



PULBOROUGH PARISH COUNCIL
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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 13th FEBRUARY 2020
AT THE SPORTS PAVILION**

PRESENT: Cllrs Henly (Chairman), Court, Hare, Harvey, Lawson & Riddle

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) & 0 members of the public

The meeting opened at 7.30pm

82. APOLOGIES FOR ABSENCE

Apologies for absence were received after the meeting from Cllr. Clarke.

83. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest.

There were no changes to Register of Interests.

84. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 16th January 2020 & the Advisory Committee meeting held on the same day as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report

From the meeting held on 16.01.20

Min No. 73 – Clerk's Report – Advisory Committee on Recreation & Open Spaces (RECAD)

The Finance & Policy Committee agreed to the recommendation of cancelling the RECAD meetings, however, Members requested that a standing item be put on the Recreation & Open Spaces agenda each month, whereby recreation club reports can be received and any items notified to the Parish Office, ahead of the meeting, can be discussed. The sports clubs have been notified of this and a copy of the R&OS agenda will be sent to them every month as a reminder.

Min No. 77 – Playground Repairs

ARD Playgrounds quoted a lower price to install the panels on the Sutcliffe Games Wall if the work was carried out at the same time as the next playground inspection. Sutcliffe Play have advised that the panels will not be delivered until mid March, therefore this will delay the next playground inspection by a few weeks.

Min. No. 80 – Correspondence – Sussex Clubs for Young People (SCYP)

The Deputy Clerk spoke to David Hurst about getting in touch with SCYP, but David advised that he just wanted to see their termly reports. The Deputy Clerk advised that they are published on the Parish Council's website.

Additional Updates

- Cllr. Lawson drafted a thank you message to the SDNPA for their help at NCRG, which the Deputy Clerk has sent.
- Brinsbury Volunteer students will be clearing brambles from Pocket Park sometime after the half term, with the priority being given to the Forest School area.

85. PUBLIC SPEAKING

There were no public speakers.

86. RECREATION CLUB REPORTS

No reports or items to be discussed have been received.

87. SPORTS & SOCIAL CLUB (S&SC) – CELLAR FLOODING

Firstly, the Deputy Clerk advised that the Groundsman had checked the guttering and it was clear. Members received a written report from Derek Paxton who advised that it was beneficial to have the door raised, but does not see a benefit in increasing the capacity of the guttering. He would recommend that the drain outside the cellar door is jetted and any debris flushed out. Having received this advice, the Deputy Clerk obtained a quotation to jet and clear the drain and Members received a quotation of £185.00 + vat from 'The Drain Guys Ltd'. Members **RESOLVED** to reimburse the S&SC £255.00 + vat (if applicable) for the raising of the cellar door, but advise that the quotation for the deep flow guttering will not be accepted. In addition, Members **RESOLVED** to accept and proceed with the quotation for the drain clearance of £185.00 + vat from 'The Drain Guys Ltd'.

88. RESIDENT REQUEST – TO CUT BACK A TREE IN POCKET PARK TO AVOID DISPERSAL OF SEEDS ONTO PROPERTY

Members received a resident request to cut back a tree in Pocket Park in order to avoid dispersal of seeds onto their property, which cause layers of 'fluff' into their garden. The Deputy Clerk had been hoping to receive a report and a quotation from a Tree Surgeon, but nothing has been received in time for the meeting. After some discussion, Members would like to have the Tree Surgeon's recommendation before making a decision. If the recommendation is to have the tree cut back slightly, then Members **RESOLVED** to allow a budget up to £200.00 + vat for any works to be carried out. The Deputy Clerk will report back at the next meeting.

89. REPLACEMENT BENCH ALONG CHURCH HILL

Cllr. Harvey requested that a broken Parish Council owned bench along Church Hill be replaced. Members received photographs of the broken bench, along with 4 replacement options, ranging from £50.00 for a bench with no back, made by the Groundsman, or a purpose built bench costing from £80.00 - £350.00. After some discussion, Members noted that it was only one arm of the bench that had become rotten and had been taken off, the rest of the bench was in good condition, Members therefore **RESOLVED** to have the missing arm of the bench replaced and asked if the Groundsman was able to carry out this work.

Subsequent to the meeting, the Groundsman has confirmed that he will be able to do this and hopefully with materials he already has.

90. BOUNDARY FENCE AT NUTBOURNE COMMON RECREATION GROUND (NCRG)

Cllr. Lawson had advised that the fence posts at NCRG were rotten and needed replacing. Members received the only quotation that had been received in time for the meeting of £1142.00 + vat from Keen Fencing. Members would like to wait until another quotation is received before proceeding with any works. The Deputy Clerk will chase this up and bring back to the next meeting.

Whilst discussing NCRG, Cllr. Lawson advised that there is brushwood available for the Groundsman for chipping, if required. Also, there will be another volunteer session on Sunday 1st March, 10am to 12pm to clear more oak leaves.

91. CHANGES TO TERMS OF REFERENCE FOR R&OS COMMITTEE

Members received and noted the following changes to the Committee's terms of reference:

- Increased Committee authorisation to £3000.00.
- Additional item to receive reports and any issues arising from the representatives of the various sports organisations, allotments and other community groups and to deal with accordingly.

92. ITEMS FOR NEXT R&OS AGENDA

There were no items put forward for the next agenda.

93. CORRESPONDENCE**Sports & Social Club**

Minutes of meetings on 21.01.20 & profit & loss report from April-Dec 2019. Copied to Committee.

Publications

Wey & Arun January e-newsletter.

94. PAYMENTS RESOLVED:

Members approved the following payments and were duly signed.

Payee	
Mr F Bushby - already transferred	20.00
Viking	112.34
Sussex Clubs for Young People Ltd	1,119.00
Daisy Communications	25.79
Horsham District Council	35.40
Horsham District Council	26.60
National Westminster Bank	31.25

The meeting closed at 8.02pm

.....**CHAIRMAN**

.....**DATE**