

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE  
A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA

**ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST  
INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE  
MEETING.**

You are hereby SUMMONED to a FULL COUNCIL Meeting of Pulborough Parish Council which  
will be held **in the Rother Hall, at the Village Hall on Thursday, 18<sup>th</sup> April 2024 at 7.30pm.**

**Harry Quenault**

**Dated: 11<sup>th</sup> April 2024**

**Clerk & RFO**

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 [hquenault@pulboroughparishcouncil.gov.uk](mailto:hquenault@pulboroughparishcouncil.gov.uk)

## **AGENDA**

- 1. Apologies for Absence**  
To approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**  
To receive Councillors' declarations of interest on any of the agenda items.
- 3. Minutes of Full Council**  
To approve the Minutes of the Meeting of the Council for the 21<sup>st</sup> of March 2024.
- 4. Committee Meeting Minutes**  
To receive and approve the Minutes: -
  - 4.1 Planning & Services Committee**  
To accept the Minutes of the Meetings held on 15<sup>th</sup> February 2024 & 7<sup>th</sup> March 2024.
  - 4.2 Recreation & Open Spaces Committee**  
To accept the Minutes of the Meeting held on 14<sup>th</sup> March 2024.
  - 4.3 Finance & Policy Committee**  
To accept the Minutes of the Meeting held on 22<sup>nd</sup> February 2024.
- 5. Adjournment for public speaking: -**  
The Chair will invite those residents who have given formal notice to speak once only in respect of:
  - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
  - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.

- 6. District & County Reports**  
To receive & note the reports from the District and County Councillors.
- 7. Warden Reports**  
To note the Warden Reports for February 2024. (Appendix A)
- 8. Quarterly Section 106 & CIL Reports**  
To note the quarterly 106 and CIL update from Horsham District Council. (Appendix B)
- 9. MUGA Update & Quote Change**  
To note a verbal update from the Clerk and then decide on what tender they which to proceed with. (Appendix C)
- 10. Annual Parish Meeting Agenda**  
To decide on the draft agenda for the Annual Parish Meeting. (Appendix D)
- 11. Event & Funding Consultant**  
To decide on whether the Parish Council employs a regular consultant to assist officers with event and fundraising (at £240.00 a month) within the Council.
- 12. Transport & Infrastructure Meeting**  
To note a verbal report from Cllr Clarke on the current progress of the Transport & Infrastructure Meeting and some possible future options to consider.
- 13. Representatives on Outside Bodies**  
To receive and note brief reports from Members representing the Council on other organisations and groups.
- 14. Payments**  
To approve the payments list for signing.

# Warden Monthly Report

February 2024 – Pulborough Parish

<b>Patrol hours TOTAL:</b>	<b>76.5</b>	<b>ASB (Anti-Social Behaviour) incidents reported to us TOTAL:</b>	<b>2</b>
Foot (high visibility)	55	Noise	0
Vehicle	21.5	Neighbours	0
<b>Notices/warnings TOTAL:</b>	<b>0</b>	Driving/vehicles	0
Verbal warning	0	Bicycles	0
Parking alert	0	Alcohol	0
Yellow card warning (ASB)	0	Other	2
Community Protection Warning/Notice	0		
Fixed Penalty Notice	0	<b>Clear up/disposal reports TOTAL:</b>	<b>0</b>
<b>Reports into Police TOTAL:</b>	<b>3</b>	Fly tipping / flyposting	0
Phone (including 101 and 999)	0	Graffiti	0
Online	0	Dog fouling	0
Intelligence report	0	Litter	0
Verbal	3	Drug litter	0
E-CINS cases (multi-agency reporting)	0	Hazards	0
<b>Media Reports TOTAL:</b>	<b>0</b>		
Press release/Community magazines	0		
Social media posts	5	<b>Community events attended</b>	<b>11</b>
<b>Admin hours</b>	<b>22</b>	<b>School contact</b>	<b>5</b>
<b>Vulnerable people welfare checks</b>	<b>5</b>	<b>Youth engagement</b>	<b>9</b>
<b>Signposting</b>	<b>15</b>	<b>Reports to DVLA</b>	<b>0</b>
<b>Safeguarding referral</b>	<b>0</b>	<b>Reports to Operation Crackdown</b>	<b>0</b>

## KEY:

ASB: Anti-social behaviour

E-CINS: Online portal for confidential multi-agency sharing of caseloads.

HDC: Horsham District Council

Operation Crackdown: A joint initiative with Sussex Safer Roads Partnership and Sussex Police to report abandoned vehicles or anti-social driving.

PCSO: Police Community Support Officer

PSPO: Public Spaces Protection Order – Intended to deal with a particular nuisance or problem in a particular area that is detrimental to the local community's quality of life.

PPC: Pulborough Parish Council

WSCC: West Sussex County Council

WSFR: West Sussex Fire and Rescue

CSAS: Community Safety Accreditation Scheme

## ASB

On Saturday 10<sup>th</sup> February a report was received that a bin had been stolen from a residential property in Church Place and thrown over the railway bridge into the path of an oncoming train. Not only was this act anti-social behaviour but it was also an extremely dangerous criminal act. The consequences could have been catastrophic. Local residents reported the incident to British Transport Police for investigation. PCSO Lisa Bowley and Louisa carried out enquiries into the incident, area searching for the suspects. Louisa spoke with the Network Rail Incident Response Officer who attended the railway line and removed the obliterated bin and a number of road cones from the line. Names of a group of three young people seen in the area at the time were obtained and passed to the Police.

On Tuesday 13<sup>th</sup> February another attempt was made by a young person to steal a refuse bin, again in Church Place but the quick thinking of a nearby resident prevented any further attempts to throw the bin on to the line.

We are very saddened that such dangerous behaviour has taken place within our parish this month and urge parents to talk to their young people about where they are going and what they are getting up to.

## Parking/Vehicles/Road

### **Parking/Vehicles**

We have been made aware of further issues about poor parking around St Mary's Primary School at drop-off and pick-up. We ask parents to please be mindful of private driveways, not parking too closely to junctions or the roundabout at Cousins Way/Nutcroft and to not park on the verges causing visual obstructions. Our Civil Enforcement Officers in our parking team have been made aware as has PCSO Bowley.

### **Road**



Whilst out on our vehicle patrols in Nutbourne we came across a branch across the road which was difficult to see due to its position round a bend in the road. We cut back the branch to make it safer for passing motorists.

