



Pulborough Parish Council

Swan View, Lower Street, Pulborough, West Sussex RH20 2BF

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for Pulborough's future

Dear Councillors,

You are duly summoned to an Ordinary Council Meeting of the Pulborough Parish Council that will take place on **Tuesday 4th March 2025 at 6pm**. The meeting will be held at the United Reformed Church, 82 Lower Street, Pulborough, RH20 2DW. Members of the public are welcome to attend this meeting and speak for a maximum of five minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair.

P.S. Richards

25th February 2025

Locum Clerk to the Council

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 prichards@pulboroughparishcouncil.gov.uk

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE WORKING DAY PRIOR TO THE MEETING.

AGENDA

13. **Apologies for Absence** - To approve apologies for absence.
14. **Appointment of the Proper Officer** – to confirm the appointment.
15. **Co-option** – to receive applications.
16. **Declarations of Interest and Changes to Register of Interests** - To receive Councillors' declarations of interest on any of the agenda items.
17. **Minutes of Full Council** - To approve the Minutes of the previous meeting.
18. **Committee Meeting Minutes** - To receive and approve the Minutes.
19. **Planning & Services Committee** - To accept the Minutes of the previous meeting.
20. **Recreation & Open Spaces Committee** - To accept the Minutes of the previous meeting.
21. **Pulborough Shedders** – short presentation from the Shedders.
22. **Adjournment for public speaking:** - The Chair will invite those residents who have given formal notice to speak once only in respect of:
 - business itemised on the agenda and residents shall not speak for more than 5 minutes or 10 minutes if he/she is speaking on behalf of others such as a residents' group.
 - if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than 2 minutes.
23. **Warden Reports** - To note the Warden Reports for January 2025.
24. **District & County Reports** - To receive & note the reports from the District and County Councillors.
25. **Pulborough Parish Transport options** – for approval and implementation.
26. **Payments** - To approve the payments list for signing.
27. **Pantry** – to review Charity/CIO proposals and options.
28. **Café** – clarification on agreement to use.
29. **Adjournment** - Members of the Press and Public will be excluded from the remainder of the meeting due to the confidential nature of the business to be discussed (as per Standing Orders 1b).
30. **Personnel** – recruitment of the new Clerk



Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting or video conference, by any person present.