



PULBOROUGH PARISH COUNCIL
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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
HELD IN THE COMMITTEE ROOM AT PULBOROUGH SPORTS PAVILION
ON THURSDAY 26TH JANUARY 2023**

PRESENT: Cllrs Henly (Chairman), Court, Campbell, Clarke, Ellis-Brown, Esdaile, Hare, Hunt and Riddle.

IN ATTENDANCE: N Wiltshire (Deputy Clerk) and 4 members of the public.

The meeting opened at 7.30pm

56. APOLOGIES FOR ABSENCE

Apologies for absence were received and reasons approved from Cllr Lawson (personal reason).

57. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest. Cllr Clarke declared that he had made a change to his Register of Interests, but no other changes were advised.

58. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 10th November 2022 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report

- **Wilder Horsham District Parish Council Workshops**
Further to previous correspondence, Final Call and Details for these Workshops had been received and distributed to those councillors attending – Cllrs Clarke, Ellis-Brown and Esdaile.
- An email had been received from local members of the Steering Group for SECA – the South East Climate Alliance, regarding environmental matters, including biodiversity. They mentioned that they may be able to help with information regarding climate and ecological emergencies as natural resources and carbon footprint is at the core of this activity. It was suggested that as an initial step, it might be useful to reference the following website albeit that it is a little out of date: <https://seclimatealliance.uk/resources-for-councils/>

59. PUBLIC SPEAKING

There were no public registered to speak present.

60. RECREATION CLUB REPORTSS&SC

The Treasurer reported that the S&SC has been doing most things that they've been looking to do. They have spent a lot of money already, but they are considering work to reintroduce a partition in the Bar Area to make a Family Area as well as laying new carpet. However, it was intimated that it would not be worthwhile either financially or practically for these works to be undertaken if The Pavilion Project were to take place in the next year or two. Should the timescale be longer than this, then they would proceed and spend money accordingly. Any building works or alteration to the fabric of the Pavilion building would require written details for clarity and prior permission granted from the Parish Council.

Minutes of the S&SC Committee meeting held on 22.11.22. received this week were circulated to Members at tonight's meeting. The S&SC Chairman had sent thanks to the Parish Council for allowing use of the Committee Room for their Children's Christmas Party.

Cricket Club

An outline of the Cricket Club's activities this coming season was received from Maurice Woolgar, as follows:

- With the new management team in place the Club is making forward steps and they have got a new backer.
- There are 12 friendly matches in place for this coming season in place of Sussex League matches as they had not been able to fulfil their obligations last season and had withdrawn from the League. These fixtures represent a positive step for the future of the Club.
- A planning application has been submitted regarding the replacement of the hard surface practice nets.
- Snooker Club
A report was received from the Club Chairman advising that in the past few months there had been several leaks in the roof that had affected the Snooker Club's activities. While the leaks had been fixed, water damage had been caused to the ceiling and that this needed to be investigated. It was reported that a 24-hour Snooker Charity event had gone ahead in which about £3,700 had been raised for a cancer charity.

The Deputy Clerk reported the following for information:

Bowls Club

The Club advised that there was nothing to report as it was their closed season and they have not had a meeting this year. With regards to the lease, this is with the solicitor and the first draft has been received. The Bowls Club will be duly contacted regarding developments.

Sussex Clubs for Young People (SCYP)

The SCYP termly reports October – December 2022 had been circulated to Members and any questions resulting should be addressed to the Team Manager, Sheri Birch.

61. MEMORIAL GARDENS LICENCE

After some discussion Members **RESOLVED** to renew the Licence issued by Horsham District Council (HDC), when it expires on 4th June this year. Details would need to be updated to take account of any changes that had occurred. Also, it was **AGREED** that each of the volunteers who help maintain the Memorial Gardens be sent a letter of thanks. Cllr Hunt offered to send contact details for these volunteers.

62. MULTI-SPORTS FACILITY (MSF) CHARGES REVIEW

Members reviewed the schedule of charges for the MSF (MUGA) court hire. It was **RESOLVED** that no changes would be implemented, and that the charges in force would continue to rollover this year.

63. PULBOROUGH RECREATION GROUND – PROTECTIVE MEASURES

In an update regarding work to identify measures that could be taken to prevent the likelihood of future incursions, the Deputy Clerk reported that an application must be made for a U1 Licence, which will allow up to 50 lorry (8-wheeled) loads or 1,000 tonnes to be deposited at a site. Also, permission is required from the Environment Agency (EA) to allow for a Waste Carriers Licence to ensure that the soil is not contaminated. There would be the need for a small machine to be on-site to construct a bund of 2-3ft - the cost of doing this would be covered by the normal expense of having to pay for depositing this material in landfill. This machine could also be used to dig a drainage ditch as a further means of protection for the Recreation Ground. Members discussed matters and felt that action needed to be taken immediately. Given what happened last summer, there was a feeling that residents would be understanding of lorry movements to deposit soil at the Recreation Ground, if they knew what it was for. It was felt that the plan that Cllr Davies had presented previously (**Min. 43, 13.10.22**) should be debated and critiqued and that a process to develop a timeline should be initiated. It was **NOTED** that Cllr Ellis-Brown would liaise with Cllr Davies regarding developing a Gantt chart and plan which would be ready for presenting at the next meeting. The Deputy Clerk was tasked with finding out whether the Parish Council would receive any income net of any associated costs involved with this exercise – **RESOLVED**.