**To report a vehicle with no MOT and/or no tax please see links below to the Government website:**

<https://www.gov.uk/report-no-mot>

<https://www.gov.uk/report-untaxed-vehicle>

For anti-social driving and abandoned vehicles, please report to Operation Crackdown at:

<http://www.operationcrackdown.org/>

## Fly Tipping/Littering/Graffiti

Thankfully, we did not come across any evidence of fly tipping this month.

If you witness fly tipping in action, please call Sussex Police and if possible, provide them with the registration of the offending vehicle and subsequently any relevant dash cam footage you may have.

If you see fly tipped waste that has already been dumped please report it directly to HDC at:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/fly-tipping>

Abandoned shopping trolleys can be reported on the “Trolleywise” app on your phone.

You can report incidents of graffiti direct to Horsham District Council via their website:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/graffiti>

## Community Engagement/Events/Meetings

### **Pulborough Pop-In**

We continue to support this great drop-in event at the library, which is held on a Wednesday morning 9-11 am.

You can read more information about all the good that the PDCCA do, here on their new website

<https://www.pdcca.org.uk/>

### **Pulborough Village Market**

Louisa attended the Pulborough Village Market with Warden Supervisor Carol Boniface, and Parish Council Chair Len Ellis-Brown on Saturday 24<sup>th</sup> February. As usual a variety of different topics were discussed including promoting the Pulborough Pantry, the new Community Allotment and the new Repair Cafe as well as other community issues.

Further information and future dates about the market can be found on their Facebook page:

<https://www.facebook.com/pulboroughvillagemarket>

## Monday Hub

We continue to visit The Hub at the library on Monday mornings when our shifts allow. There has been a great atmosphere recently when we have attended and a consistent number of people attending each week. A great facility that really does help prevent social isolation.

## Wellbeing & Games Cafe

Louisa attended the Wellbeing & Games Cafe on Thursday 29<sup>th</sup> February. The group has seen some new faces join recently which is lovely to see. As part of the chair exercises at the end of the session there was an innovative game of balloon tennis played with fly swat rackets which Louisa participated in. Who knows ..... the group may well put Pulborough on the map for Balloon Tennis!!

Further details about the group can be found at the Pulborough Brooks Baptist Church website:

<https://pbbaptist.co.uk/whats-on/>

## Craft Cafe

Our bi-monthly Tuesday visits to the Craft Cafe have been less frequent recently due to other commitments on Tuesdays but we did manage to visit this month. The number of attendees were at the highest we have seen this month and the buzz in the room is brilliant. The group never fail to cheer us up and the welcome is always a warm one – Thank you ladies.

## Patrols (foot/visible and car)

This month we carried out a foot patrol with PCSO Bowley and also introduced to her to an elderly, vulnerable resident that we have been supporting.

We also met a new recruit constable and our colleagues in Civil Parking Enforcement to discuss local issues:



Once again, we have focused our vehicle patrols on the fly tipping hotspots on the more rural roads of the parish and checked that the carriageways are kept clear of tree debris.

### Warden Swap

On Friday 23<sup>rd</sup> February Louisa swapped places with Oscar, one of the Horsham Town wardens. Oscar spent the day in Pulborough patrolling with Ross and they spent time visiting the Little Monkeys playgroup. Louisa patrolled Horsham Town centre with colleague Maria, speaking to shops, members of the Street Drinking community and shoppers. Louisa even chatted to local Pulborough resident Dennis who had taken a trip up to Horsham on the Pulborough Community minibus!

## Older, Vulnerable People and Youth

### Older/Vulnerable People

This month we supported a vulnerable, elderly resident to sign up to the Community Link service. Community Link is a support service from Horsham District Council that enables residents to live independently, by providing affordable access to a range of assistive technology (Technology Enabled Care).

The resident now has a Digital Lifeline Alarm and Pendant to use in their home that enables emergency assistance, 24 hours a day, 365 days a year. The Lifeline acts as a personal alarm to keep the wearer in touch with reliable help at all times, allowing them to feel safe, while maintaining independence. By Simply holding down the button on the pendant to be digitally connected to the monitoring centre which is staffed by professionally trained operators.



More information can be found about Horsham District Council's Community Link Service at the link below:

<https://www.horsham.gov.uk/community/community-link>

We have also continued to support a vulnerable local resident who has learning difficulties and is experiencing noise issues with neighbours. We attended a meeting with the resident, their support worker and housing officer.

## Youth

South Coast Skate Club held a skateboarding event in the Rother Hall at the Village Hall on Monday 12<sup>th</sup> February, during the half-term holidays. The event was over-subscribed and extra hall-hire was required to facilitate the extra numbers of attendees. We have had discussions with Parish Clerk Harry regarding further skate sessions in the summer holidays – so watch this space!



*Photo courtesy of South Coast Skate Club*

## Dog Related Issues

Dog fouling issues remain a problem in Pulborough, as with much of the UK, with some owners not being responsible and picking up after their dogs. Whilst we have not had many reports made directly to us, we have picked up on residents' frustrations in the areas of Stane Street Close and Cousins Way from posts made on the Pulborough Village Facebook page. We are monitoring these areas whilst on our patrols.

Dog mess is not only deeply unpleasant, but also dangerous. Whilst rare, contact with dog excrement can cause toxocariasis – a nasty infection that can lead to dizziness, nausea, asthma and even blindness or seizures.



As wardens we do have the powers to issue Fixed Penalty tickets to those who we see not picking up after their dogs, but we'd prefer that it was just cleared away!

Please remember:

When you walk your dog, be sure to take poo bags with you, the same as you would remember a lead. Please note, rain does not wash the problem away.

Dog fouling can be reported via the HDC website:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/dog-fouling>

Any attacks by dogs need to be reported immediately to Sussex Police. Their advice is that if there is an immediate threat to human or animal life to call 999. Otherwise report to the police on 101 or via the Sussex Police website reporting form. <https://www.sussex.police.uk/ro/report/ocr/af/how-to-report-a-crime/>

### Dogs Roaming Free

If you find a dog roaming free and not being supervised, you may wish to consider reporting it to Horsham District Council's approved contractor on 07512 089777 and they will come and collect. ***This is a 24/7 service, but the dog does need to be contained for them to collect.***

## Parish specific/other

### Pulborough Pantry (Community Fridge)



Picture courtesy of Maria Lee

We are extremely pleased to see the Pulborough Pantry going from strength to strength, with so much support from the community. A huge thank you to all the volunteers for their continued hard work and for the brilliant level 5 Food Hygiene Rating they achieved this month.



The pantry is currently collecting Easter Eggs if anyone would like to donate.

### **Pulborough Shedders**

We continue to support this wonderful project that is going from strength to strength. Work is still under way to provide a permanent base for the 'shed' and to hopefully combine it with our 'Community Allotment' project.

