



PULBOROUGH PARISH COUNCIL

Working together for a better future

PULBOROUGH PARISH COUNCIL

Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

MINUTES OF AN ORDINARY MEETING OF PULBOROUGH PARISH 16th JULY 2015 AT PULBOROUGH VILLAGE HALL

PRESENT: Cllrs Qusted (Chairman), Clarke, Court, Esdaile, Hare, Henly, Mortimer, Tilbrook, E Wallace, J Wallace & Wilson.

IN ATTENDANCE: Ben Sheldon (Community Youth Worker), 0 members of the public and Sarah Norman (Clerk).

The meeting opened at 7.30pm

47. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Kipp, Lawson & Reddin.

48. DECLARATIONS OF INTEREST

There were no Declarations of Interest

49. MINUTES

49.1 Full Council

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held 18th June 2015 as a true and accurate record of the proceedings and the Chairman of the meeting signed them.

Clerk's Report

Item 35

The Neighbourhood Plan, including amendments as instructed, was published for consultation on the 19th June 2015.

49.2 Planning & Services Committee

Members received the Minutes of the Meetings held 18th June and 2nd July 2015.

Clerk's Report

Nothing to Report

49.3 Finance & Policy Committee

Members received the Minutes of the Meeting held 25th June 2015.

Clerk's Report

Item 11 - Community Engagement

Following notification to Sussex Life that we would no longer contribute to their monthly publication, various communications ensued and it was subsequently agreed that the articles submitted on a quarterly basis to the Pulborough Bulletin

would also be provided to Sussex Local. This arrangement will be reviewed in 2016.

49.4 Recreation & Open Spaces Committee

Members received the Minutes of the Meeting held 11th June 2015

Clerk's Report

Item 23 - Pocket Park Update

All works by Brierley Groundworks at Pocket Park have been completed.

50. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

51. COMMUNITY YOUTH WORKER

The Chairman welcomed Ben Sheldon from Horsham Matters Ltd to give a presentation about the Community Youth Work activities.

Meeting adjourned : 8.02pm

Meeting reconvened : 8.15pm

Members noted that Pulborough Youth Club will be closing for the summer break and it is still hoped that it will reopen in September under the management of Horsham Matters Ltd. Discussions between the current Trustees and Horsham Matters Ltd regarding the transfer of the lease are still ongoing. Assuming the club does reopen in September under the management of Horsham Matters Ltd, it is proposed to offer a new session for Year 6 pupils to assist with the transition from primary school to secondary. Cllr Tilbrook suggested that if any new premises were needed, that Ben contact the United Reform Church as they have refurbished facilities.

Whilst the club is closed, it was noted that Ben will focus more on detached working and it is hoped to organise events, details of which will be sent to the Parish Office in due course for publicity.

The Chairman thanked Ben for taking the time to address the Council.

52. DISTRICT & COUNTY

Cllr Clarke advised that Cllr Donnelly had been unable to attend due to cabinet commitments.

Cllr Clarke advised that following the recent visit from the Planning Inspector regarding the HDPF hearing, his findings are expected by September. Whilst Officers at HDC were optimistic, there was some concern that the Inspector may request a further increase in the housing numbers.

Bartram House appeal was lost with substantial costs awarded to the applicant.

Finally, Cllr Clarke advised that there had been complaints regarding the parking situation following the opening of the Domino Pizza outlet in Lower Street. The Police are also involved as they are the only authority able to take any action regarding parking on pavements. Members discussed the situation at length and it was stated that hopefully the situation would calm down as the novelty wears off. However, it was noted that should problems persist, then the Parish Council will need to revisit the issue to see what can be done.

Cllr Arculus referred to the Electoral Boundary Review, to be discussed later and advised that at present there did not appear to be any proposed changes that would affect Pulborough. It had been noted that North Heath be transferred to the Billingshurst

area but this would affect community cohesion which is a relevant reason for allowing a slight imbalance in electoral numbers.

Cllr Arculus went on to highlight problems with HGVs using Blackgate Lane to access not only properties in Pulborough Parish but those just over the border into Billingshurst Parish.

Finally, Cllr Tilbrook asked if there had been any progress regarding a meeting to discuss any consultation on the plans drafted by Richard Wells for Lower Street. Cllr Arculus advised that this has been delayed due to the reorganisation at Highways but she would now follow this up.

