

NOTES OF THE STEERING GROUP MEETING
MONDAY 27TH JANUARY 2020
10.00AM PARISH MEETING ROOM
SPORTS PAVILION, RECTORY CLOSE

PRESENT:

Andy Tilbrook (AT) (Chairman)
Ray Quested (RQ)
David Hurst (DH)
Martin Ellis (ME)
Edna Henly (EH)

IN ATTENDANCE

Heather Knight (HK) - Clerk to Pulborough Parish Council

1. Apologies for absence

John Wallace (JW) had sent his apologies via AT.

2. Approval of Notes of the meeting held 8th January 2020

The Notes of the Steering Group meeting held on 8th January 2020 were **AGREED** as a correct record.

3. Matters arising from Notes of 8.1.20 (if not separate agenda items)

Point 3, matters arising: HK had approached the Clerks of West Chiltington PC and Billingshurst PC. As a result WCPC Planning Committee was arranging a meeting with representatives of all 3 parish councils to discuss the potential Adversane strategic site (in West Chiltington) and a possible cohesive response to the HDC draft Local Plan on this matter. JW and EH would attend if possible, and AT and RQ also offered from NPSG if needed/space permits.

Point 6, AOB: AT confirmed that he would attend the PPC Full Council meeting of 20.02.20 when it was anticipated the agenda would have an item to formally 'sign off' the draft Pre-Submission NP to proceed to Reg 14.

4. To note table of Steering Group responses to SEA Report

Members noted the table HK had circulated detailing NPSG comments and feedback to HDC / Place Services on the SEA Report (as agreed under point 4 of meeting 8.1.20). As agreed at the previous meeting, the table had been forwarded to HDC for consideration.

5. To review SEA recommendations on draft NP Policies and consider any policy amendments to be made

The table forwarded to HDC had been primarily highlighting typographical, factual or clarification discrepancies/queries as there had been little time prior to the last meeting to consider the SEA Report in depth. The SG now discussed in detail comments and recommendations made in the SEA Report and any resulting amendments necessary to the draft NP documents. A revised and updated version of the table would be produced, detailing subsequent amendments or comments, and forwarded to HDC for the SEA consultant, (**Action HK**) as follows :-

- Correction to previous NPSG comments table required, on page 1 where "A259" should have read 'A29'
- Wording for policy 5a to be amended in line with HDC officer and SEA recommended advice
- Policy 15 to have an additional sentence added to address development in conservation areas
- Additional text added to Community Aims regarding potential access issues of some sites.

- Correction to feedback table page 5 where PPNP07 should have been PPNP06.
- Agreed to insert appropriate wording to relevant policies, as recommended in SEA Report, addressing potential impacts or effects of proximity to listed buildings and archaeological deposits.
- SEA references to potential road or rail noise issues for various policies had not been added as the SEA Report did not take account of the local geography and landscape of sites, which would negate or mitigate such issues
- Amendment to Policy 8 wording clarifying the references to enabling housing being on adjacent land

6. To consider HRA Report received from HDC and any implications on draft NP policies or amendments to be made

The Steering Group considered in detail the HRA Report and recommendations, previously circulated. Members pointed out some inconsistencies and errors requiring correction to be brought to HDC attention along with the following notes/amendments to be forwarded to HDC as NPSG feedback (**Action HK**):

- New paragraphs to be added at start of Land Use Policies Section referencing the need to address potential disturbance to bat routes and related lighting issues, as HRA Report recommended

7. To consider updated information on drainage and sewerage matters

DH reported that some plans had been discovered in PPC archive files, potentially of interest, which with HK (for PPC) permission he had borrowed to look through:

WSSC 2003 sewerage / drainage plans;
 Old WSSC map of Pulborough footpaths;
 2007 map, unclear as to what it depicts– AT thought it possibly related to surface water flooding.

Members discussed local flooding issues and two local stream culverts. DH had also met with a local resident who is a drainage engineer, and circulated photographs of areas of interest. EH advised the name of a resident who took over responsibility from the water authority for the stream/culvert area on his land. DH wanted to speak to land owners of both these culverts. It was **AGREED** that DH would contact both to explore the issue, take photographs if permitted and report back (**Action DH**).

The maps were returned to HK for PPC storage. With agreement, DH and AT each borrowed a set of the WSSC drainage plans, of which there were several copies.

8. Any other business or correspondence to note

HK had circulated correspondence from Pulborough CLT Chairman to PPC Chairman requesting an item to be put to the forthcoming meeting with HDC CEO asking for clarification on the issue of HDC/Government grant funding for Pulborough CLT.

It was **AGREED** to recommend to Pulborough Parish Council that, subject to negotiation of any further amendments required by HDC, the draft Pre-Submission Neighbourhood Plan be approved to proceed to Regulation 14. The exact timeline and launch dates were still to be determined.

9. Date of next meeting

AT would attend the PPC Full Council meeting on 20.02.20 on the assumption that the NPSG had approval from HDC and was in a position to seek PPC sign off to move to Regulation 14 (**Action HK/AT**). It was **AGREED** that no further meeting would be arranged until the position on proceeding to Reg 14 was clarified, or additional HDC /SEA consultant comments known. HK would arrange an exchange of emails to update members on or before Friday 14th February 2020.

Meeting closed 12.05pm.