



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

**Members of the public wishing to hear this virtual meeting may do so by telephone, access details are at the foot of the agenda.**

You are hereby SUMMONED to a meeting of the Recreation & Open Spaces Committee which will take place virtually using Microsoft Teams on **Thursday 10<sup>th</sup> September 2020 at 7.30pm**. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 (“the Regulations”) came into force on 4<sup>th</sup> April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year.

**Heather Knight  
Clerk**

**Dated 3<sup>rd</sup> September 2020**

Swan View, Lower Street, Pulborough, RH20 2BF  
Tel: 01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To approve the Minutes of the Meeting held on 10th March 2020 (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. RECREATION CLUB REPORTS**  
To receive any recreation club reports and discuss any items notified to the Parish Office ahead of the meeting. *Copied to Committee.*

- 6. MEMORIAL GARDEN UPDATE & REQUESTS FROM VOLUNTEERS**
- To receive updates of the work carried out by volunteers. Copied to Committee
  - To receive and discuss a request to remove the fence and replace with a low hedge. Copied to Committee.
  - To receive and discuss a request to replant at the volunteers own discretion. Copied to Committee.
  - To receive and discuss a request to include the Memorial Garden on a map of gardens for future garden events organised by Pulborough Churches.
- 7. PULBOROUGH CRICKET CLUB**  
To receive and discuss the following from the Cricket Club:
- A request for the Parish Council to explain how the annual rental charge is calculated and what the rent covers. *This has previously been requested by the Cricket Club so historical correspondence attached.* Copied to Committee.
  - A request to have a rental discount due to shared space with the Stoolball Club. Copied to Committee.
- 8. ALLOTMENT HOLDER REQUEST**  
To receive and discuss a request to extend plot 27 further. Copied to Committee.
- 9. RESIDENT REQUEST REGARDING TREES ON MAIN RECREATION GROUND**  
To receive and discuss a resident request regarding large trees in the recreation ground affecting the resident's Sky dish and driveway and request for reimbursement to relocate the Sky dish. Copied to Committee.
- 10. REQUEST FROM CLLR CLARKE REGARDING ELECTRIC CHARGE FACILITIES WITHIN THE SPORTS PAVILION CAR PARK**  
To receive and discuss a request from Cllr. Clarke to consider registering the sports pavilion car park as a location for electric charge facilities. Copied to Committee.
- 11. BOWLING CLUB REQUEST**  
To receive and discuss a request from the Bowling Club to move their machinery store/shed. Copied to Committee.
- 12. RATIFICATION AND THINGS TO NOTE OF PREVIOUS DECISIONS**  
To ratify and note the following actions taken since the previous physical meeting on 10<sup>th</sup> March 2020, whilst the Committee has not met physically:
- Additional cost of £438.00 for treated fence posts around Nutbourne Common Recreation Ground. *(Previously circulated).*
  - F&P Committee approval of the remainder of the priority 1 and priority 2 tree works, totalling £4854.17 + vat. *Previously discussed at the R&OS meeting on 10.10.19, min no. 46.*
  - Submission to Knight, Kavanagh & Page Ltd of the HDC Open Space Assessment. *(Previously circulated).*
  - Total cost of £340.15 + vat for topsoil and turf for previously reported playground repairs.
  - Playground repair works totalling £475.50 + vat recommended from the May 2020 playground inspection, authorised by the Clerk. *Playground report & cost details copied to Committee.*

**13. ITEMS FOR NEXT R&OS AGENDA**

To note any items requested for the next R&OS agenda, to be followed up as a written proposal with recommendations for decision, with 7 clear days' notice in advance of agenda being issued.

**14. CORRESPONDENCE**

To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.

**MEMBERS OF THE PUBLIC WISHING TO HEAR THE MEETING LIVE  
SHOULD DIAL: 0203 855 5316 (normal local call rate applicable)  
I.D. FOR THE MEETING: 371 572 775#**

**You will be asked your name and allowed audio access only unless you  
have pre-registered to speak or are a Member of the Parish Council  
Meetings will be recorded for officer note taking purposes and destroyed  
on publication of Minutes**