The Chairman thanked Cllr Arculus for attending the meeting.

53. S106 FUNDING

Members received the current summary and noted that there were no changes to the previous month.

Cllr Clarke suggested that bin stores for the Riverside development could be a use for the Recycling funds and that the Sandpipers Residents Association would need to put in any application.

54. NEIGHBOURHOOD PLAN

Members noted that the engagement for the current Pre Submission Plan consultation is ongoing and it was AGREED that Cllrs E & J Wallace (9am to 10am), Cllrs Court & Mortimer (10am to 11am) and Cllr Quedstedt (10am to 12noon) will attend the Village Market on 25th July with Richard Keatley to promote the consultation.

Cllrs Clarke and J Wallace also requested copies of the "How to Comment" flyer that they will push through doors.

It was also noted that the cost of producing 4 gateway signs to publicise the consultation would be £160.

RESOLVED: Expenditure of £160 for four signs to publicise Pre Submission Plan Consultation.

Members then went on to discuss Community Land Trusts. The Chairman noted that Policy 3 of the Pre Submission Plan States :

The land creates the opportunity to establish a Community Land Trust scheme to deliver a mix of self- build and affordable homes (to be retained in perpetuity for local people).

Cllr Tilbrook noted that whilst the presentation from Tom Warder at Action in rural Sussex had been interesting, Members needed more information about the financial and man hour costs to the Council before taking this initiative any further. The Clerk was therefore instructed to contact all Sussex Clerks (via SALC) and ask if:-

- a) any Parishes have or are in the process of setting up a CLT
- b) the costs, financial and time, of setting up and running such a scheme.

When this information has been received, the issue will be referred back to Council for further discussion.

55. LOCAL GOVERNMENT BOUNDARY COMMISSION - ELECTORAL REVIEW OF WEST SUSSEX

Members received the notification of the review and noted the comments from Cllr Arculus earlier in the meeting.

The Clerk advised that she had booked a space for an attendee at the Horsham District meeting on 17th July but it was AGREED that no one should attend. After discussion, it was AGREED that no comment would be submitted.

56. CHANGING ROOM REFURBISHMENTS

Members noted that Cllrs Court, Henly, Qusted, E Wallace & J Wallace had met, as agreed at the June Full Council, to discuss the quotations for the refurbishment of the changing rooms.

Members had noted that whilst the facilities were fairly old, their condition was still very good in no small part down to the efforts of the caretaker, Lisa Richards. Members discussed the merits of spending £50,000 on refurbishments which were not absolutely necessary when there was still the possibility that the building itself may be replaced.

After discussion, it was therefore AGREED that the project should not be pursued.

57. NEW BOILER AT SPORTS PAVILION

Members noted the recommendation of the Recreation & Open Spaces Committee to accept the quotation from Adept Heating of £4985 plus VAT for the replacement boiler.

RESOLVED: To accept the quotation from Adept Heating of £4985 plus VAT

58. GATWICK AIRPORT

As requested by Cllr Hare.

Cllr Hare referred Members to the correspondence from Easyjet and Gatwick as circulated to members and the announcement by the Davies Commission which stated that Heathrow was the preferred choice for airport expansion.

Prior to the Davies Commission announcement, the Gatwick and Heathrow action groups, including PAGNE, had agreed a united policy namely :-

- * Flight dispersal
- * Descent from and ascent to as high an altitude as possible as quickly as possible
- * Airbus retro fit (as mentioned in Easyjet letter)
- * Pollution measurement ceilings increased from 4000 to 6000ft. Noise to be considered equally with CO2 up to 6000ft as opposed to 4000ft at present.

Members noted that Cllr Hare had appeared on South Today following the announcement.

PAGNE met with the Department of Transport officials. A letter has subsequently been received from the Under Secretary of State for Aviation, Robert Goodwill MP, who stated that the concerns were being taken on board.

Members noted the discovery of a proposal from TAG at Farnborough airport to the CAA regarding lower altitudes over the channel which would ultimately result in even lower levels over Sussex. It appears that the CAA are not minded to consult on this issue.

Finally, Cllr Hare advised that Gatwick have contacted PAGNE to arrange a meeting with senior management of Gatwick and NATS.

