



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 17th October 2019 at 7.30pm.**

**Heather Knight
Clerk**

Dated: 10th October 2019

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Acceptance of Office**
To welcome two new Councillors following recent co-option and to note duly returned Declarations of Acceptance of Office.
- 3. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 4. Minutes of Full Council**
To approve the Minutes of the Council Meeting held 19th September 2019 (attached), and to receive the Clerk's report on issues raised at the meeting.
- 5. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 5.1 Planning and Services Committee**
To receive the Minutes of the Meetings held on 19th September and 3rd October 2019 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meetings. Includes:-
 - **Recommendation to Council to approve supply and installation by Festive Illuminations of Christmas trees and lights on Lower Street, Pulborough business/residential premises, at a cost of £3,310 (excl VAT) for 38 trees and 2 sets of lights (Min.67 refers)**
 - 5.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Meetings of the Committee and Advisory Committee held on 12th September 2019 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting.

5.3 Finance and Policy Committee

To receive the Minutes of the Meeting held 26th September 2019 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting.

6. Adjournment for public speaking:-

The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted and residents shall not speak for more than **2 minutes**

7. District & County Reports

To receive reports from the District and County Councillors present.

8. Sports Pavilion Rebuild Project

To note any update on the project, including proposals and fee from Studio 5, if available, for work obtaining quotations from specialist providers of over-roofing systems, and to consider such quotations (if available).

9. Neighbourhood Wardens

- To note Neighbourhood Wardens September written report (*Copied to Council*)
- To consider any recommendations from the Steering Group or directives from the Council to the Neighbourhood Wardens

10. Neighbourhood Plan

To receive verbal progress report on Pre-Submission Neighbourhood Plan, SEA and anticipated Regulation 14 timeline.

11. Potential Government Plans to make the A29 a Major Road Network (MRN) and Feasibility of Pulborough Improvements

To note report from meeting between Council representatives and WSCC officers on 11th October 2019.

12. A27 Arundel Bypass Consultation

To consider new consultation by Highways England, from Friday 30th August to 11.59pm on Thursday 24th October 2019 and Council response *link to consultation: www.highwaysengland.co.uk/a27arundel* - deferred from Council Meeting 19th September 2019, Min. 80 refers. (*Copied to Council*)

13. Annual Meeting of HDC and HALC

To note the Annual Meeting of Horsham District Council and Horsham Association of Local Councils and consider whether to submit a question for answer by HDC at the Annual Meeting, subject to the 12th October 2019 deadline being extended.

14. Horsham District Older Peoples Forum – Annual MP Question Time

To note meeting taking place on Friday 22nd November 2019, Parke Suite, council Offices, Parkside, chart Way, Horsham, from 10am for 10.30am-1.00pm. To consider whether the Council wishes to submit any questions for the Rt Hon Nick Herbert, MP for Arundel & South Downs, to answer. (*Email forwarded to Cllrs*)

15. HDC Review of Polling Districts, Polling Places and Polling Stations

To note Horsham District Council review requirement and consider whether the Council wishes to comment (deadline 11th November 2019) noting that HDC is not proposing any changes *link to review documents: <https://beta.horsham.gov.uk/council-democracy-and-elections/elections/polling-district-and-polling-station-review-2019>*

- 16. External Audit Process**
To note conclusion of Annual Audit of Accounts for year ended 31st March 2019 under the Accounts & Audit Regulations 2015. *(Copied to Council)*
- 17. Appointments to Committees**
To consider any nominations to fill committee vacancies.
- 18. Annual Meeting of the Parish 2020**
To consider change to scheduled meeting date from Thursday 28th May 2020 to Thursday 14th May 2020.
- 19. Village Market**
To agree rota of Members to cover the Parish Council stand at the market on Saturday 26th October 2019.
- 20. Representatives on Outside Bodies**
To receive reports from Members representing the Council on other organisations.
- 21. Correspondence**
To note items of correspondence as per list circulated. *(Copied to Council)*.
- 22. Items for Next Agenda**
To note items put forward (Members' submissions to be followed up as written proposal and objective, with 7 clear days' notice in advance of agenda)
- 23. Payments**
To approve the payments list for signing. *(Details to be circulated prior to meeting)*