



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

Any resident wishing to speak on any item set out on this agenda must inform the Parish Clerk no later than 12 noon the day prior to the meeting. The room will have limited attendance capacity due to social distancing, and public admittance to the meeting is not guaranteed.

You are hereby SUMMONED to a Meeting of Pulborough Parish Council which will be held in the Arun Hall at the Village Hall on **Thursday, 15th July 2021 at 7.30pm.**

**Heather Knight
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

Dated: 8th July 2021

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the Meeting of the Council held on 17th June 2021 (*attached*), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning and Services Committee**
To receive the Minutes of the Meetings held on 17th June and 1st July 2021 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meetings.
 - 4.2 Recreation and Open Spaces Committee**
No minutes to approve as 10th June 2021 meeting cancelled.
 - 4.3 Finance and Policy Committee**
No minutes to approve as 24th June 2021 meeting cancelled.

- 5. Adjournment for public speaking:-**

The Chairman will invite those residents who have given formal notice to speak once only in respect of:

 - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
 - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.
- 6. District and County Reports**

To receive reports from the District and County Councillors.
- 7. Pump Track Proposal**

To consider report and further information from the group on suitability of various sites in Pulborough, as previously requested by Council. *(Not available at time of agenda issue)*
- 8. Neighbourhood Plan**

To consider the report and recommendations of the Independent Examiner, if available, and recommendation of the Neighbourhood Plan Steering Group. If the report is not yet published, to approve that the Neighbourhood Plan Steering Group be given delegated authority to make formal response to such report when received.
- 9. Co-option to the Council**

To note that no by-election was called following the recent casual vacancy and to consider application received for one of three seats available for co-option *(copied to Council)*
- 10. Boundary Commission for England (BCE) – new Parliamentary Constituencies**

To consider BCE public consultation 8th June to 2nd August 2021 on initial proposals for new Parliamentary constituencies, including Pulborough becoming part of new Shoreham constituency. *(Copied to Council)*
- 11. National Association of Local Councils (NALC) – attendance at online event**

To approve attendance and cost of Cllr Kipp attending online NALC event 'The future of high streets and town centres' on 29th September 2021, at a cost of £32.44 + VAT (card payment) or £43.09 + VAT (invoice/bacs payment). To also note Cllr Hunt wishes to attend, in her personal capacity. *(Copied to Council)*
- 12. Lifting of Pandemic Social Restrictions - Parish Office Cover**

To consider revised Parish Council Office opening hours on lifting of social restrictions from 19th July 2021 *(Clerk's report to follow)*.
- 13. Pulborough Village Market**

To note that the market will take place inside the Village Hall on Saturday 24th July 2021 and to appoint Cllr representatives to attend.
- 14. Representatives on Outside Bodies**

To receive brief reports from Members representing the Council on other organisations.
- 15. Correspondence**

To note items of correspondence as per list circulated. *(Copied to Council)*.
- 16. Chairman's Announcements and Urgent Matters**
- 17. Payments**

To approve the payments list for signing. *(Details to be circulated prior to meeting)*