

PULBOROUGH PARISH COUNCIL

Working together for a better future



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MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 2nd MARCH 2017 AT PULBOROUGH SPORTS AND SOCIAL CLUB

PRESENT: Cllrs Wallace (Vice Chairman), C Esdaile, J Esdaile, Henly, Kay, Kipp (arrived 7.32pm), Qusted and Wilson.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) & 3 members of the public.

The meeting opened at 7.30pm

173. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. Tilbrook & Lawson.

174. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest or changes to Register of Interests.

175. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 2nd & 16th February 2017 and that the Chairman duly signed them.

Cllr. Wallace commented that under min. 156, Planning Applications, DC/16/2963 – Land at Brinsbury Fields, Stane St Brinsbury, he did recommend a 40mph speed limit from Adversane to Brinsbury. The Deputy Clerk advised that she clarified the comments with Members to be made at the meeting and those confirmed comments were sent to HDC.

Cllr. Qusted stated that the comments should have been conditions stated. The Deputy Clerk advised that Members did not state that these items were conditions and so they were noted as comments. In future, please can Members make it clear if they are stating comments or conditions.

Clerk's Report

From the P&S Meeting on 02.02.17

Item 161 – Condition of Pavements on A29, London Rd – Cllr. Qusted was able to update on this matter and advised that this item was on the CCLC agenda for 01.03.17 as a list of proposed works to be carried out, so it would appear that this will be started in the near future. Cllr. Qusted thanked the Area Highways Manager at the CCLC meeting for his help in progressing these works.

Item 143 – Correspondence – Network Rail

The Deputy Clerk advised that she has spoken with Simon Gruber of Willowmead regarding Network Rail's consultation on the proposed land disposal at Pulborough Station. Simon explained that if change to a piece of land is proposed, a consultation has to take place, as is the case for the land proposed for the 106 space car park as part of the Willowmead Development, DC/16/0728.

Simon confirmed that the plans, for the car park, in the consultation were the same as the Willowmead planning application, so he would like to request if the Parish Council can send a response as either 'Objection' or 'No Objection', rather than the 'No Comment' response previously sent. Cllr. Wallace commented that he was still not happy with the details in the consultation. Simon Gruber has offered to speak with any Members regarding this matter, so the Deputy Clerk will provide Cllr. Wallace with contact details for Simon Gruber. After speaking to Simon, Cllr. Wallace, will

advise the Deputy Clerk on the appropriate actions to take, which will be sent to all the Members of the P&S Committee for approval.

176. ADJOURNMENT FOR PUBLIC SPEAKING

The Vice Chairman welcomed Mr A Bignell, Chair of the Downlands Residents Association and invited him to speak regarding item 13, Lower St/Rectory Lane Plans

Meeting adjourned: 7.44pm

Meeting reconvened: 7.49pm

The Vice Chairman thanked Mr Bignell for taking the time to address the Committee.

177. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

178. PLANNING APPLICATIONS DECISIONS

Members received details of HDC planning decisions and enforcements since the last meeting.

179. CONSERVATION AREA APPRAISAL - QUESTIONNAIRES

Members received questionnaires from HDC for 'Pulborough Conservation Area Appraisal' for Lower St and Church Place. Prior to the meeting Cllr. Tilbrook had sent in responses (email dated 28.02.17) to the questionnaire, which were sent to all Members. Members commented that Cllr. Tilbrook's comments were well thought out and thorough. After some discussion Members **AGREED** to send Cllr. Tilbrook's comments to HDC with one amendment and one addition, as follows:

- Move para 2 under Q1 to be the first para in Q2.
- Add details of 2 x derelict buildings in Station Rd and derelict building at Swan Corner under Q4.

Resolved: The Deputy Clerk to send Cllr. Tilbrook's comments including items detailed above.

180. HOUSEHOLD WASTE AND RECYCLING SITES (HWRSSs)

Members received a request from Cllr. Clarke to send a letter from Pulborough Parish Council regarding HWRSSs in a similar way to Storrington & Sullington Parish Council. After some discussion, Members felt and AGREED as the Parish Council had already submitted their response to the previous consultation and the changes were already in place there was no need to write a letter. The Deputy Clerk will advise Cllr. Clarke accordingly.

Resolved: Advise Cllr. Clarke the Committee's response.

181. HOUSEHOLD WASTE COLLECTION CHANGES

Cllr. Tilbrook had requested this agenda item to discuss the approved proposals to introduce alternate weekly collection service for recycling and household rubbish. After some discussion, Members suggested and AGREED that, as there was no consultation and the proposals had already been approved, a comment from the Parish Council should be recorded to state that the Parish Council is concerned with these changes with regard to environmental issues such as vermin and health and safety. The Deputy Clerk will forward this comment to the relevant Department at HDC.

Resolved: The Deputy Clerk to forward comment to HDC as stated above.

182. SEWERAGE & DRAINAGE

Members received correspondence from Cllr. Tilbrook regarding sewerage and drainage problems at Riverside and had requested at the Full Council meeting on 16.2.17 if he could request an urgent meeting with Southern Water and other relevant authorities such as the District and County Councils, to discuss the issue. Members AGREED to this request and the Deputy Clerk will advise Cllr. Tilbrook accordingly.

183. VILLAGE SERVICES TASK & FINISH GROUP

The Deputy Clerk commented that this item was previously called 'Increasing Ageing Population' at the previous P&S meeting.