64. FITNESS CLASSES ON THE MAIN RECREATION GROUND

Members discussed the use of the Main Recreation Ground for fitness classes. The Deputy Clerk mentioned that when discussed previously (**Min. 30, 12.09.19**) it was decided that fitness classes should have the following in place:

- Care should be taken when using the gym equipment.
- Noise should be kept to a minimum.
- Cars should be parked in the Pavilion Car Park.
- All the correct insurances should be in place.

Members were asked to consider a request from a personal trainer to hold organised circuit training classes on the Recreation Ground and consider any terms and conditions that may need to be applied. Members **RESOLVED** that details be obtained from Watersfield (Coldwaltham Parish Council) regarding their arrangements with this personal trainer in the first instance and report back to the next meeting. Furthermore, it was felt that no music should be involved and that a copy of their insurance policy should be held on file.

65. TREES

This item had been deferred from the previous meeting (**Min. 53, 10.11.22**). Members had been asked to consider the merits of having a Tree Policy, such as having a Management Plan for trees on Parish Council land where work would only be undertaken for health and safety reasons, if requested by residents. As Cllrs

Clarke, Ellis-Brown and Esdaile would be attending Wilder Horsham District Parish Council Workshops, it was **RESOLVED** to defer this matter until the next meeting.

66. **SOUTH DOWNS NATIONAL PARK WEST SUSSEX PARISH MEETING**

It was **NOTED** that the upcoming South Downs West Sussex Parish Workshop will be held on Wednesday, 15th March from 6:00pm and that there is a maximum of two places per parish available. It was **AGREED** that Cllrs Ellis-Brown and Hunt would again attend.

67. **CORRESPONDENCE**

The following items were noted, as per the list previously circulated:

SDNPA

South Downs News November 2022.

South Downs News December 2022.

South Downs News January 2023.

HDC

Email 17.11.22 Wilder Horsham District workshop to be held on Thursday, 9th February 2023 from 9:30am to 4:00pm. *(Copied to all Cllrs)*

Email 05.12.22 Climate Action News – December 2022. *(Copied to all Cllrs)*

Email 14.12.22 Parks and countryside News and information

Email 20.12.22 Latest news and information - Latest news: Christmas donations from Council staff; Helping people facing homelessness; Take on a Mystery Trail this Christmas.

Email 10.01.23 Climate Action News – January 2023

Email 13.01.23 Latest news and information – Latest news: Local Plan development paused; Awards for Building control; Horsham's markets planning for growth.

Email 13.01.23 Voluntary Sector Support in the Horsham District – Guidance on energy bills, events for the new year and community groups near you.

Email 18.01.23 Business support and information: Sustainable Business Special.

WSCC

Email 16.12.22. Environment & Climate Change eNewsletter – December 2022. *(Copied to all Cllrs)*

Email 19.12.22. Alerts for Farmers – Revised Bovine TB Hub Goes Live. *(Copied to all Cllrs)*

Email 16.01.23. New scam warning: unscrupulous fake banking app defrauding consumers.

Email 17.01.23. Alerts for Farmers – Avian 'Flu and Grants for Farmers.

S&SC

Minutes of Committee Meeting held on 25th October 2022 and Profit and Loss Comparison. *(Copied to Committee)*

Action in Rural Sussex (AirS)

E-Newsletter November 2022.

CPRE Sussex

Countryside Voices Autumn/Winter 2022

Email 05.12.22 CPRE Sussex Winter news December 2022

Sussex Green Living

January Newsletter – New Year New Green Resolutions *(Copied to all Cllrs)*

Publications

- Email 06.12.22 Wey & Arun Canal News - December 2022 e-newsletter.
- Email 08.12.22 Wey & Arun News - December 2022 News.
- Email 16.01.23 Wey & Arun Canal News - January 2023 e-newsletter.

- The Rural Bulletin 15 November. *(Copied to all Cllrs)*
- The Rural Bulletin 22 November. *(Copied to all Cllrs)*
- The Rural Bulletin 29 November. *(Copied to all Cllrs)*
- The Rural Bulletin 6 December. *(Copied to all Cllrs)*
- The Rural Bulletin 10 January. *(Copied to all Cllrs)*
- The Rural Bulletin 17 January. *(Copied to all Cllrs)*
- Wey South – Quarterly Magazine of the Wey & Arun Canal Trust Issue 201 Dec 22/Jan 23/ Feb 23

68. PAYMENTS

Members **RESOLVED** approval of the Payments List, which was duly signed by two authorising members, comprising the following payments:

KCS Procurement Services	£173.75
Derek Paxton	£330.00
Mulberry and Co	£60.00
Daisy Communications	£41.26
National Westminster	£2.80

The meeting closed at 8.48pm

.....CHAIRMAN

.....DATE