



PULBOROUGH PARISH COUNCIL
Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to a meeting of the Finance & Policy Committee to be held in the Rother Hall at Pulborough Village Hall on **Thursday 24th March 2022 at 7.30pm.**

Heather Knight
Clerk
01798 873532 clerk@pulboroughparishcouncil.gov.uk
Swan View, Lower Street, Pulborough, RH20 2BF

Dated: 17th March 2022

AGENDA

- 1. Apologies for Absence**
To receive and approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive members declarations of interest on any agenda items and to note any changes to councillors' register of interests.
- 3. Minutes**
To approve the minutes of the online meeting held on Thursday 24th February 2022 (*attached unless previously circulated*) and to receive the Clerk's report.
- 4. Public Speaking**
In accordance with standing order 1f, the chairman will invite those residents who have given formal notice to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. Parish Council Finances**
 - To receive bank reconciliations for Cashbook 1 as at 28th February 2022, and for Cashbook 3 as at 28th February 2022 (*attached*), and compare to bank statements;
 - To receive summary of Income & Expenditure compared to budget to nearest date of meeting (*to be circulated at meeting*);
 - To receive latest available summary of Earmarked Reserves (*to be circulated at meeting*);
 - To note completion of Q2 and Q3 internal control inspections, as per Internal Control Policy;
 - To note creditor invoices more than 30 days outstanding.
- 6. S106 / CIL Funds**
To receive latest quarterly report from HDC or SDNP, if available.

- 7. Sports Pavilion Development Project**
To note any update, if available, on the project regarding the planning application and water neutrality issue.
- 8. Annual Report of Council**
To consider the Council's Annual Report, approval of individual reports by Chairman of Council and committee chairmen. *(Attached if available)*
- 9. Jubilee Celebrations – HDC Grant**
To consider letter from Cabinet Member for Leisure and Culture regarding offer of District Council grant of up to £200 for parish councils for local events; To consider whether the Parish Council will apply for this, and if so how the grant would be spent. *(Copied to Committee)*
- 10. Leases – Pulborough Bowling Club**
To consider, if available, response from Pulborough Bowls Club regarding lease renewal following discussion at previous meeting. *(Copied to C'ttee)*
- 11. Pulborough Railway Station**
To consider request by GTR for stakeholder letter of support for the nomination of Pulborough Railway Station for Access for All funding by the Department of Transport and Network Rail; If approved, to draft appropriate letter of support for submission deadline of 30th March 2022. *(Copied to C'ttee)*
- 12. Correspondence**
To note items of correspondence. *(List attached)*
- 13. Payments**
To approve payments for signing. *(Details to be circulated to members prior to meeting)*

Agenda item 10 may contain confidential items, and therefore require a resolution to exclude public and press (SO 3d refers)