



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

Members of the public wishing to hear this virtual meeting may do so by telephone, access details are at the foot of the agenda.

You are hereby SUMMONED to a meeting of the Recreation & Open Spaces Committee which will take place virtually using Microsoft Teams on **Thursday 8th October 2020 at 7.30pm**. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 ("the Regulations") came into force on 4th April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year.

**Heather Knight
Clerk**

Dated 1st October 2020

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**
To approve the Minutes of the Meeting held on 10th September 2020 (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. RECREATION CLUB REPORTS**
To receive any recreation club reports and discuss any items notified to the Parish Office ahead of the meeting.

6. FOLLOW UP TO RESIDENT REQUEST REGARDING TREES ON MAIN RECREATION GROUND

To receive and discuss a response to the resident follow up correspondence. Original request discussed at the R&OS virtual meeting on 10.09.20, min. no.116. Copied to Committee.

7. TREES IN THE ALLOTMENT

- To consider request from the Clerk to conduct an interim tree condition and management survey for trees in the allotment. Copied to Committee.
- To consider planting a replacement tree in place of felled diseased Ash tree.

8. BOILER AND WATER HEATER SERVICE

To receive and discuss quotations for a yearly boiler and water heater service. Copied to Committee.

9. POCKET PARK – PREPARATION WORK FOR WILDFLOWER AREA

To receive and discuss a quotation for the preparation work to create a wildflower area in Pocket Park. Copied to Committee. *Please note this was due to be discussed at the April 2020 R&OS meeting, but all meetings were cancelled. Previously discussed at the R&OS meeting on 11.07.19, min. no 16.*

10. ALLOTMENT SKIP

To ratify cost of £384.00 + vat for a 12 yard skip in accordance with the allotment agreement, point 5k, already booked.

11. SPORTS PAVILION – TOILET BLOCK ROOF

To receive and discuss reports and quotations to rectify toilet block roof repairs. Copied to Committee. *Only one report and quotation available at time of issuing agenda.*

12. ITEMS FOR NEXT R&OS AGENDA

To note any items requested for the next R&OS agenda, to be followed up as a written proposal with recommendations for decision, with 7 clear days' notice in advance of agenda being issued.

13. CORRESPONDENCE

To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.

14. PAYMENTS.

To approve the payments for signing and transferring.

**MEMBERS OF THE PUBLIC WISHING TO HEAR THE MEETING LIVE SHOULD DIAL: 0203 855 5316 (normal local call rate applicable)
I.D. FOR THE MEETING: 297 819 272#**

**You will be asked your name and allowed audio access only unless you have pre-registered to speak or are a Member of the Parish Council
Meetings will be recorded for officer note taking purposes and destroyed on publication of Minutes**