



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to a Meeting of the Recreation & Open Spaces Committee to be held in the Committee Room at Pulborough Sports Pavilion on **Thursday 8<sup>th</sup> June at 7.30pm.**

**Heather Knight  
Clerk**

**Dated 1<sup>st</sup> June 2023**

Swan View, Lower Street, Pulborough, RH20 2BF

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## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To approve the Minutes of the Meeting held on 13<sup>th</sup> April 2023 (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. RECREATION CLUB REPORTS**  
To receive any recreation club reports and discuss any items notified to the Parish Office ahead of the meeting.
- 6. SPORTS & SOCIAL CLUB – PAVILION MAINTENANCE**
  - a. Changing Rooms: To consider a quotation for an initial test and inspection of 4no shower mixers at a cost of £325.00 + VAT, following report of water temperature issue (*copied to Committee*), noting that further work may be required.
  - b. Roof above Snooker Club: To ratify Clerk's authorisation of urgent roof repairs being arranged at an estimated cost of £180-200.00, to seal several cracks causing water ingress/damage (cost to be confirmed at site visit) (*copied to Committee*)
  - c. Water Tower: Following water ingress and evident plaster damage, to consider obtaining quotes for a plasterer to assess remedial work required and cost (*details copied to Committee*)

- d. Snooker Room ceiling and changing room door: To consider approving quotation of £120.00 (excl VAT) for internal repairs to snooker room ceiling and making good of corridor connecting door (

**7. PULBOROUGH PARISH FOOTPATH CHARTER**

To confirm revision of the Pulborough Parish Footpath Charter. Item deferred from previous meeting.

**8. PULBOROUGH RECREATION GROUND – PROTECTIVE MEASURES**

To review options regarding preventative measures that might be implemented at the Recreation Ground. (Previously copied to Committee.)

- To consider approval to submit a pre-application enquiry to Horsham DC to establish whether planning permission is required or whether works would fall within permitted development, and associated cost, to be confirmed (details attached)
- To consider any further details required for a pre-application enquiry such as height/depth of bunds, number of loads, locations and whether a scoping exercise/contractor site visit would be beneficial prior to a pre-application submission to inform this (copy email attached)
- To consider whether interim defence measures should be taken to protect the area from incursion, such as additional posts within gaps, gate padlock strengthening, and approval of costs of this (to be researched)

**9. REQUEST FOR TRIBUTARY TREE PLANTING**

To consider request from Pulborough Meadows WI to plant a tree in tribute to the late Queen Elizabeth II (*Copied to Committee*)

**10. REQUEST FOR ALLOTMENT GREENHOUSE**

To consider request from plot holder for permission to erect a greenhouse on their plot, dimensions: H2m, L4.8m, W2.4m.

**11. PULBOROUGH MEN'S SHED**

To consider whether to seek legal advice, or a pre-application enquiry, regarding definition of the conveyance conditions relating to the potential building of premises for Pulborough Shedders at Cousins Way recreation ground. (Details copied to Committee).

**12. SPORTS & SOCIAL CLUB – SUB-COMMITTEE PROPOSALS**

To consider proposals by Cllr Hunt for creation of three sub-committees of the R&OS Committee, to supersede the current Sports Pavilion Development Working Group (reports to Full Council). (Proposal details copied to Committee).

**13. ASSET MANAGEMENT OF RECREATION AND OPEN SPACES – SUB-COMMITTEE PROPOSAL**

To consider proposal by Cllr Hunt for creation of an Asset Management Sub-Committee of the R&OS Committee. (Proposal details copied to Committee).

**14. ALLOTMENTS – SUB-COMMITTEE PROPOSAL**

To consider proposal by Cllr Hunt for creation of an Allotment Sub-Committee of the R&OS Committee. (Proposal details copied to Committee).

**15. COUSINS WAY RECREATION GROUND – WATERMAIN RENEWAL**

To note Southern Water water main renewal at Broomers Hill, which will include work affecting Cousins Way recreation ground. (*Copied to Committee*).

**16. CORRESPONDENCE**

To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. (Copied to Committee)

**17. PAYMENTS**

To approve payments for signing and transferring.