



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 21st February 2019** at approximately 7.50pm.

Please note revised start time, as the Council meeting will follow a presentation to full Council by Horsham Matters (not open to public).

**Heather Knight
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

Dated: 14th February 2019

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the Council Meeting held 17th January 2019 (attached), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items):-
 - 4.1 Planning and Services Committee**
To receive the Minutes of the Meetings held on 17th January and 7th February 2019 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meetings.
 - 4.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Meetings of the Committee, and Advisory Committee, held on 10th January 2019 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting. **Includes: Committee recommendation to approve applying for S106 monies to fund 90% replacement cost of 'Kiddabout Roundabout', to the value of £6,863.85 + VAT, the remaining 10% being funded by the Council as per Committee decision. (R&OS 10.01.19 Min. 71 refers)**

4.3 Finance and Policy Committee

To receive the Minutes of the Meeting held 24th January 2019 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting.

Includes: Committee recommendation to adopt Fire Safety Policy, following review. (F&P 24.01.19 Min. 71 refers)

5. Adjournment for Public Speaking:-

The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted and residents shall not speak for more than **2 minutes**

6. District and County Reports

To receive reports from the District and County Councillors present.

8. Sports Pavilion Rebuild Project

To note Sports Pavilion Working Group meeting held 31st January 2019; To receive verbal update on developing strategic proposals for sports provision; To consider legal advice sought.

9. Pulborough Neighbourhood Plan

To receive verbal progress report on the draft Neighbourhood Plan, site assessment work and pre-Regulation 14 work.

10. Registering an Asset of Community Value – Pulborough RC Church and Car Park

To note information collated to enable an application to be made and consider whether to approve such application – Cllr Tilbrook to report (FC 22.11.18 Min. 123 and FC 17.01.19 Min. 138 refer).

11. Land adjoining The Anchorage and Willowmead site

To approve proposal and cost of Land Registry search to obtain ownership details of land adjoining The Anchorage land boundary and the Willowmead site boundary, in order to facilitate improved access route – Cllr Quedsted to report. (P&S 07.02.19 Min. 125 refers)

12. HDC Year of Culture 2019 – ‘Project 52’ Cultural Event Hosting

To consider HDC correspondence detailing opportunity to host a free event (excluding venue hire costs of circa £18/hr) *(copied to Council)*

13. Association of Parish Councils Aviation Group (APCAG)

To approve renewal of annual subscription at a cost of £100 for 2019 (included in list of payments for authorisation)

14. GDPR – Member emails

To note completed migration to Office 365 and introduction of corporate Member email addresses for Parish Council related communications.

15. Village Market

To agree rota of Members to cover the Parish Council stand at the market on Saturday 23rd February 2019.

16. Representatives on Outside Bodies

To receive reports from Members representing the Council on other organisations.

- 17. Correspondence**
To note items of correspondence as per list circulated (copied to Council).
- 18. Items for Next Agenda**
To note items put forward (Members' submissions to be followed up as written proposal and objective, with 7 clear days' notice in advance of agenda)
- 19. Community Youth Work Contract**
To consider future provision of community youth service, including funding options, following discussion with General Manager of Horsham Matters prior to Council Meeting.
(papers copied to Council)
- 20. Neighbourhood Warden Steering Group**
To note Neighbourhood Wardens' February report *(copied to Council)*, Steering Group meeting on 18th February 2019, and any recommendations. To also consider details of forthcoming changes to current provision.
- 21. Payments**
To approve the payments list for signing (details to be circulated prior to meeting)

Agenda items 19 and 20 may contain confidential matters and require a resolution to exclude public and press from that part of the meeting (SO 1c refers).