



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 22nd October 2015 at 7.30pm.**

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve the apologies for absence.

2. DECLARATIONS OF INTEREST

To receive members declarations of interest on any agenda items.

3. MINUTES

To agree and sign the minutes of the meetings held on 24th September 2015, circulated previously, and to receive the Clerk's report.

4. PUBLIC SPEAKING

In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.

5. PARISH COUNCIL FINANCES

To receive Bank Reconciliations for Cashbook 1 and 2 as at 30th September 2015 and agree to bank statements. Copied to Committee.

To receive a summary and report of income and Expenditure compared to Budget as at 30th September 2015. Copied to Committee.

To receive a projection of anticipated Income and Expenditure compared to Budget for the year ended 31st March 2016. Copied to Committee.

To receive a summary of outstanding invoices.

To receive a summary of earmarked funds as at 30th September 2015. Copied to Committee.

6. BUDGET FOR 2016/17

To discuss the potential budget for the 2016/17 municipal year for recommendation to Full Council on 26th November 2015.

7. RISK REGISTER

To receive, review and if acceptable update entries

- A8, A11, F1, F2 & F3 of Administration schedule;
- 7, 14, 15, 17, 18, 19, 22 of Governance & Management schedule;
- R2, R4.2 of Recreation & Open Spaces Schedule.

Copied to Committee.

8. STAFFING UPDATE

9. CORRESPONDENCE

To note items of correspondence and to give guidance to the Clerk in responding.

10. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA AND ITEMS TO BE PUBLICISED ON SOCIAL MEDIA

11. PAYMENTS

To approve the payments for signing. (Details to be circulated to members prior to meeting)

Dated 16th October 2015

**Sarah Norman
Clerk**

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