



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 21st March 2019 at 7.30pm.**

**Heather Knight
Clerk**

Dated: 14th March 2019

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the Council Meeting held 21st February 2019 (attached), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items):-
 - 4.1 Planning and Services Committee**
To receive the Minutes of the Meetings held on 21st February and 7th March 2019 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meetings.
 - 4.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Meetings of the Committee, and Advisory Committee, held on 14th February 2019 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting.
 - 4.3 Finance and Policy Committee**
To receive the Minutes of the Meeting held 28th February 2019 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting.
- 5. Adjournment for Public Speaking:-**
The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**
- 6. District and County Reports**
To receive reports from the District and County Councillors present.
- 8. Sports Pavilion Rebuild Project**
To note Sports Pavilion Working Group meeting held 12th March 2019 and Chairman's meeting with Studio 5 architect; To receive verbal update report on new proposals, including approval of estimated costs of updated drawings and costed proposals by Studio 5.
- 9. Pulborough Neighbourhood Plan**
To receive verbal progress report on the draft Neighbourhood Plan, site assessment work and pre-Regulation 14 work.
- 10. Community Youth Worker**
To consider quotation and proposals from Sussex Clubs for Young People Ltd for 2019/20 provision of community youth service within PPC budget. *(Copied to Council)*
- 11. Neighbourhood Wardens**
To note Neighbourhood Wardens' March report *(to be circulated)*, Steering Group meeting on 18th March 2019, and any recommendations. To consider details of potential revised shift pattern to improve current provision, as discussed at last Council meeting and at last F&P C'ttee. *(Copied to Council)*
- 12. Registering an Asset of Community Value – Pulborough RC Church and Car Park (referred from FC meeting 21st February 2019)**
To note information collated to enable an application to be made and consider whether to approve such application – Cllr Tilbrook to report *(papers to follow)*. (FC 22.11.18 Min. 123 and FC 17.01.19 Min. 138 refer).
- 13. Winter Service of Jacobsen LF3800 Fairway Mower**
To ratify cost of service and essential repairs exceeding R&OS C'ttee delegated budgetary authority, at a total cost of £2,555.93 + VAT, being an additional cost of £1,115.38 + VAT.
- 14. Rural Services Network**
To consider request from RSN for parish councils and rural organisations to sign up to their campaign for Government to develop a Rural Strategy *(forwarded to Council)*. *Link to further information: <https://www.rsonline.org.uk/government-urged-to-produce-new-rural-strategy-ahead-of-brexite> Link to sign up: <https://www.surveymonkey.co.uk/r/time-for-a-rural-strategy>*
- 15. Sussex & Surrey Association of Local Councils: West Sussex Civilian and Military Partnership Board**
To note correspondence from SSALC introducing pro forma for requesting Lord Lieutenant representative / military personnel attendance at commemorative community engagement events such as D Day 75th / WW11 80th anniversaries in 2019.
- 16. Village Market**
To agree rota of Members to cover the Parish Council stand at the market on Saturday 23rd March 2019.
- 17. Representatives on Outside Bodies**
To receive reports from Members representing the Council on other organisations.

18. Correspondence

To note items of correspondence as per list circulated (*copied to Council*).

19. Items for Next Agenda

To note items put forward - Members' submissions to be followed up as written proposal and objective, with 7 clear days' notice in advance of agenda (*excludes date of agenda issue and date of meeting*).

20. Payments

To approve the payments list for signing (*details to be circulated prior to meeting*).