTS RESOLVED:

That the payment of the following payments be approved. As there was only 1 signatory present, the 2nd signatory will have to be obtained asap.

PAYEE	AMOUNT/£
Kent County Council	162.89
Pulborough Social Cte	97.25
SSALC Ltd	120.00
Nat West Bank	23.84

The meeting closed at 8.17pm

.....**CHAIRMAN**

.....**DATE**