



PULBOROUGH PARISH COUNCIL
Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 16th JUNE 2016
AT THE SPORTS PAVILION**

PRESENT: Cllrs Hare (Chairman), Court & Lawson.

IN ATTENDANCE: Lisa Underwood (Acting Clerk) and 0 members of the public.

The meeting opened at 7.47pm

17. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. Clarke, Queded & Henly.

18. DECLARATIONS OF INTEREST

All members declared a non-pecuniary interest in agenda item 5, Nutbourne Common Recreation Ground (NCRG) as the Council is the Trustee of the ground.

19. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 26th May 2016 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report from meeting on 26th May 2016

Item 6 - Outside Gym Equipment

Sovereign have provided a response regarding the statement 'Surfacing will follow undulations of ground, no allowance has been made for levelling', they have also sent photographs of installed equipment in situ with grass guard tiles in place. (See Additional Correspondence). *Are Members happy to proceed following this response? **After some discussion regarding the look of the grass guard tiles, Members AGREED to proceed as agreed at the R&OS meeting on 26th May 2016, item 6.***

HDC have sent the Parish Office a S106 funding application, which needs to be completed and sent by 8th July 2016, which will then be considered at the Planning Obligation Panel meeting on 8th August 2016. If approval is received, the Acting Clerk can then instruct Sovereign to start the works.

Item 9 - Tri-Annual Survey - Quotations of Tree Works

The Acting Clerk has completed a tree works planning application to obtain approval for the works to be carried out.

The Tree Surgeon advised that with regards to considering nesting birds for the P2 items, works can still be carried out as long as the bird's nests are not disturbed. The Tree Surgeon can return to do the work at a later date, if necessary.

Subsequent to the meeting, Cllr. Lawson advised that the on-going maintenance inspections for P2 works, should probably be carried out twice a year (probably Spring & Autumn), rather than the suggested 3 monthly inspections. The Acting Clerk will amend the diary system accordingly.

Item 12 -S&SC

The Acting Clerk advised the S&SC that they should obtain a report and quotations for the leaking roof and submit them to the R&OS Committee, as instructed. The S&SC have replied to say "they do not feel competent to undertake this option..." (see copy email in packs). *Please can Members advise of their response. **The Acting Clerk suggested she could provide a list of suitable Contractors from Checktrade to the S&SC. Cllr. Hare suggested that rather than get a roofing contractor to go to site, a general repair person could assess the situation. The Acting Clerk advised she will contact Derek Paxton and take his advice.***

20. PUBLIC SPEAKING

There were no public speakers.

21. NUTBOURNE COMMON RECREATION GROUND (NCRG)

The Acting Clerk advised that Millfarm Plants have advised that the cost of a Rowan Tree is £85.00, compared to £48.50 from Arundel Arboretum.

Cllr. Lawson reported that Old Barn Nurseries have advised that a Sorbus Mountain Ash (suitable for NCRG) will cost £49.99 and Mr Lawson can collect. A stake, tie and guard will also be required, but these are a minimal cost. Members AGREED to purchasing this tree from Old Barn Nurseries as no delivery costs will be involved and it will be planted at the end of September. The Acting Clerk will liaise with Cllr. Lawson regarding this at the beginning of September. The Groundsman should be able to plant the tree.

Cllr. Lawson commented that the Alder Buckthorn is a hedging plant, which has grown to a small tree size in NCRG. Old Barn Nurseries will contact Cllr. Lawson later on in the year if they are able to source them. If available, Cllr. Lawson will give the Parish Council a couple of the plants when she purchases them for personal use.

22. DRAFT WALKING AND CYCLING STRATEGY CONSULTATION

Members received the above named consultation from WSCC and made the following comments to be sent from the Parish Council:

- There are no details for rate no 110 - Pulborough to Bury.
- There are no qualifying remarks for rate no 93 - Sopers Lane and please note this is a private footpath.
- There are no qualifying remarks for rate no 111 - Pulborough Station-is this the same path as rate no 234, PROW 14C, known as Cinder Path?
- Rate no 208 - Quiet link: North Heath - Short link through cul de sacs to local station - need to investigate if this is possible.
- Running is not mentioned in the strategy.
- The strategy is not comprehensive enough for Pulborough.

- The following paths need to be included/considered:
 - ◆ The riverbank walk to Arundel - the footpath would need to be diverted as a discretionary path through the RSPB reserve and out the other side back to the riverbank. It could only be open 6 months of the year because of the usual flooding and it wouldn't affect nesting birds.
 - ◆ Improvements to the footpath south of Nutbourne Common, Pulborough coming out to Heath Mill - there is no pavement so walking, running or cycling is dangerous.
 - ◆ Improvements need to be made to the A283 under the Pulborough railway bridge.

Members instructed the Acting Clerk to forward these comments to WSCC and forward the link to all Cllrs should they wish to make individual comments.

23. CORRESPONDENCE

Residents

Email correspondence regarding the additional seat in the playground. Copied to Committee.

Suggestion to move the newly planted tree on the main recreation ground. Copied to Committee. *Would the Committee like to consider this suggestion? **The Acting Clerk advised that Cllr. Henly has spoken to the Groundsman who planted the tree in its current position to make room for the cricket and football pitches. Also if the newly planted tree were to encroach on the nearby mature tree, tree surgery work could be carried out to alleviate this. Members advised that the tree will not be moved and instructed the Acting Clerk to advise the resident of this.***

Email thanking the Parish Council for agreeing to provide an additional seat in the play park.

Nutbourne Residents Ass (NRA)

Notification that the Nutbourne Ladies Social Group are organising an afternoon to celebrate the Queen's 90th Birthday on 2nd July in Jilly Marcusson's paddock and The Rising Sun's garden. More details to follow.

Pulborough Patriots

File note regarding Pulborough Patriots. Copied to Committee. *Please advise re gate lock. **Members AGREED to this, but said Deane must be responsible for keeping the combination safe. The Acting Clerk will inform Deane accordingly.***

Sovereign Design Play Systems

Response from Sovereign regarding levelling. Copied to Committee.

Pocket Park

Report from the Litter Picker that fires are being lit in Pocket Park as burnt plastic bottles have been left in the area (since cleared). The Neighbourhood Policing Team have been informed with a request to patrol the area. **Whilst noting this, Cllr. Lawson advised that there was still a branch overhanging a resident's shed. Cllr. Court knows the resident, so she will ask her if she would like this cut back. There are still logs in the stream, causing a dam and brambles and nettles are encroaching the path. The Acting Clerk will speak to the Groundsman about these matters.**

Publications

- Wey & Arun Canal Trust quarterly magazine.
- Wey & Arun Canal News - June 2016.
- Wey & Arun May 2016 e-newsletter.
- CPRE Annual Report 2015.

24. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA

- None

25. ITEMS TO BE PUBLICISED ON SOCIAL MEDIA

- Congratulations to the Pythons on their achievements.

26. PAYMENTS RESOLVED:

Members approved the following payments, but as there were not the required number of bank signatories present, the cheques will be signed outside of this meeting.

PAYEE	AMOUNT/£
Pulborough Social Cte	40.14
New Call Telecom Ltd t/a Fuel Broadband	11.66
Horsham Ass of Local Councils	15.00

The meeting closed at 8.35pm

.....CHAIRMAN

.....DATE