We attended the Shedders committee meeting on Thursday 1<sup>st</sup> February where we discussed the continued success of the project and the related need of a dedicated base for the charity and agreed some action points for us to help with alterations to their website, which has now had a big redesign.

<https://www.pulboroughshedders.org/>

### **Community Garden/Allotment**

The use of a vacant plot at the existing Parish Council allotments was discussed at Pulborough Parish Council's Recreation and Open Spaces meeting on Thursday 8<sup>th</sup> February and there was unanimous agreement that the plot could be used as a community allotment space as a trial run for our larger community garden project.

Local artist and grower Nichola Rodgers is working on the project with us, and we hope to form a working party/committee very soon.

## **Pulborough “Journey” support group for parents and carers of children with Autism and Special Educational Needs (SEN)**

Wednesday 28<sup>th</sup> February – We had our first meeting of the Pulborough ‘Journey’ our support group for parents and carers of children with autism and SEN.

Our warden colleagues from Storrington, Chris and John came over to help facilitate the session, as they had successfully set the first of these meetings up in Storrington. The meeting was very well attended and there was some great discussion and information sharing taking place. The dates of all the meetings have been arranged such that people can take advantage of all the individual sessions around the parishes if they choose.



**Journey**  
A group for Parents and Carers of Autistic and SEN Children

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**Wednesday 28 February**  
**Wednesday 27 March**  
**Wednesday 24 April**  
**Wednesday 22 May**  
**Wednesday 19 June**  
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10am to 11am  
-----  
Pulborough Sports & Social Club,  
22 Rectory Close, Pulborough, RH20 2AJ

Come along and join us, have a chat and a cuppa with other parents on a similar journey to you.

No need to book, no pressure, just turn up. Tea and coffee provided free of charge.

For more information please contact your Neighbourhood Wardens:  
**Louisa Hull:** 07584 337475 | **Ross Phillips:** 07584 337476  
Email: [pulborough.wardens@horsham.gov.uk](mailto:pulborough.wardens@horsham.gov.uk)

 NEIGHBOURHOOD WARDENS  Pulborough Parish Council  Horsham District Council

## **Refurbishment of Carpenters Meadow Play Area**

Having hand delivered over a hundred questionnaires, we were pleased to hear that 40 replies were received from residents about the refurbishment of the Carpenters Meadow Play Area. Even greater news is that there are 5 residents that would like to be part of a working group with us, Councillor Paul Clarke and Anna Chapman HDC Parks & Countryside Development Manager to discuss and plan a design so that the Parks team can draw up a specification to go out to tender.



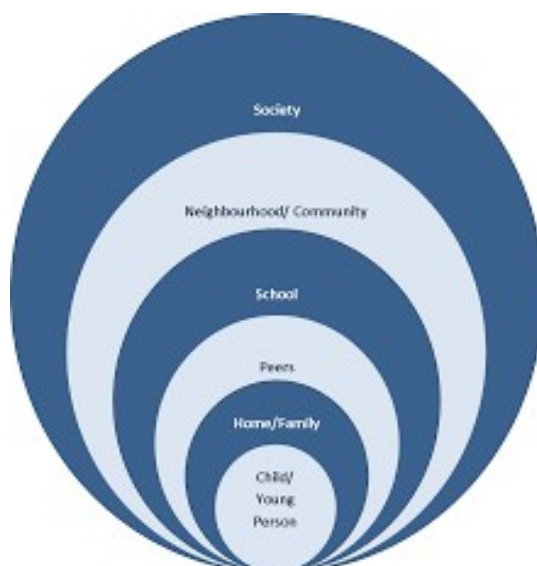
## Training

### Warden Team Meeting – Parkside

On Tuesday 6<sup>th</sup> February we attended our quarterly full warden team meeting at Horsham District Council's offices at Parkside, Horsham with supervisor Carol Boniface. The meeting enables us to update the other warden schemes about our community projects and to share ideas and best practice. We also receive inputs from other teams within the council. This month's meeting gave us the opportunity to meet our new Director of Service Andrew Smith (Head of Housing and Community Services). Andrew will be joining Ross and I out on patrol one afternoon in March.

We also had a useful input from our Community Safety Colleagues Shelley Gosden and Lucy Hargreaves about Contextual Safeguarding.

**Contextual Safeguarding** is an approach to understanding and responding to children's experiences of significant harm beyond their family and home. This approach recognises the different relationships children have in their schools, peer groups, online and in their community.



There is a useful video explanation about "What is contextual safeguarding?" available on YouTube:

<https://www.youtube.com/watch?v=VOIE-XENewM>

## Security/Phishing Training

We both undertook online training which will not only help us to protect Horsham District Council from cyberthreats like phishing attacks and data breaches, but also gives us useful tips to pass onto residents about protecting their personal details when online, email and telephone.



Find out more about the issues here:

<https://www.nationalcrimeagency.gov.uk/what-we-do/crime-threats/cyber-crime>

## Suicide Prevention Training

In February Louisa completed a 90-minute course by LivingWorks Start in conjunction with West Sussex Mind. LivingWorks Start trains participants to recognize when someone may be thinking about suicide and how to connect them to help and support. LivingWorks Start was developed with input from experts in suicide prevention, education, psychology, public health, social work, faith communities and the military.

Louisa found the course beneficial and could see how the skills learnt could be used within the warden role. Ross hopes to complete the course soon.

<https://www.instagram.com/pulborough.wardens/>

<https://www.facebook.com/HDWardens>

<https://twitter.com/HorshamWardens>

## Appendix B - Part 1

UNSPENT SECTION 106 FUNDS  
PULBOROUGH PC  
APRIL 2024

App No	Address	Parish	Type	Deed Date	Clause	Definition	Received	Receipt Date	Spend By	Spent	Balance	Allocated	Unallocated	Commenced?	Allocated To:
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Children&Young Peoples Servs(Education)- WSCC:93002	28/01/2016	S3.1(a)(iv)P2	PRIMARY Towards cost of redeveloping St Mary's Church of England Primary School to increase space and make internal improvements to accommodate additional children required to accommodate the extra demands for primary education services that would be generated by the Development.	192,374.43	18/03/2021	18/03/2026	0.00	192,374.43	192,374.43	0.00	Under Construction	Primary Education at St Marys Pulborough
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Children&Young Peoples Servs(Education)- WSCC:93002	28/01/2016	S3.1(a)(iv)S2	SECONDARY: Towards the costs of facilities for the expansion of The Weald School required to accommodate the extra demands of for secondary education services that would be generated by the Development.	207,039.67	18/03/2021	18/03/2026	0.00	207,039.67	207,039.67	0.00	Under Construction	Facilities for the expansion of The Weald School (SECONDARY)
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Children&Young Peoples Servs(Education)- WSCC:93002	28/01/2016	S3.1(a)(iv)6th2	SIXTH FORM: Towards the costs of additional facilities for the expansion of The Weald School required to accommodate the extra demands for sixth-form education services that would be generated by the Development.	48,502.70	18/03/2021	18/03/2026	0.00	48,502.70	48,502.70	0.00	Under Construction	Facilities for the expansion of The Weald School (SIXTH)

