



PULBOROUGH PARISH COUNCIL

Working together for a better future

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.
ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to a Meeting of Pulborough Parish Council which will be held in the Rother Hall, at the Village Hall on Thursday, 20th July 2023 at 7.30pm.

**Heather Knight
Clerk**

Dated: 13th July 2023

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the Annual Meeting of the Council held on 18th May 2023 (*attached*), and the Minutes of the Meeting of the Council held on 15th June 2023 (*attached*), and to receive the Clerk's report on issues raised at the meetings.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning & Services Committee**
To receive the Minutes of the Meetings held on 1st June 2023, 15th June 2023 and 6th July 2023 (*attached, unless previously circulated*), and to receive the Clerk's report on issues raised at the meetings.
 - 4.2 Recreation & Open Spaces Committee**
To receive the Minutes of the Meeting held on 8th June 2023, (*attached, unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.
 - 4.3 Finance & Policy Committee**
To receive the Minutes of the Meeting held on 22nd June 2023, (*attached, unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.
- 5. Adjournment for public speaking:-**
The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.
- 6. District and County Reports**
To receive reports from the ward District and County Councillors.
- 7. A29 Landslips at Church Hill**
To consider, if available, any further information or updates from WSCC or other parties on remedial work and long term solutions, following the temporary partial re-opening of the road.
- 8. DC/21/2321 – Development at New Place Farm – Management of Facilities**
- To note Decision Notice and Completed S106 Agreement;
 - To consider the 'first refusal' option incorporated within the S106 Agreement for the Parish Council to take on management responsibility for open spaces, pump track, LEAP and countryside park (*papers copied to Council*).
- 9. Horsham Association of Local Councils (HALC) AGM**
- To note agenda for HALC AGM on Wednesday 26th July, 5.30pm at Chart Way, Horsham, RH12 1RL, to which all Councillors and Clerks are invited including the annual HALC/HDC meeting following at 7.00pm (*details forwarded*);
 - To consider whether to appoint proxy representative/s to attend in place of the Council's two appointed representatives.
- 10. Appointment of Clerk and Responsible Financial Officer**
To formally appoint the new Clerk and RFO to the Parish Council, commencing 1st August 2023.
- 11. Communications Working Group**
To receive the first report, if available, of the newly formed Communications Working Group following its inaugural meeting on 17th July 2023.
- 12. Pulborough Fairtrade Affirmation**
- To consider request from Pulborough Fairtrade Group for renewal of the Parish Council's continued support and endorsement of Fairtrade in Pulborough;
 - To consider any plans to increase support for Fairtrade, such as inclusion of the Fairtrade logo on the Parish Council's website, addition of Fairtrade status to the village signs, working with Pulborough Fairtrade Group on events in March 2024.
- 13. Pulborough Community Land Trust (CLT)**
To consider request from Pulborough CLT that PPC request that Horsham District Council should require 'local wage affordable housing' in future for their local planning approvals and provide priority planning support for all developers, including local community housing trusts, building genuinely affordable homes (*copied to Council*).
- 14. Pulborough Angling Society – River Arun Water Quality**
To consider request from Pulborough Angling Society for annual £8 donation to support their water testing of the River Arun, following their concerns about the poor water quality in Pulborough in 2022.
- 15. Sports Pavilion Rebuild / Refurbishment Project**
To consider any update on the project, including survey report, if available.

- 16. Neighbourhood Wardens' Report**
To receive the Neighbourhood Wardens' May 2023 report (*forwarded*) and any report from the NW Steering Group;
- 17. Pulborough Neighbourhood Plan**
To note any updated information, if available, and to note the position regarding DC/21/2466 Greendene, which is excluded from Pulborough Neighbourhood Plan but included in the new Horsham DC Local Plan.
- 18. Pulborough Village Market**
 - To note that the market will take place inside the Village Hall on Saturday 22nd July 2023, and to agree Councillors attending.
 - To consider a theme for the Council's stand
- 19. Representatives on Outside Bodies**
 - To note vacancy for representative to the PDCCA and to appoint a Councillor;
 - To receive brief reports from Members representing the Council on other organisations.
- 20. Correspondence**
To note items of correspondence as per list circulated. (*Copied to Council*).
- 21. Chairman's Announcements and Urgent Matters for noting**
- 22. Payments**
To approve the payments list for signing. (*Details to be circulated prior to meeting*)