



PULBOROUGH PARISH COUNCIL
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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
HELD IN THE COMMITTEE ROOM AT PULBOROUGH SPORTS PAVILION
ON THURSDAY 13th JULY 2023**

PRESENT: Cllrs Hunt (Chairman), Campbell, Ellis-Brown, Esdaile, Lee, Marcuson, Martin.

IN ATTENDANCE: Mrs H Knight (Clerk) Ms B Nobbs (Deputy Clerk) and one member of the public and one Cllr (public gallery)

The meeting opened at 7.32pm

18. APOLOGIES FOR ABSENCE

Apologies for absence were received and reason approved for Cllr Clarke (personal commitment) Cllr Hands (work commitment) Cllr Court (personal reasons).

19. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest or changes to the Register of Interests made.

20. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 6th June 2023 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report

There was no clerks report

21. PUBLIC SPEAKING

The Chairman welcomed residents who had given formal notice to speak on agenda items and invited them to speak. The meeting was **adjourned** at 7.52pm and **reconvened** at 7.58 pm for this purpose.

During the adjournment, Cllr Riddle (public gallery) asked if he could speak when the footpath charter was discussed which the chairman allowed.

22. RECREATION CLUB REPORTS

The Clerk reported that the football stanchions have gone missing again on the recreation field and that the holes have again been filled with shingle, the S&SC are aware of this and will endeavour to remove the shingle in time for the football clubs games this weekend. The showers are still running with tepid water, the clerk advised that this had already been brought to the committee on 8th June 2023 however the shower problems were overlooked in favour of a complete survey of the building. Cllr Ellis-Brown asked the Deputy Clerk to forward the quotes that were included in the previous meeting.

23. PLAYGROUND SAFETY INSPECTIONS

At the proposal of the Committee Chairman, clarification is required on what the original quotes were including, it was **AGREED** that The Deputy Clerk will obtain three further quotes requesting a three year contractual period to inspect and make safe the areas with annual inspections and operational inspections throughout the year.

24. ALLOTMENT WORKING GROUP

The Committee Chairman reported that she had had a meeting with Stopham Allotment Association who have sent their constitution to her. The initial meeting of the Allotment Working Group is set for 17th July 2023, Cllrs Hunt, Court & Marcuson to report in the next Committee meeting.

25. PULBOROUGH PARISH FOOTPATH CHARTER

Cllr Riddle was given permission to speak (public gallery) after a general discussion regarding the charter it was **AGREED** to adopt the amended Footpath Charter that Cllrs Riddle and Hare have produced.

26. PULBOROUGH RECREATION GROUND – PROTECTIVE MEASURES

Cllr Ellis-Brown reported that a Pre-Planning application has been submitted to Horsham District Council, Cllr Ellis-Brown will chase the application and asked The Clerk to confirm the lead time.

27. REQUEST FOR TREE PLANTING IN TRIBUTE TO THE LATE QUEEN

Cllr Hunt reported that she has received a report from the Tree Warden with recommended sites, Cllrs Hunt, Court and Marcuson are arranging a meeting with Pulborough Meadows WI when the Secretary gets back from annual leave on 14th August and will report back.

28. FAMILY FUN DAY 26TH AUGUST 2023

Cllr Lee has brought this item to the Agenda to have an event on the recreation field to raise funds for the Sports and Social Club this will be a event under the umbrella of Pulborough Community Partnership, Cllr Lee reported that he has checked that there are no clubs playing on that day, the committee **RESOLVED** to go ahead.

29. RECREATION FIELD DOG FOULING

Concerns have been raised by Cllr Lee regarding Dog Fouling on the Recreation field and has suggested signs to be procured to please keep dogs on a lead at all times, a request for five signs to be installed in various locations around the field. It was **RESOLVED** that the clerk will procure five metal signs to be erected on PPC fences with a budget of £150 for the signs.

30. SUSSEX CLUBS FOR YOUNG PEOPLE LTD (SCYP)

Clerk reported that unfortunately SCYP have gone into administration on 26th June 2023. A meeting is being held on Tuesday 18th July to discuss youth needs in Pulborough which is being held with Cllrs Hunt and Lee, Horsham District Council, The Chanctonbury Trust , Pulborough Wardens and Deputy Clerk.

31. TREES – ALLOTMENTS

The Deputy Clerk presented two quotes for Crown Reduction and removal for dead wood from the Lawson Cypress and Ash Trees in the allotments which are hanging over our sheds and overshadowing plots. After general discussion it was **RESOLVED** that the Cypress Trees should be removed and for the Deputy Clerk to investigate if any have TPO's on them and if not to get quotes to safely dismantle the Lawson Cypress to ground level leaving the brushwood in a suitable place for habitat.

32. CORRESPONDANCE

The following items were noted, as per the list previously circulated:

SDNPA

- South Downs News – work and play in the national park.
- Email 3rd July 2023 – Notice of Parish online meeting 4th October 2023.

CPRE Sussex

- Email 16.06.2023 – Summer Newsletter
- Email 30.06.2023 – Newsletter June 2023
- Email 13th June 2023 – Notice of 50th Birthday AGM (copied to Committee)

Coronation Picnic

- Minutes of wash up meeting held 1st June 2023

WSCC

- News Release – County Councils appointed to prepare Local Nature Recovery Strategies for Sussex

Rural Services Network

- The Rural Bulletin

Clubs for young people

- Termly report 3rd April 2023 – 26th May 2023

Sussex Green Living

- Email 30th June 2023 – Plastic free July & summer events

Publications

- Email 14TH June 2023 – Update on Southern Water's draft Water Resources Management Plan.
- Wey South Quarterly Magazine Wey and Arun Canal Trust.

33. PAYMENTS

Members **RESOLVED** approval of the Payments List, which was duly signed by two authorising members, comprising the following payments:

Travis Perkins	£106.28
Travis Perkins	£68.60
Travis Perkins	£65.35
Travis Perkins	£40.18
Burgess & Randall	£4.50
Burgess & Randall	£7.50
Mrs H Knight	£50.00
Viking	£94.32
Mr K Lee	£6.50
Pulborough Social Centre	£1,615.50
Pulborough Social Centre	£50.00
Pulborough Social Centre	£56.50
Mulberry Training	£168.00
WSCC	£10,227.89
Ray Bartram Partnership	£500.00
Daisy Communications	£30.00
HDC	£13.45
HDC	£40.20

The meeting closed at 8.44pm

.....CHAIRMAN

.....DATE