DC/05/0736	Tesco Stores Limited, London Road, Pulborough, West Sussex	Pulborough PC	Community Facilities - HDC:91005	18/11/2005	1	NO SPENDING DEADLINE IN AGREEMENT  5.3 The Council covenants with the Developer to expend the Town Centre Improvements Contribution towards either securing of facilitating the improvement of Pulborough and/or Storrington Town Centres	100,000.00	27/11/2008		79,586.72	20,413.28	20,413.28	0.00	Finished	PULBOROUGH and Storrington High Street IMPROVEMENTS
DC/09/0488	Oddstones, Stane Street, Codmore Hill, West Sussex	Pulborough PC	Community Halls and Buildings - HDC:91004	25/02/2010	2	NO SPENDING DEADLINE. Towards the cost of providing new buildings for the local community or the extension of or improvement of existing community buildings as shall be agreed between the Developer and the District Council in the Pulborough area required as a consequence of the Development calculated in accordance with the provisions of the Supplementary Planning Document.	30,239.87	21/05/2013		0.00	30,239.87	0.00	30,239.87	Finished	
DC/10/0375	Land North Of Glebelands, Pulborough, West Sussex	Pulborough PC	Community Halls and Buildings - HDC:91004	18/11/2010	1	NO SPENDING DEADLINE IN AGREEMENT  The provision of new or the improvement or extension of existing community centres and halls in or benefiting the Parish Council area of Pulborough.	5,759.02	25/10/2012		54.26	5,704.76	0.00	5,704.76	Finished	
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Community Facilities - HDC:91005	28/01/2016	S2.1(a)(i)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)  Improvements and/or maintenance of the Top Recreation Ground off Cousins Way and/or the maintenance of other outdoor facilities in the Parish of Pulborough and improvements or redevelopment of the Pavilion Building.	106,725.42	05/02/2020	05/02/2030	0.00	106,725.42	106,725.42	0.00	Under Construction	Top Recreation Ground and Pavilion Building and outdoor facilities
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Community Facilities - HDC:91005	28/01/2016	S2.1(c)(i)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)  Improvements and/or maintenance of the Top Recreation Ground off Cousins Way and/or the maintenance of other outdoor facilities in the Parish of Pulborough and improvements or redevelopment of the Pavilion Building.	106,666.45	18/03/2021	18/03/2031	0.00	106,666.45	106,666.45	0.00	Under Construction	Top Recreation Ground and Pavilion Building and outdoor facilities
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Community Halls and Buildings - HDC:91004	28/01/2016	S2.1(a)(ii)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)  Improvement and/or maintenance of the Pavilions building off Rectory Close, Pulborough	23,745.84	05/02/2020	05/02/2030	0.00	23,745.84	23,745.84	0.00	Under Construction	Redevelopment of Pulborough Pavilion
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Community Halls and Buildings - HDC:91004	28/01/2016	S2.1(c)(ii)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)  Improvement and/or maintenance of the Pavilions building off Rectory Close, Pulborough.	23,732.72	18/03/2021	18/03/2031	0.00	23,732.72	23,732.72	0.00	Under Construction	Redevelopment of Pulborough Pavilion

## Appendix B - Part 1

UNSPENT SECTION 106 FUNDS  
PULBOROUGH PC  
APRIL 2024

App No	Address	Parish	Type	Deed Date	Clause	Definition	Received	Receipt Date	Spent By	Spent	Balance	Allocated	Unallocated	Commenced?	Allocated To:
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Fire & Rescue - WSCC:93004	28/01/2016	S3.1(a)(i)	Redevelopment or re-location of fire stations and associated vehicles and equipment in the West Sussex Fire and Rescue Services Northern Area serving Pulborough.	7,794.02	05/02/2020	05/02/2030	0.00	7,794.02	0.00	7,794.02	Under Construction	
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Fire & Rescue - WSCC:93004	28/01/2016	S3.1(c)(i)	Redevelopment or re-location of fire stations and associated vehicles and equipment in the West Sussex Fire and Rescue Services Northern Area serving Pulborough.	7,799.11	18/03/2021	18/03/2031	0.00	7,799.11	0.00	7,799.11	Under Construction	
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Libraries - WSCC:93001	28/01/2016	S3.1(a)(ii)	Redevelopment of Pulborough library to increase space.	22,341.65	05/02/2020	05/02/2030	0.00	22,341.65	22,341.65	0.00	Under Construction	Redevelopment of Pulborough library
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Libraries - WSCC:93001	28/01/2016	S3.1(c)(ii)	Redevelopment of Pulborough library to increase space.	22,356.24	18/03/2021	18/03/2031	0.00	22,356.24	22,356.24	0.00	Under Construction	Redevelopment of Pulborough library
DC/09/0488	Oddstones, Stane Street, Codmore Hill, West Sussex	Pulborough PC	Local Recycling Facilities - HDC:91006	25/02/2010	5	NO SPENDING DEADLINE. Towards the provision of recycling facilities within the Pulborough area.	15,119.36	21/05/2013		0.00	15,119.36	0.00	15,119.36	Finished	
DC/10/0375	Land North Of Glebelands, Pulborough, West Sussex	Pulborough PC	Local Recycling Facilities - HDC:91006	18/11/2010	3	NO SPENDING DEADLINE IN AGREEMENT  The provision or improvement or refuse and recycling facilities or services in the District of Horsham.	2,879.51	25/10/2012		2,832.88	46.63	46.63	0.00	Finished	Pulborough Litter bins (various locations)
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Local Recycling Facilities - HDC:91006	28/01/2016	S2.1(a)(iii)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)  Provision or improvement of refuse and recycling facilities or services in the District of Horsham to mitigate the effects of the development.	11,872.92	05/02/2020	05/02/2030	0.00	11,872.92	0.00	11,872.92	Under Construction	
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Local Recycling Facilities - HDC:91006	28/01/2016	S2.1(c)(iii)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)  Provision or improvement of refuse and recycling facilities or services in the District of Horsham to mitigate the effects of the development.	11,866.36	18/03/2021	18/03/2031	0.00	11,866.36	0.00	11,866.36	Under Construction	
DC/09/0488	Oddstones, Stane Street, Codmore Hill, West Sussex	Pulborough PC	Open Space Sport and Recreation - HDC:91003	25/02/2010	4	NO SPENDING DEADLINE.  Titled as LEISURE CONTRIBUTION  Calculated in accordance with the provisions of the Supplementary Planning Document.	136,918.48	21/05/2013		34,734.73	102,183.75	0.00	102,183.75	Finished	
DC/10/0375	Land North Of Glebelands, Pulborough, West Sussex	Pulborough PC	Open Space Sport and Recreation - HDC:91003	18/11/2010	4	NO SPENDING DEADLINE IN AGREEMENT  NB. Suggested some of this contribution may be suitable for Pulborough PC to spend on fencing off the newly installed outdoor gym equipment (SS - Oct 2016). Check before spending on alternative schemes.  The provision or improvement of amenity open space, play areas, youth activity areas and outdoor and indoor recreation facilities in or benefiting the Parish Council area of Pulborough.	26,076.07	25/10/2012		0.00	26,076.07	0.00	26,076.07	Finished	