59. PARISH COUNCIL EMAIL ADDRESSES

Members noted the recommendation from the Finance & Policy Committee (meeting held 25th June minute no 13) and the Clerk advised that she has now set up email addresses for all councillors in the format councillorname@pulboroughparishcouncil.gov.uk.

The Clerk requested that any Members wishing to utilise the new addresses contact her and she will send through the necessary settings.

60. HARVEST FAYRE

Members noted the Harvest Fayre will be held on Saturday 26th September and it was AGREED that the stall would be manned as follows:-

	Cllr Name	Cllr Name
Set Up from 9am	Clarke	Questa
10am to 11am	Mortimer	E & J Wallace
11am to 12pm	Esdaile	E & J Wallace
12pm to 1pm	Wilson	Court
1pm to 2pm	Tilbrook	Court
2pm to 3pm	Tilbrook	Kipp
3pm to 4pm	Tilbrook	Kipp
4pm to 5pm (including pack up)	Tilbrook	Hare

61. REPRESENTATIVES

Cllr Questa advised that he had attended the HALC meeting with Cllr Kipp (minutes available) and reported that there had been a very interesting presentation from Dr Simon Dean of Horsham & Mid Sussex CCG.

Cllr Questa advised that he had attended the PCP meeting at which Rachel Evans had spoken about Think Family. It was noted that Cllr Wallace is listed as a Parish Council representative to the PCP and the Clerk was to ensure that he received details of future meetings.

Cllr Henly advised that it is hoped that Rt Hon Nick Herbert MP will be visiting the Lunch Club shortly.

62. CORRESPONDENCE

The Correspondence is attached as Appendix 1.

63. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

Signage (Cllr Questa). *The Clerk was instructed to obtain clarification from HDC on the rules and regulations before discussion.*

Cllr J Wallace requested that a letter of thanks be sent to HDC for the new hand rail and associated works to Carpenters Meadow.

64. PAYMENTS

Members approved the following payments and the cheques were signed.

Payee	£
Newcall Telecom	23.47
Nat West Bank	22.82

The meeting closed at 9.40pm

.....Chairman

.....Date

Village Market

Report from Cllr Ellis from 27th June 2015. Copied to Council.

Publications

- i) Clerks & Councillors Direct. July 2015 issue

Gatwick Airport

Easyjet Announcement. Copied to Council.

Gatwick Statement on Davies Commission recommendation. Copied to Council

HDC

Community Development Team. Copied to Council.

Update on HDPF. Copied to Council.

LAT

Minutes of meeting 1st July 2015.

Resident Letters

Cycleways Proposals. Copied to Council.

SSALC

July 2015 newsletter. Copied to Council

SSALC Chairmanship briefing events

HRTF

Information regarding HDC's new car parks manager. Copied to Council.

Minutes of meeting 1st July,

Post Office

Pulborough branch closure. Copies to Council.

SDNPA

Highlights of SDNPA work (May 2015)

WSCC

Notification of STARS consultation.

HDC

- i). Power point presentation by Chris Lyons on the Planning System. Copied to Council.

- ii). Notification of review of Infrastructure Delivery Plan and copy email to HDC advising that cannot be dealt with until the August Planning & Services Committee meeting. Copied to Council. *Agreed to be included on August P&S Agenda.*

Domino Pizza

Correspondence regarding parking on opening weekend. Copied to Council.

Sussex Police

Monthly Update - June 2015. Copied to Council.

Weald School - Annual Gold Awards

Report from Mr Lawrie Ellis who attended on behalf of the Council. Copied to Council.

LAT

- i). Minutes of meeting 1st July 2015.

ii). Press release regarding funding for CCTV from PCC.

Publications

The Clerk - July 2015

SDNPA

Invitation to South Downs Heathland Forum on 3rd September 2015.

AGE UK

Invitation to Age UK event on 1st October 2015 in Horsham 10am to 2.30pm.

HALC

Minutes of meeting held 8th July 2015.

West Chiltington Parish Council

Notification of publication of Neighbourhood Plan Pre Submission Plan, with comments due by 31st August 2015. *To be included on August P&S agenda.*

Chichester District Council

Notification of adoption of Chichester Local Plan - Key Policies 2014-2029.