

# PULBOROUGH PARISH COUNCIL

*Working together for a better future*



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## **MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 3<sup>rd</sup> NOVEMBER 2016 AT PULBOROUGH SPORTS AND SOCIAL CLUB**

**PRESENT:** Cllrs Tilbrook (Chairman), Kay, Kipp, Queded and Wallace

**IN ATTENDANCE:** Mrs H Knight (Clerk)  
1 Member of the Public

*The meeting opened at 7.30pm*

### **95. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs C Esdaile, J Esdaile, Henly, Lawson and Mortimer

### **96. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **97. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 6<sup>th</sup> and 20<sup>th</sup> October 2016 and that the Chairman duly sign them.

#### **Clerk's Report from meeting 6<sup>th</sup> October 2016**

Min 80: Minutes - Clerk's Report - Weight & Width Restriction on A29 & A283

Cllr. Tilbrook will be meeting Chris Stark (WSCC Highways Manager) on 15th November to discuss Lower St, including weight & width restrictions. Cllrs. Wallace and Kipp have also been invited to this meeting.

### **98. ADJOURNMENT FOR PUBLIC SPEAKING**

The Chairman welcomed Mr Lawrie Ellis and invited him to speak regarding agenda item no 6, Planning Applications – DC/16/1798 – Lakers Building and Fencing Supplies Ltd, Station Approach Ind Est, Station Rd, Pulborough.

**Meeting adjourned: 7.34pm Meeting reconvened: 7.38pm**

The Chairman thanked Mr Ellis for taking the time to address the Committee.

### **99. PLANNING APPLICATIONS**

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

**100. PLANNING APPLICATIONS DECISIONS**

Members received details of HDC planning decisions and enforcements since the last meeting.

**101. HDC – DRAFT STATEMENT OF COMMUNITY INVOLVEMENT**

Members received and noted the above consultation. No significant changes were apparent and it was **RESOLVED** that the Clerk would acknowledge receipt to HDC incorporating commenting to this effect.

**102. RISK REGISTER**

Members reviewed and accepted the updating of entry P3 to the P&S risk register. It was noted that through the Finance & Policy Committee, the Clerk and Cllr Tilbrook have been delegated the task of reviewing the Council's entire Risk Register, with a view to reporting to the January F&P meeting.

**103. HIGHWAYS MATTERS**

It was **AGREED** to defer the item Condition of Rectory Lane to the December meeting as the Member requesting the item was not present. (Min. 67, 1.9.16 refers). It was anticipated that various other Highways related matters would be the subject of the 15<sup>th</sup> November meeting with WSCC Area Highways Manager and it was **AGREED** to defer this part of the item as well.

**104. DOG WASTE BINS**

It was noted that it may be possible to apply for S106 funding for additional dog bin provision. Members were asked to consider whether the Committee felt there was a need and if so suggest suitable locations. During discussion, it was noted that dog waste can be put in ordinary refuse bins and it was suggested that with raised public awareness of this, additional litter bins may be more useful, particularly if cheaper. It was **RESOLVED** that the Clerk would investigate the comparative cost of litter bin provision/refuse collection and also how many and where in the parish dog waste bins are situated.

**105. HEAVY TRAFFIC MANAGEMENT**

Members were concerned at the high level of 6 and 8 axle lorries through the area. It was noted, however, that this could form part of discussions at the 15<sup>th</sup> November meeting with the WSCC Area Highways Manager.

**106. PAVEMENT CONDITIONS**

Cllr Queded had requested this item. He reported that he had recently met with the WSCC Area Highways Manager to discuss complaints, particularly from parents walking their children to school, about the condition of the footpath from the hairdresser's shop opposite New Place Road going north up to the pedestrian traffic lights. A response from WSCC was awaited and therefore it was **AGREED** to defer this item to the December meeting.

**107. NEW POST OFFICE SERVICES AT ELITE**

It was noted that recent signage at the new Post Office facility indicated that the service would be available for use shortly.

**108. CORRESPONDENCE**

The Committee received correspondence as per lists previously circulated and detailed below.

**BT**

Information regarding 'Community Fibre Partnerships'. Copied to Committee. BT was requesting a meeting with the Council and/or local schools. Members asked the Clerk to forward the item to the Pulborough Community Partnership for the

attention of Mr R Paterson, as he was taking a lead on broadband provision, requesting that the Council be kept informed.

**2020 Consultancy**

Email regarding highways and transport planning support. Copied to Committee. It was noted that any non-compliance issues Members raise should be dealt with through the Clerk.

**HDC**

Email requesting that reports of alleged breaches of planning control are submitted via the online reporting form on the Council's website. Copied to Committee.

**109. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

- Highways Matters, including report from meeting with Area Highways Manager; traffic survey of Swan Corner; condition of road at Rectory Lane, and other highways related matters
- Rural Car Parks Survey (Full Council) - Cllr Quersted  
The Clerk was asked to obtain feedback from the neighbouring villages of Henfield, Steyning, Storrington, Billingshurst and Southwater as to how they responded to the HDC survey, to inform discussion
- Traffic Calming Measures at Broomers Hill Road - Cllr Quersted
- Condition of Pavements on A29, London Rd - Cllr Quersted

**110. ITEMS TO BE PUBLICISED ON SOCIAL MEDIA**

Advice to public that ordinary litter bins can be used for dog waste.

**111. PAYMENTS**

The following payments were approved and cheques were signed:-

	£
Arun Mowers	66.12
Horsham District Council	508.00

***The meeting closed at 8.50pm***

.....Chairman

.....Date

**Appendix 1**

**Recommendations of the Planning & Services Committee meeting held on  
Thursday, 3<sup>rd</sup> November 2016**

**PLANNING APPLICATIONS**

**DC/16/2319 - 2 Glebelands Pulborough**

Proposed first floor side extension and external cladding to existing house.

**NO OBJECTION**

**DC/16/2334 - 31 Lower Street Pulborough**

Single storey front extension with glazed roof.

**NO OBJECTION**

**DC/16/2376 - Woodleigh, Nutbourne Lane, Nutbourne, Pulborough**

Use of building for storage of building tools, equipment and materials (Lawful Development Certificate - Existing).

**NO OBJECTION**

**DC/16/2439 - The Deck House, Hill Farm Lane, Codmore Hill**

Surgey x 1 Oak Tree.

**NO OBJECTION**

**DC/16/1798 - Lakers Building and Fencing Supplies Ltd, Station Approach Ind Est, Station Rd, Pulborough**

Retrospective application for use of yard as storage area and construction of perimeter fencing for security and storage of building materials and gates to match.

**OBJECTION: On the grounds that the site is not industrial as described in the application but is residential, which represents a change of use. Members request that this application be referred to Development Control Committee.**

**SDNP/16/05308/FUL - Barn Meadow, Toat Lane, Pulborough**

Change of use of site to agriculture.

**NO OBJECTION**