## Appendix B - Part 1

UNSPENT SECTION 106 FUNDS  
PULBOROUGH PC  
APRIL 2024

App No	Address	Parish	Type	Deed Date	Clause	Definition	Received	Receipt Date	Spend By	Spent	Balance	Allocated	Unallocated	Commenced?	Allocated To:
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Safeguarding the Environment - HDC:91009	28/01/2016	S2.1(a)(iv)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)  Provision and maintenance of equipment of real time monitoring of nitrogen dioxide in the Parish of Pulborough for a period of five (5) years.	14,587.64	05/02/2020	05/02/2030	0.00	14,587.64	14,587.64	0.00	Under Construction	Real Time Nitrogen Dioxide monitoring Pulborough
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Safeguarding the Environment - HDC:91009	28/01/2016	S2.1(c)(iv)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)  Provision and maintenance of equipment of real time monitoring of nitrogen dioxide in the Parish of Pulborough for a period of five (5) years.	14,579.58	18/03/2021	18/03/2031	0.00	14,579.58	14,579.58	0.00	Under Construction	Real Time Nitrogen Dioxide monitoring Pulborough
DC/04/2619	Meadow Cottage, West Chiltington Road, Pulborough, West Sussex, RH20 2EE	Pulborough PC	Sustainable Transport - WSCC:93006	07/02/2005	2	ALLOCATED BY WSCC TO ACCESSIBILITY IMPROVEMENTS OF DROPPED CROSSINGS WITHIN 1KM OF DEVELOPMENT - (SCHEME STATUS - PROGRAMMED)  NO SPENDING DEADLINE IN AGREEMENT.  For transport infrastructure schemes in West Chiltington	1,800.00	07/02/2005		0.00	1,800.00	1,800.00	0.00	Finished	20mph speed limit through entire length of Broomers Hill Lane
DC/04/2763	Riverside Concrete Works, Stane Street, Codmore Hill, West Sussex	Pulborough PC	Sustainable Transport - WSCC:93006	20/04/2006	3	Towards the cost of promoting accessibility by sustainable means of transport in the parish of Pulborough	168,237.54	13/09/2007		168,237.00	0.54	0.00	0.54	Finished	
DC/06/0936	Barnhouse Surgery, Barnhouse Close, Pulborough, West Sussex, RH20 2HQ	Pulborough PC	Sustainable Transport - WSCC:93006	16/02/2007	3	NO SPENDING DEADLINE IN AGREEMENT Towards a transport infrastructure scheme which will improve access between the Red Land and local amenities (to include housing, jobs, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highway and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	17,171.39	11/12/2008		17,048.00	123.39	0.00	123.39	Finished	
DC/08/0271	Sainsburys Supermarkets Ltd, Stane Street, Codmore Hill, Pulborough, West Sussex, RH20 1BQ	Pulborough PC	Sustainable Transport - WSCC:93006	16/05/2008	1	NO SPENDING DEADLINE IN AGREEMENT  For a scheme which will improve access between the site and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	25,708.56	02/02/2009		25,350.00	358.56	0.00	358.56	Finished	
DC/08/2611	Land At Green Meadows, Old Mill Place, Pulborough, RH20 2DR	Pulborough PC	Sustainable Transport - WSCC:93006	08/02/2010	3	NO SPENDING DEADLINE IN AGREEMENT  A scheme which will improve access between the site and local amenities which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	11,760.00	01/03/2010		1,932.50	9,827.50	9,827.50	0.00	Finished	Pulborough pidgeon gate bridge developments LTIP0335
DC/09/0488	Oddstones, Stane Street, Codmore Hill, West Sussex	Pulborough PC	Sustainable Transport - WSCC:93006	25/02/2010	6	NO SPENDING DEADLINE. Towards the cost of promoting accessibility by sustainable means of transport in the Pulborough area requested by the County Council for the purposes provided for in this Undertaking.	157,479.58	21/05/2013		0.00	157,479.58	157,479.58	0.00	Finished	Pulborough pidgeon gate bridge developments LTIP0335
DC/10/0375	Land North Of Glebelands, Pulborough, West Sussex	Pulborough PC	Sustainable Transport - WSCC:93006	18/11/2010	6	NO SPENDING DEADLINE IN AGREEMENT  Towards a transport infrastructure scheme which will improve access between the Land and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	22,950.54	25/10/2012		0.00	22,950.54	22,950.54	0.00	Finished	Pulborough pidgeon gate bridge developments LTIP0335



