



PULBOROUGH PARISH COUNCIL
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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 8TH MARCH 2018
AT THE SPORTS PAVILION**

PRESENT: Cllrs Henly (Chairman), Bignell, Clarke, Court, Hare & Lawson.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) and 0 members of the public.

The meeting opened at 7.34pm

78. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr. Quedsted.

79. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest.

There were no changes to Register of Interests.

80. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 8th February 2018 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report

Update from the meeting held on 08.02.18

Min No. 69 - Minutes-Clerk's Report - Min. 57 - Hazel Shrub at Pocket Park

The Deputy Clerk has tried on many occasions to contact the coppice company, but no-one is replying. Therefore the coppicing will have to be put on hold for the time being and carried out around October 2018. Cllr. Lawson has a contact and will liaise with the Deputy Clerk nearer the time.

Min No. 69 - Additional Updates

Water Supply Services have been to site and have advised that they have repaired the original leak in the old steel pipe, however an additional leak has occurred due to the age of the original pipe and the stress that it is put under when repairs are carried out. The Clerk and Deputy Clerk are liaising with Water Supply Services to ascertain the solution and any additional costs to this issue, which will be discussed at the Full Council meeting on 15.03.18.

Min No. 71 - Tarmac Pad for Sutcliffe Games Wall

The Deputy Clerk has been liaising with ARD Developments regarding the tarmac pad and all correspondence will be circulated and discussed at the R&OS meeting on 12th April 2018.

Min No 72 - Rivermead

The Deputy Clerk is still trying to ascertain who to contact regarding this matter as all requests for assistance are not being replied to.

Min No. 73 - Pocket Park

The Deputy Clerk could not find any history on Pulborough's Pocket Park. The NHW's will try and take some photographs of the area to include any wildlife. St Mary's School & the Youth Club are asking parents if their children would like to design a picture for the noticeboard. The Deputy Clerk will mock up a notice design with what information/design she can and present it to the R&OS Committee at the next available meeting.

The NHW volunteer group have confirmed that they are able to install the bat, bird and owl boxes.

Additional Update

Damage was caused by a stolen 4 x 4 vehicle on the main recreation ground in February, which has been reported to the Police. Repairs to the ground have been made.

81. PUBLIC SPEAKING

There were no public speakers.

82. PULBOROUGH FOOTBALL CLUB (PFC)

Members received email correspondence from PFC, who raised the following matters:

- There is a lot of mould around the sky light and water continually drips through – the Caretaker advised that she has never been able to close this skylight. Members requested the Caretaker clean the area if possible, using the appropriate step ladders and **AGREED** to the purchase of a hook pole to be able to close the skylight, at a cost of approx. £26.00.
- Are the shower heads regularly changed/thoroughly cleaned – the Caretaker confirmed that the shower heads are always cleaned.
- The hard court area (Multi Sports Facility-MSF) has become slippery and dangerous, are there any plans to have it re-surfaced? - the Deputy Clerk advised that there are Earmarked Funds for the MSF surface. After some discussion, Members instructed the Deputy Clerk to contact Southwater Parish Council to ask if the Manager of their sports club would be able to come and look at the surface to assess if it needs replacing or maybe someone at HDC.
- Wires from the fencing perimeter of the MSF are poking through – the Groundsman will cut away and round off any loose wire.

The Deputy Clerk will action these items and advise PFC accordingly.

83. GROUNDSMAN REQUEST TO HAVE A CONTROLLED BONFIRE IN POCKET PARK TO CLEAR AWAY CUT BRAMBLES AND VEGETATION

Members received the above request from the Groundsman, Members **AGREED** to this request with the following conditions:

- The pile to burn should be small, made and burnt on the same day, it should not be added to. The water in the stream can be used to damp it down.
- Make sure the wind is in the right direction.
- The Groundsman will remain on site at all times.
- The bonfire should be at the edge of Pocket Park and the recreation ground.

Resolved: The Groundsman can have a controlled bonfire providing the above conditions are met.

84. GRAB LORRY HIRE

The Deputy Clerk gave details of 3 quotations for grab lorry hire to remove the vegetation stored by the Groundsman from behind the fenced area in the sports pavilion car park. Members **AGREED** to proceed with the quotation for £410.00 + vat from Recycle Southern .co.uk to clear up to 2 tonnes of mixed waste material.

Resolved: Proceed with quotation of £410.00 + vat from Recycle Southern .co.uk.

85. GROUND TREATMENT WORKS

Members received a quotation of £1120.00 + vat from Professional Weed Solutions Ltd for ground treatment works on the main recreation ground, Rivermead and Nutbourne Common Recreation Ground (NCRG). The Deputy Clerk advised that the Groundsman has now passed his PA1 & PA6 test, so he is now able to use a knapsack (on order) to weed kill around the trees on the main recreation ground, saving £130.00 +vat. Members **AGREED** to the cost of £890.00 + vat for works to be carried out in April for the main recreation and Rivermead, with the works for NCRG at £100.00 + vat to be carried out later in the year.

Resolved: Proceed with an initial cost of £890.00 + vat and later £100.00 + vat.

86. POCKET PARK CULVERT

The Deputy Clerk advised that the culvert running through Pocket Park and Harwoods has got blocked with silt and needs clearing. Three quotations were sought, but only one received with advice that the culvert on both sides of Pocket Park needs clearing. The Deputy Clerk has advised Harwoods accordingly who have said that they will fully co-operate with the Parish Council regarding this matter.

The Deputy Clerk advised that there was a possibility of applying for funds for this work from Operation Watershed. Members instructed the Deputy Clerk to submit an application for £3120.00 excl vat, which includes the quotation for the Harwoods side of the culvert. The Deputy Clerk will report back if the application is not successful.

87. INSTALLATION OF WORCESTER BOILER AT SPORTS PAVILION

Members received and reviewed the responses from the installation engineers, the service engineers and Gas Safe. After some discussion Members **AGREED** that they are satisfied that the boiler installation is fully compliant.

Resolved: Members AGREED that the boiler installation is fully compliant.

88. CORRESPONDENCE**Neighbourhood Wardens**

Notification of fire and vandalism in Pocket Park. Copied to Committee.

SDNPA

Response regarding Heathlands Reunited. Copied to Committee.

Publications

- Wey & Arun Canal Trust e-newsletter Feb 18.

Residents

- Response regarding suggested amendments to draft historical data. Copied to Committee.
- Email correspondence regarding footpaths. Copied to Committee.
- Thank you card for the bench in Cousins Way recreation ground.

89. PAYMENTS RESOLVED:

Members approved the following payments, and the cheques/direct debits were duly signed:-

Payee	
Pulborough Social Centre	209.58
Travis Perkins	119.78
Mr R Quested	30.46
Tudor Environmental	137.88
Mr F Bushby	18.90
West Sussex County Council	265.25
Horsham District Council	735.52
Burgess & Randall	50.83
Mrs H Knight	20.00
Rialtas Business Solutions Ltd	139.20
ABA (Construction) Ltd t/a ARD Playgrounds	1158.00

The meeting closed at 8.26pm

.....CHAIRMAN

.....DATE

