



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 16th February 2017 at 7.30pm.**

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve the apologies for absence

2. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS

To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests

3. MINUTES

3.1 Full Council

To approve the Minutes of the meeting held 19th January 2017 (attached) and to receive the Clerk's report on issues raised at the meeting

3.2 Planning and Services Committee

To receive the Minutes of the Meetings held on 2nd February 2017 (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meeting

- To note arrangements for a P&S Task & Finish Group meeting to discuss Village Services, to which all Councillors are invited, on 22nd February 2017 at 2pm

3.3 Recreation and Open Spaces Committee

To receive the Minutes of the Meeting held on 12th January 2017 (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meeting

3.4 Finance and Policy Committee

To receive the Minutes of the Meeting held on 26th January 2017 (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meeting

- To note committee recommendation to approve adoption of amended Financial Regulations to be in line with updated NALC Model Financial Regulations (Min. 78 refers) (copied to Council)
- To note committee recommendation on restructure of Administrative Staffing and ensuing job change (Min. 84.3 refers)

4. ADJOURNMENT FOR PUBLIC SPEAKING, TO INCLUDE REPORT FROM NEIGHBOURHOOD WARDENS IF AVAILABLE

The Chairman will invite those residents who have given formal notice, to speak once only in respect of

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted and residents shall not speak for more than **2 minutes**

5. **DISTRICT & COUNTY**
To receive any reports of the District and County Councillors present
6. **NEIGHBOURHOOD PLAN (NP)**
To receive reports and recommendations from the Neighbourhood Plan Steering Group
 - To note the Steering Group's reaffirmation and commitment to completing Pulborough Neighbourhood Plan process despite the many setbacks and difficulties
 - To note the outcome of discussion of the Council/Steering Group agenda item at the recent HALC meeting, and consider any action (HALC minutes copied to Council)
 - To consider recommendation from the Steering Group that the Council register the Lower Street Car Park as a Community Asset
7. **PARISH COUNCIL VACANCY**
To note that following expiry of the required period, no by-election has been called and the vacancy is therefore being advertised for Co-option
8. **SPORTS PAVILION REBUILD PROPOSALS**
To receive update and Briefing Report by Cllr Esdaile and to consider any action arising from this (Copied to Council)
9. **ELECTORAL REVIEW OF HORSHAM: DRAFT RECOMMENDATIONS**
To note Local Government Boundary Commission for England (LGBCE) eight week public consultation on draft recommendations on the future electoral arrangements for Horsham District, closing 3rd April 2017, and to consider formal response from Pulborough Parish Council (salient papers copied to Council, link to full documentation: <https://consultation.lgbce.org.uk/node/8777>)
10. **PULBOROUGH COMMUNITY PARTNERSHIP AND RSPB WILDLIFE TRAIL PUBLIC ART PROJECT**
To consider proposals for Wildlife Trail Public Art Project in partnership with PCP and the RSPB (copied to Council) - Cllr Quedstedt to report
11. **VILLAGE MARKET**
To agree Councillor attendees at the market on Saturday 25th February 2017
12. **REPRESENTATIVES**
To receive reports from Members representing the Council on other organisations
13. **CORRESPONDENCE**
To note items of correspondence and to give guidance to the Clerk in responding (Copied to Council)
14. **MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**
15. **PAYMENTS**
To approve the payments for signing (Details to be circulated to Members prior to meeting)

Heather Knight
Clerk

Swan View, Lower Street, Pulborough, RH20 2BF

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Dated 9th February 2017

Agenda item 3.4 may contain confidential items and therefore require a resolution to exclude public and press (SO 1c refers)