## Appendix B - Part 1

UNSPENT SECTION 106 FUNDS  
PULBOROUGH PC  
APRIL 2024

App No	Address	Parish	Type	Deed Date	Clause	Definition	Received	Receipt Date	Spend By	Spent	Balance	Allocated	Unallocated	Commenced?	Allocated To:
DC/11/0522	First Floor, 64 Lower Street, Pulborough, RH20 2BW	Pulborough PC	Sustainable Transport - WSCC:93006	29/11/2011	1	ALLOCATED BY WSCC TO ACCESSIBILITY IMPROVEMENTS OF DROPPED CROSSINGS WITHIN 1KM OF DEVELOPMENT - (SCHEME STATUS - PROGRAMMED)  NO SPENDING DEADLINE IN AGREEMENT  Towards a transport infrastructure scheme which will improve access between the Land and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	585.00	30/11/2011		0.00	585.00	585.00	0.00	Finished	Pulborough pigeon gate bridge developments LTIP0335
DC/11/0808	Windmill Cottage, Old Mill Place, Pulborough, RH20 2DR	Pulborough PC	Sustainable Transport - WSCC:93006	17/01/2012	3	NO SPENDING DEADLINE IN AGREEMENT  Towards a transport infrastructure scheme which will improve access between the Land and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	6,387.17	02/01/2013		0.00	6,387.17	6,387.17	0.00	Under Construction	Pulborough pigeon gate bridge developments LTIP0335
DC/11/1121	Arundale School, 129 Lower Street, Pulborough, RH20 2BX	Pulborough PC	Sustainable Transport - WSCC:93006	06/10/2011	1	NO SPENDING DEADLINE IN AGREEMENT  Towards a transport infrastructure scheme which will improve access between the Land and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	20,501.30	31/10/2012		0.00	20,501.30	20,501.30	0.00	Under Construction	Pulborough pigeon gate bridge developments LTIP0335
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Sustainable Transport - WSCC:93006	28/01/2016	S3.1(a)(iii) A	Towards the provision of Bus Shelters [two bus shelters to serve the development as provided by the County Council at the bus stops on Stane Street to the north of Stane Street Close or in such other location/s as may be considered appropriate by the County Council].	12,140.22	05/02/2020	05/02/2030	0.00	12,140.22	12,140.22	0.00	Under Construction	2 bus shelters to serve DC 15 1084
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Sustainable Transport - WSCC:93006	28/01/2016	S3.1(c)(iii) A	Towards the provision of Bus Shelters [two bus shelters to serve the development as provided by the County Council at the bus stops on Stane Street to the north of Stane Street Close or in such other location/s as may be considered appropriate by the County Council].	12,148.15	18/03/2021	18/03/2031	0.00	12,148.15	12,148.15	0.00	Under Construction	2 bus shelters to serve DC 15 1084
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Sustainable Transport - WSCC:93006	28/01/2016	S3.1(a)(iii) B	<b>**PART SUBJECT TO S106 FUNDING APPLICATION FOR FEASIBILITY STUDIES JAN 2023**</b>  Proposed new footbridge over the railway line to the east of the Site and or such other priority schemes listed in the Pulborough Village Transport Plan February 2010 or subsequent updated version.  NB. IF AT ANY TIME WITHIN FIVE YEARS FROM THE DATE HEREOF (28 JAN 2021) THE COUNTY COUNCIL NOTIFIES THE OWNER AND THE DEVELOPER AND DEMONSTRATES TO THEIR REASONABLE SATISFACTION THAT THE PROVISION OF THIS FOOTBRIDGE IS NO LONGER FEASIBLE THE COUNTY COUNCIL SHALL BE ENTITLED TO SPEND THE TRANSPORT CONTRIBUTION ON OTHER TRANSPORT AND HIGHWAYS IMPROVEMENTS WITHIN THE VICINITY OF THE DEVELOPMENT PROVIDED FURTHER THAT IF SAID CONTRIBUTION REMAINS UNSPENT OR UNCOMMITTED TO THE FUNDING OF A CONTRACTUAL COMMITMENT AT THE DATE FIVE YEARS FROM THE SAID NOTIFICATION OR TEN YEARS FROM THE DATE OF PAYMENT BY THE OWNERS AND THE DEVELOPER (WHICHEVER SHALL BE THE LATER) THE COUNTY COUNCIL SHALL REPAY TO THE PARTY WHO MADE THE PAYMENT SAID CONTRIBUTION TOGETHER WITH ANY INTEREST ACCRUED THEREON.	166,415.73	05/02/2020	05/02/2025	30,566.33	135,849.40	135,849.40	0.00	Under Construction	Footbridge over railway line east of DC 15 1084 AND Pulborough feasibility study re A29 and pedestrian solutions

Appendix B - Part 1

UNSPENT SECTION 106 FUNDS  
PULBOROUGH PC  
APRIL 2024



App No	Address	Parish	Type	Deed Date	Clause	Definition	Received	Receipt Date	Spend By	Spent	Balance	Allocated	Unallocated	Commenced?	Allocated To:
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Sustainable Transport - WSCC:93006	28/01/2016	S3.1(c)(iii) B	Proposed new footbridge over the railway line to the east of the Site and or such other priority schemes listed in the Pulborough Village Transport Plan February 2010 or subsequent updated version.  NB. IF AT ANY TIME WITHIN FIVE YEARS FROM THE DATE HEREOF THE COUNTY COUNCIL NOTIFIES THE OWNER AND THE DEVELOPER AND DEMONSTRATES TO THEIR REASONABLE SATISFACTION THAT THE PROVISION OF THIS FOOTBRIDGE IS NO LONGER FEASIBLE THE COUNTY COUNCIL SHALL BE ENTITLED TO SPEND THE TRANSPORT CONTRIBUTION ON OTHER TRANSPORT AND HIGHWAYS IMPROVEMENTS WITHIN THE VICINITY OF THE DEVELOPMENT PROVIDED FURTHER THAT IF SAID CONTRIBUTION REMAINS UNSPENT OR UNCOMMITTED TO THE FUNDING OF A CONTRACTUAL COMMITMENT AT THE DATE FIVE YEARS FROM THE SAID NOTIFICATION OR TEN YEARS FROM THE DATE OF PAYMENT BY THE OWNERS AND THE DEVELOPER (WHICHEVER SHALL BE THE LATER) THE COUNTY COUNCIL SHALL REPAY TO THE PARTY WHO MADE THE PAYMENT SAID CONTRIBUTION TOGETHER WITH ANY INTEREST ACCRUED THEREON.	166,524.38	18/03/2021	18/03/2026	0.00	166,524.38	166,524.38	0.00	Under Construction	Footbridge over railway line east of DC 15 1084

