

NOTES OF THE STEERING GROUP MEETING
TUESDAY 23RD JULY 2019
10.00AM PARISH MEETING ROOM
SPORTS PAVILION, RECTORY CLOSE

PRESENT:

Andy Tilbrook (AT) (Chairman)
Ray Qusted (RQ)
David Hurst (DH)
Martin Ellis (ME)
Edna Henly (EH)
John Wallace (JW)

IN ATTENDANCE

Heather Knight (HK) - Clerk to Pulborough Parish Council

1. Apologies for absence

All present.

2. Approval of Notes of the meeting held 24th June 2019

The Notes were AGREED as a correct record.

3. Matters arising (if not separate agenda items)

HK advised that she had started on most of the amendments the group had previously discussed, but several were still to be carried out. The Site Assessment Report changes had all been incorporated except the addition of a key. A copy of the updated version, with changes in red, was tabled. HK would complete the work to tie in with full review of HDC healthcheck feedback. **Action HK**

4. To note HDC Healthcheck feedback, review comments received and consider any amendments to the Neighbourhood Plan

The feedback from HDC had been received on Thursday afternoon and issued to the Steering Group with the agenda for today's meeting. It was felt by all that they had had insufficient time to digest the comments and that a separate meeting was necessary. It was **AGREED** to meet again on Wednesday 7th August at 10am specifically to consider the healthcheck feedback from HDC, with the benefit of having been able to read all the comments thoroughly beforehand.

HDC Senior Neighbourhood Planning Officer Norman Kwan had suggested that he and Gavin Curwen meet the Steering Group to go through the comments made. It was **AGREED** that HK would offer either Tuesday 13th August am or pm, or Friday 16th August pm only. **Action HK**

5. To note update regarding HDC arrangements for SEA and resultant revised timeline

HK had hoped to be able to advise when the SEA work would be carried out by HDC's consultant but unfortunately this information was still awaited from HDC. It was noted that a consultant had been appointed and HDC would be treating it as urgently as possible, although it was understood the consultant's report would probably not be available until September. HDC had advised, therefore, that Pulborough NP would realistically be looking at an October Reg 14 public consultation. HDC had given assurance that they were comfortable with Pulborough's NP position and the likely timeframe within HDC's neighbourhood plan deadlines.

6. To note that the SDNP Local Plan has been adopted and consider any implications for Pulborough Neighbourhood Plan

It was noted that the SDNP Local Plan had now been adopted, and that HDC had advised that all neighbourhood plans falling wholly or partially within the SDNP should consider any implications. RQ had taken an initial look at the SDNP Local Plan, and HK had received a hard copy (to be retained for PPC record/reference). HK advised that some of the HDC comments had addressed reference to the SDNP Local Plan, eg policy references to dark skies/light pollution. Consideration would be given to the SDNP Local Plan and any necessary reference/evidence base amendments would be looked at as part of the healthcheck review on 7th August.

7. Any other business or correspondence

AT reported that he understood the Catholic Church would be remaining open until the end of October, at which time the church would consider their intentions for the site. HK confirmed that she had not had any response to enquiries as to the church's plans.

HK reported that a student of Brighton University had asked for someone to complete a survey she had set up as part of her studies. AT had agreed to respond.

8. Date of next meeting

Steering Group meeting to review Healthcheck comments: Wednesday 7th August 2019, 10am in the Sports Pavilion Committee Room.

Meeting with HDC Neighbourhood Planning Officers: TBC – either Tuesday 13th August or Friday 16th August 2019.

Meeting closed 10.30am.