



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 24th September 2015 at 7.30pm.**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST**
To receive members declarations of interest on any agenda items.
- 3. MINUTES**
To agree and sign the minutes of the meetings held on 23rd July 2015, circulated previously, and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. PARISH COUNCIL FINANCES**
To receive Bank Reconciliations for Cashbook 1 as at 31st July and 31st August 2015 and agree to bank statements. Copied to Committee.

To receive a summary of outstanding invoices.

To agree Councillor to carry out quarterly inspection as per Internal Control Policy.
- 6. ANNUAL ACCOUNTS 2014/15**
To note the conclusion of the audit by Littlejohn LLP with no comments received and the publication of the relevant notice.
- 7. GRANTS**
To agree a group to assess the grant applications following the closing date of 30th September and to make recommendation to the next meeting of the Finance & Policy Committee.
- 8. GRIT BINS**
As requested by Cllrs Tilbrook & Wilson.
- 9. SOCIAL MEDIA**
To receive a report from the Assistance Clerk on the use of Facebook and Twitter. Copied to Committee.

10. CORRESPONDENCE

To note items of correspondence and to give guidance to the Clerk in responding.

11. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA AND ITEMS TO BE PUBLICISED ON SOCIAL MEDIA

12. PAYMENTS

To approve the payments for signing. (Details to be circulated to members prior to meeting)

Dated 18th September 2015

**Sarah Norman
Clerk**

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