**POTENTIAL SECTION 106 FUNDS  
PULBOROUGH PC  
APRIL 2024**



App No	Address	Parish	Type	Deed Date	Clause	Definition	Potential	Commenced?
DC/16/0728	Land Adjacent Railway Cottages and Pulborough Railway Station, Stopham Road, Pulborough, West Sussex, RH20 1DP	Pulborough PC	Sustainable Transport - WSCC:93006		S2.P1.1	NO SPENDING DEADLINE IN AGREEMENT For the making of the Traffic Regulation Order/s required in connection with extension of the 30mph speed limit westwards of the site. The CC is authorised to apply the HWTROS to compensate it for all work done by the CC's employees, servants, agents or contractors (in all cases at fair and proper rates) in discharging its obligations under this agreement including, without limitation, the processing and obtaining of all requisite consents and any necessary advertisements.	7,000.00	Under Construction
DC/21/2321	Land at New Place Farm, Pulborough , West Sussex	Pulborough PC	Open Space (commuted sum) - HDC:91002	07/07/2023	S4.2.8.2	ONLY PAYABLE IF PUMP TRACK, COUNTRYSIDE PARK AND LEAP TRANSFERRED TO PC  Payable to the Parish Council towards the management and maintenance of the pump track, the countryside park and the LEAP in the event of a transfer of the same to the Parish Council in accordance with this schedule	914,041.60	Not Started
DC/21/2321	Land at New Place Farm, Pulborough , West Sussex	Pulborough PC	Sustainable Transport - WSCC:93006	07/07/2023	S7.2.5	80,000 PAYABLE DIRECTLY TO WSCC  OFFSITE RIGHTS OF WAY WORKS CONTRIBUTION Towards offsite works to the public rights of way network within the vicinity of the development such works to be carried out by the County Council to the public rights of way labelled E, J, K and N and shown indicatively on the PROW Schedule and Plan.	80,000.00	Not Started
DC/21/2321	Land at New Place Farm, Pulborough , West Sussex	Pulborough PC	Sustainable Transport - WSCC:93006	07/07/2023	S7.3	3,500 (index linked) PAYABLE DIRECTLY TO WSCC  TRAVEL PLAN MONITORING FEE	3,500.00	Not Started

**COMMUNITY INFRASTRUCTURE LEVY REPORT**  
**PULBOROUGH PC**  
**APRIL 2024**



Application	Site Address	Decision Date	Permission Expires	Parish	Liability Notice Date	Liability Notice Amount	Demand Date (invoice issued)	Invoice Amount	Surcharges	Total Received by HDC	Last Instalment Date*	Next Due Date
DC/17/2125	Former Ambulance Station; The Spinney; Pulborough; West Sussex; RH20 2AP	05/01/2018	05/01/2021	Pulborough PC	10/01/2018	32,562.94	09/07/2020	32,562.94		32,562.94	02/10/2020	
DC/19/1314	Colworth; 47 London Road; Pulborough; West Sussex; RH20 1AS	27/08/2019	27/08/2024	Pulborough PC	28/08/2019	0.00	10/06/2020	97.57	97.57	97.57	06/08/2020	
DC/19/1998	11A The Spinney; Pulborough; West Sussex; RH20 2AP	26/02/2020	26/02/2023	Pulborough PC	11/03/2020	14,263.26	14/02/2024	19,579.21	5,315.95	0.00		14/02/2024
DC/21/1535	Land Adjacent Railway Cottages & Pulborough Station ; Stopham Road; Pulborough; RH20 1DP	26/10/2021	26/10/2026	Pulborough PC	27/10/2021	347,415.88	17/08/2022	347,415.88		0.00		30/01/2022
DC/21/2407	Stane Farm Bungalow; Stane Street; Codmore Hill; Pulborough; West Sussex; RH20 1BL	18/03/2022	18/03/2025	Pulborough PC	29/03/2022	23,843.93	17/04/2023	30,241.37	5,518.15	23,843.93	25/01/2023	17/04/2023
DC/22/0992	Barn at Wiltshire Farm; Pickhurst Lane; Pulborough; West Sussex	20/07/2022	20/07/2027	Pulborough PC	16/08/2022	49,612.67	19/10/2022	49,612.67		49,612.67	27/10/2022	
						<b>467,698.68</b>		<b>479,509.64</b>	<b>10,931.67</b>	<b>106,117.11</b>		

**THE PARISH WILL RECEIVE A PROPORTION OF THE MONEY RECEIVED BY HDC**

In line with the CIL Regulations, Parishes will receive a 15% or 25% proportion of the CIL collected in their area, depending on whether there is a made Neighbourhood Plan for that area.

Please note that no proportion of the surcharge is sent to the Parish.

Neighbourhood proportion is sent to the Parish in the April or October after the payment is received by HDC

Appendix B - Part 4  
CIL SPENDING DEADLINES  
PULBOROUGH PC  
APRIL 2024



Parish	Date Paid	Amount Paid	Spend Deadline
Pulborough Parish	26/10/2020	2,442.22	26/10/2025
Pulborough Parish	26/04/2021	2,442.22	26/04/2026
Pulborough Parish	24/04/2023	7,441.90	24/04/2028
Pulborough Parish	24/04/2023	3,576.59	24/04/2028

The Neighbourhood Proportion of CIL should be spent by the Parish Council within 5 years of receipt.

If at the end of 5 years the Parish has not spent the CIL, please get in contact with the CIL Team so that we can provide the Parish Council with support and advice on how to spend the money.



280 Watford Road, St Albans, Herts, AL2 3DN  
t: 01727 730707 | e: info@sportscourts.co.uk | www.sportscourts.co.uk

October 24, 2023 Ref: HP/PPC/CR862

## **Q U O T A T I O N**

### **PULBOROUGH PARISH COUNCIL**

To high pressure wash the following:

1No MIGA Court 23m x 37m

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#### **SPECIFICATION FOR THE FOLLOWING WORKS**

Complete treatment includes:

- High pressure washing using 3000psi machines to thoroughly deep cleanse the area removing excess dirt, moss and stones to help improve the drainage.
- To carry out a 1m square surface repair. Infill with concrete and the finish off rubber crumb.

#### **MATCHPLAY II**

- To supply and lay Matchplay II artificial carpet in dark green and mark out 1No set of tennis in white, netball in yellow and five a side in red lines. Please see specification attached.

**£ 31,952.00**

#### **WELDMESH REPLACEMENT**

- To remove 23 linear metres of damaged weldmesh to the width side on to the cricket nettings. Supply and hang new galvainsed weldmesh

**£ 1,600.00**

#### **1No SET OF NEW NETBALL SOCKETS, POSTS AND NETS**

- To supply and install 1No set of new netball sockets, complete with posts, rings and nets.

**£ 600.00**

#### **FIVE A SIDE GOAL**

- Fit 1No set of socketed seven a side white PPC coated aluminium goals 1.2m x 3.66m complete with football nets finishing flush with new playing surface.

**£ 1,500.00**





280 Watford Road, St Albans, Herts, AL2 3DN  
t: 01727 730707 | e: info@sportscourts.co.uk | www.sportscourts.co.uk

## **FENCING OPTIONS**

### **OPTION 1 - REPLACEMENT REBOUND BOARDS.**

- To remove old wooden kickboard system and replace with new 18mm marine ply wooden boards 1.22m x 2.44mm. Fixing onto current cross rails and reusing nuts and bolts as discussed.

