



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 28th January 2016 at 7.30pm.**

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve the apologies for absence.

2. DECLARATIONS OF INTEREST

To receive members declarations of interest on any agenda items.

3. MINUTES

To agree and sign the minutes of the meetings held on 17th December 2015, circulated previously, and to receive the Clerk's report.

4. PUBLIC SPEAKING

In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.

5. PARISH COUNCIL FINANCES

To receive Bank Reconciliations for Cashbooks 1 and 2 as at 31st December 2015 and agree to bank statements. Copied to Committee.

To receive a comparison of Income and Expenditure to Budget as at 31st December 2015. Copied to Committee.

To receive a summary of earmarked funds as at 31st December 2015.

To receive a summary of outstanding invoices.

6. INTERNAL AUDIT

To receive the interim report from Auditing Solutions. Copied to Committee.

7. PUBLIC CONTRACT REGULATIONS 2015

To note the obligations under the above regulations. Copied to Committee

8. PROJECTED PLANNING

To receive a copy of the last projected planning summary and agree future projects and timescales. Copied to Committee.

9. CORRESPONDENCE

To note items of correspondence and to give guidance to the Clerk in responding.

10. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA AND ITEMS TO BE PUBLICISED ON SOCIAL MEDIA

11. PAYMENTS

To approve the payments for signing. (Details to be circulated to members prior to meeting)

Dated 22 January 2016

A handwritten signature in cursive script, appearing to read 'Sarah Norman', written in a light brown or grey ink.

**Sarah Norman
Clerk**

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