



Quality
Parish
Council

PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 13th March 2014 at 7.30pm.**

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve the apologies for absence.

2. DECLARATIONS OF INTEREST

To receive members declarations of interest on any agenda items.

3. MINUTES

To agree and sign the minutes of the meetings held on 9th January 2014, circulated previously, and to receive the Clerk's report.

4. PUBLIC SPEAKING

In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.

5. S106 FUNDS

To receive a presentation from Pulborough Bowling Club regarding a potential application for funding for a new roof.

To receive summary of potential projects for earmarking of existing S106 funding held by HDC and make recommendations to Full Council. Copied to Committee.

6. FINANCES

To receive Bank Reconciliation as at 31st January (copied to Committee) and 28th February 2014 (to be circulated at/prior to meeting) and agree to bank statements.

To receive a summary of Income & Expenditure compared to Budget for the year to 28th February 2014 (to be circulated at/prior to meeting)

To confirm earmarked reserved amounts for transfer to Liquidity Manager account and sign authorisation.

To receive a summary of all outstanding invoices.

7. GRANT REQUEST BY PULBOROUGH LUNCH CLUB

To receive an email from Ann Kaiser regarding a possible grant. Copied to Committee.

8. LOCAL GOVERNMENT PENSION SCHEME (LGPS)

To receive the Employer Results Report : Valuation as at 31st March 2013 and note proposed contributions rates for the Small Scheduled Bodies Pool.

- 9. BUS SUBSIDY**
To discuss and recommendation to Full Council the possibility of subsidising bus services to connect with commuter trains.
- 10. LASER ENERGY BUYING GROUP**
To approve the request for a Letter of Authority.
- 11. RISK REGISTER**
To review entries on the Administration, Finance & Policy, Whole Council, Ownership/Council Property and Governance & Management schedules of the Risk Register. Copied to Committee.
- 12. OFFICE RELOCATION**
To discuss the possibility of relocating the Parish Office to larger accommodation.
- 13. PARISH OFFICE EQUIPMENT**
To receive a report from SPMK and recommendations for improvements to office hardware.
- 14. CORRESPONDENCE**
To note items of correspondence and to give guidance to the Clerk in responding.
- 15. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**
- 16. PAYMENTS**
To approve the payments for signing. (Details to be circulated to members prior to meeting)

Dated 7th March 2014

**Sarah Norman
Clerk**

01798 873532
clerk@pulboroughparishcouncil.gov.uk
Swan View, Lower Street, Pulborough, RH20 2BF