



PULBOROUGH PARISH COUNCIL
Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to a meeting of the Finance & Policy Committee to be held in the Rother Hall at Pulborough Village Hall on **Thursday 28th April 2022 at 7.30pm.**

Heather Knight
Clerk
01798 873532 clerk@pulboroughparishcouncil.gov.uk
Swan View, Lower Street, Pulborough, RH20 2BF

Dated: 21st April 2022

AGENDA

- 1. Apologies for Absence**
To receive and approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive members declarations of interest on any agenda items and to note any changes to councillors' register of interests.
- 3. Minutes**
To approve the minutes of the online meeting held on Thursday 24th March 2022 (*attached unless previously circulated*) and to receive the Clerk's report.
- 4. Public Speaking**
In accordance with standing order 1f, the chairman will invite those residents who have given formal notice to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. Parish Council Finances**
 - To receive bank reconciliations for Cashbook 1 as at 31st March 2022, and for Cashbook 3 as at 31st March 2022 (*attached*), and compare to bank statements;
 - To receive a summary of Income & Expenditure compared to budget to 31st March 2022 (*attached*);
 - To receive a summary of Earmarked Reserves (*to be circulated at meeting*);
 - To appoint councillor to undertake internal control inspection for Q4 to 31st March 2022, as per Internal Control Policy;
 - To note creditor invoices more than 30 days outstanding.
- 6. S106 / CIL Funds**
To receive latest quarterly report from HDC or SDNP (*attached*)

- 7. Sports Pavilion Development Project**
To note any update, if available, on the project regarding the planning application and water neutrality issue.
- 8. Internal Auditor Appointment 2022-23**
To approve appointment of Auditing Solutions to undertake 2x internal audit visits for the financial year 2022-23, at a cost of up to £500 + VAT per visit.
- 9. Annual Review of MSF Court Charges**
To review charges for hire of the Multi Sports Facility (MSF/ MUGA) court. *(Current schedule attached)*
- 10. Annual Rent Reviews and MSF Court Charges**
To review annual rents for 2022-23 for all sports clubs and Sports & Social Club. *(Current schedule attached)*
- 11. Leases – Pulborough Bowling Club**
To consider response from Pulborough Bowls Club, if available (not received at time of agenda publication), regarding lease renewal following discussion at previous meetings.
- 12. Correspondence**
To note items of correspondence. *(List attached)*
- 13. Payments**
To approve payments for signing. *(Details to be circulated to members prior to meeting)*

Agenda items 10 and 11 may contain confidential items, and therefore require a resolution to exclude public and press (SO 3d refers)