**£ 12,865.00**

**OR**

### **OPTION 2 – NEW RIGID DOUBLE WIRE WELDMESH SYSTEM**

- Supply and install 120 linear metres of our Sports System comprising of 80x40 RHS. Galvanised Powder Coated intermediate and corner posts (overall length 3.75m) at 2.52 centres at 3m high.
- All rigid panels are coated with double lift panel 50mm x 50mm to the bottom 1.2m with the remaining at 200mm x 50mm x double 8mm horizontal single 6mm vertical wires. Inclusive of threaded inserts, 40x5mm clamp bar secured with anti-tamper M8 bolts all galvanised and coated standard RAL 6005 Green colour.
- To supply and install 1No inline gates 1.2m x 3m high with lintel infill above.
- Old fencing system will be removed from site.

**£ 25,822.00**

**PAYMENT TERMS: - 25% DEPOSIT WITH ORDER, BALANCE 28 DAYS FROM COMPLETION**

**PRICES DO NOT INCLUDE VAT**  
**ALL QUOTATIONS ARE SUBJECT TO CLEAR ACCESS TO SITE & WATER**



Specialists in Tennis Court Construction & Maintenance for Local authorities,  
Councils, Schools, Tennis Clubs & the Private Sector

24 Hollow Lane  
 Draycott in the Clay  
 Ashbourne  
 Derbyshire  
 DE6 5HQ



Quote Ref:	EP0220REV1
Date	25.01.24

QUOTE		
<b>Customer Contact: Beverly Nobs</b> <b>Address: Swan View Lower Street</b> <b>RH20 2BF</b>  <b>Email: <a href="mailto:deputy@pulboroughparishcouncil.gov.uk">deputy@pulboroughparishcouncil.gov.uk</a></b> <b>Telephone No:01798873532</b>		<b>Site Address:</b> <b>Recreation field Pulborough</b>
PRELIMS	Preliminaries	£4,550.00
REMVLS	Removals	£3,927.00
SIPRB	Supply & install Phenolic Resin Ply boards 51 No	£19,564.00
PRBS	Overlay existing surface with sport play carpet	£5,670.00
SAGRSS	Supply and install sports grass surface 840m2	£28,000.00
SIGM	Supply and install sports markings FOC	£0.00
DEL	Delivery	£1,533.00
	Sub Total	£63,244.00
	VAT	£12,648.80
	<b>Total</b>	<b>£75,892.80</b>

50% Deposit on order and balance paid on completion of works.



24 Hollow Lane  
 Draycott in the Clay  
 Ashbourne  
 Derbyshire  
 DE6 5HQ



Quote Ref:	EP0220REV1
Date	25.01.24

If you are satisfied with the quote above, please complete the order form attached and return by email or post.

ORDER CONFIRMATION	
Customer Contact: Beverly Nobs	
Email: <a href="mailto:deputy@pulboroughparishcouncil.gov.uk">deputy@pulboroughparishcouncil.gov.uk</a>	
Phone No:01798873532	
I confirm we would like to proceed with Quote reference EP0220REV1	
Signature	
Print name	
Position	
Date	

24 Hollow Lane  
Draycott in the Clay  
Ashbourne  
Derbyshire  
DE6 5HQ



Our Ref: 40463R1  
 Estimator: Liam/Lucy  
 Date: 25 January 2024

# SOFT SURFACES

## Sport and Play Surfaces

Beverly Nobbs  
 Pulborough Parish Council  
 Swan View  
 Pulborough  
 West Sussex  
 RH20 2BF

Tel: 01798 873532  
 Email: [deputy@pulboroughparishcouncil.gov.uk](mailto:deputy@pulboroughparishcouncil.gov.uk)

Re: **Quotation for MultiSport Synthetic Resurface**  
 Site: Pulborough Recreation Ground, Pulborough RH20 2AJ

Description Of Works	Qty	Unit	Depth	Rate	Value
<b>Preparation Works - (36.6m x 23m)</b>					
Remove current synthetic surfacing	841	m <sup>2</sup>			
<b>Sub Total</b>					<b>£6,728.00</b>
<b>MultiSport Synthetic Surfacing</b>					
Supply & install MultiSport Synthetic surfacing	841	m <sup>2</sup>		£34.00	£28,594.00
Supply & install line markings for:					
Football	1	set		£695.00	£695.00
Netball	1	set		£695.00	£695.00
Tennis	1	set		£695.00	£695.00
Basketball	1	set		£795.00	£795.00
Hockey	1	set		£695.00	£695.00
<b>Sub Total</b>					<b>£32,169.00</b>
<b>Total Scheme Value</b>					<b>£38,897.00</b>
PRICE IS BASED ON GOOD ACCESS TO THE AREA					<b>+VAT</b>

### Extra Over Options

Supply & install shockpad (recommended)	841	m <sup>2</sup>		£14.00	£11,774.00
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Price is subject to VAT at the current rate and is a NETT total and therefore includes all discounts inc MCD

**Quotation is based on the minimum order value shown above & payment within 14 days, S.T.S.**

Price is valid 30 days from date of quotation

Any acceptance of Quoted works assumes acceptance of our Standard **Terms and Conditions of Business** [Soft Surfaces T&C's](#)

Tel : 01625 445760 Fax : 01625 525619 Email : [info@softsurfaces.co.uk](mailto:info@softsurfaces.co.uk)



# DRAFT – APPENDIX D

## PARISH OF PULBOROUGH

You are invited to the

## ANNUAL PARISH MEETING OF ELECTORS

The Annual Parish Meeting will take place on **Thursday 16<sup>th</sup> May 2024 at 7.30pm**, at the Village Hall. The Chair of the Meeting will be the Parish Council Chair, Cllr Len Ellis-Brown.

Electors and residents of the Parish of Pulborough are invited to attend to discuss matters of interest to the parish.

After the meeting, please join the Parish Council for tea/coffee and biscuits.

*Len Ellis-Brown*

Cllr Len Ellis-Brown  
Chair of Pulborough Parish Council  
18<sup>th</sup> April 2024

### AGENDA

1. Welcome and introductions by Chairman.
2. Special Report:  
Maria Lee, Head Volunteer of the Pulborough Pantry will provide a written speech on the progress, benefit and evolution of this Parish Council founded initiative.
3. To approve the Minutes of the Annual Parish Meeting held on 11<sup>th</sup> May 2023\*.
4. To receive the Annual Report of the Council, including Chair's Report, Committee Reports and Financial Report with statement of unaudited accounts for year ended 31<sup>st</sup> March 2024\*\*.
5. Question and answer session with Electors of the Parish.

\*Available at [www.pulboroughparishcouncil.gov.uk](http://www.pulboroughparishcouncil.gov.uk) and at the meeting

\*\*To be presented at the meeting