As Cllr. Tilbrook was absent from the meeting, Members AGREED to defer this item until the next P&S meeting on 6th April 2017.

Cllr. Kipp requested to have one point noted – Pulborough Medical Group are struggling with the influx of extra people and only 5 minute appointments are available and if a patient is 5 minutes late, the GP will not see you.

184. RISK REGISTER

Members reviewed and accepted entry P2 & P3 to the P&S risk register.

185. LOWER ST/RECTORY LANE PLANS

Cllrs. Tilbrook & Kipp were due to have a meeting with WSCC regarding this matter earlier today, however this has now had to be postponed until 16.03.17. Therefore an update will be given at the Full Council meeting on 16.03.17, under 'Representatives' and added to the next P&S agenda for further discussion.

Members noted Mr Bignell's comments from earlier in the meeting and stated that Rectory Lane is to be part of the discussion regarding the Lower St plans. The Deputy Clerk was instructed to advise Mr Bignell of the outcome of the meeting with WSCC.

186. CORRESPONDENCE**HDC**

- Statement of Community Involvement (SCI) 2017 - Parishes - Notification that HDC have now adopted the SCI, which is available to view via <https://www.horsham.gov.uk/planningpolicy/planning-policy/planning-timetable>
- Appeal notification for DC/16/1957 - Ashley House, Station Rd, Pulborough.
- Response from Chris Lyons in reply to PPC's letter regarding parking & planning. Copied to Committee.
- Email notification regarding works taking place at a property in Church Place. Copied to Committee.

SDNPA

Notification and copy of the adopted Community Infrastructure Levy Charging Schedule.

DC/16/2963 - Land at Brinsbury Fields Stane Street Brinsbury Pulborough (Harwoods)

E-mail correspondence from West Chiltonton Parish Council, Adversane Residents Association and Mr R Keatley. Copied to Committee.

Sussex Community Rail Partnership

Spring newsletter 2017.

Nutbourne Residents Association

Notification that work will begin to connect the fibre cables into the new cabinet and the start date for the fast fibre broadband service is the end of March 2017.

Rural Services Network

Newsletter regarding rural transport - Jan 2017.

Residents

- Email correspondence x 2 regarding the proposed closure of Rectory Lane. Copied to Committee. (Please can the Committee advise on the reply to Mr Buck). ***The Deputy Clerk asked if Cllr. C Esdaile could speak with Mr Buck. Cllr. C Esdaile advised that he would. The Deputy Clerk will provide Mr Buck with Cllr. C Esdaile's contact details.***
- Resident expressing concern about traffic being diverted through Downlands if Rectory Lane is restricted in anyway.
- Email regarding the new car parking discs and parking in Rivermead and Little Dippers. Copied to Committee. Please can the Committee advise of a response. ***Members thought it was worth following up the suggestion to make the annual disks available to purchase in the libraries and the Parish Council would offer support to the suggestion of one of the residents in Rivermead and Little Dippers to be made permit holders only parking.***

Publication

Sussex Heritage Trust Awards 2017.

General Stores

Email advising that the General Stores are planning to refurbish the exterior of their building soon.

Cllr. Tilbrook

- Email from Cllr. Tilbrook regarding business rate and care homes. Copied to Committee.
- Email from Cllr. Tilbrook regarding Station Rd. Copied to Pulborough.

Planning Applications

- Email reply from Cllr. Wallace to Adversane Residents Association Committee. Copied to Committee.
- Email from prospective buyers of the Tea Room ref DC/17/0320. Copied to Committee.

Rural Services Network

Email News Digest which includes 'Shortage of Doctors puts Rural Health at Risk' and 'Services Face Cuts Despite Council Tax Rise'.

Meeting Place Communications

ICM survey results on attitudes towards future housing in Horsham and Mid Sussex.

CPRE

Sussex Review.

187. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

- Lower St Plans / Rectory Lane– Update (EK)
- Sports Pavilion – Full Council (CE)

188. ITEMS TO BE PUBLICISED ON SOCIAL MEDIA

- None

189. PAYMENTS

The following payments were approved and cheques were signed:-

Mr A Tilbrook	6.70
Rialtas Business Solutions Ltd	135.60
Fire Risk Uk Ltd	101.16
BT	151.93

The meeting closed at 9.02pm

.....Chairman

.....Date

Appendix 1

**Recommendations of the Planning & Services Committee meeting held on
Thursday, 2nd March 2017**

PLANNING APPLICATIONS

DC/17/0320 - The Tea Room 46 Lower Street Pulborough

Removal of condition No. 3 to previously approved Application Reference Number: DC/06/2769 (Variation of Condition 3 of planning permission PL/3/02 to allow continue use as a tea room by Mr and Mrs Pickering). We wish the condition to be removed to allow undertaking of the same use by a new occupant. The condition currently prevents the change of ownership of the Tea Room. **No objection.**

SDNP/17/00657/FUL - White Cottage Toat Lane Pulborough RH20 1BY

Retrospective planning application for the laying of additional hardstanding in association with the existing stables and erection of extensions to existing stable buildings. **No objection.**

DC/16/2786 - Mount Hill Farm Lane Codmore Hill Pulborough

Erection of barn to provide workshops/store/studio and home office/gym - AMENDED PLANS. **No objection, but Members suggested a non-severance clause is added to the permission.**

DC/17/0347 - London Road Pulborough West Sussex

Construction of detached two storey building to provide 2no. two bedroom maisonettes with associated access and parking. **Objection, due to over development.**