



**PULBOROUGH PARISH COUNCIL**  
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**MINUTES OF THE  
RECREATION AND OPEN SPACES COMMITTEE  
MEETING HELD ON THURSDAY, 8TH FEBRUARY 2018  
AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Henly (Chairman), Bignell, Court, Hare, Lawson & Queded

**IN ATTENDANCE:** Mrs L Underwood (Clerk) and 0 members of the public.

***The meeting opened at 7.42pm***

**67. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr. Clarke.

**68. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

There were no declarations of interest.

There were no changes to Register of Interests.

**69. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 11th January 2018 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report

Update from the meeting held on 11.01.18

Min No. 57 - Minutes-Clerk's Report - Min. 48 - Hazel Shrub at Pocket Park

The Coppice Company can carry out the work in early March, but an exact date is yet to be confirmed.

Min No. 57 - Minutes-Clerk's Report - Min. 52.1 - Playground Works

An exact date is still to be confirmed for the painting of the modular unit at Masons Way play park.

Min No. 59 - Nutbourne Common Recreation Ground (NCRG) Point 1

The Deputy Clerk has contacted SDNPA as instructed, but no reply has been received.

Min No. 64 - Installation of Worcester Boiler at Sports Pavilion

A reply from Gas Safe Register has been received and distributed in Cllr's packs. *Would Members like the Deputy Clerk to write to the two contractors and if the replies differ, raise a complaint, as suggested by Gas Safe Register? **Members instructed the Deputy Clerk to contact both contractors, copying in Gas Safe Register, advising the servicing contractor that a second safety valve has been fitted and request written confirmation that the installation is perfectly fitted and fully compliant with all gas and Building Regulations and advise both contractors that if each response differs, a complaint will be raised against the installation to Gas Safe Register and ask Gas Safe to investigate.***

Min No. 65 - Correspondence - Sports Pavilion & Recreation Ground

The Parish Office raised an invoice for the costs to repair the damaged ground, which the S&SC have paid and they will be taking this matter up directly with the brewery.

Additional Updates

A water leak has been identified at the Sports Pavilion, potentially underneath the building, quotations have been sought to rectify the issue. The most competitive quotation of £2250.00 + vat will be put on the Full Council agenda on 15.02.18 for consideration or to be ratified if the work is deemed urgent and carried out before the Full Council meeting.

The Weekend Litter Warden reported that one of the recently planted trees has been broken and partially pulled out of the ground by persons unknown. The Groundsman has dug out the stump, which was a trip hazard.

**70. PUBLIC SPEAKING**

There were no public speakers.

**71. TARMAC PAD FOR SUTCLIFFE GAMES WALL**

Members received various email correspondence and quotations for two different sizes of tarmac pad. The quotations to cover the whole area required is considerably over the budgeted amount. The Deputy Clerk requested revised quotations for the budgeted amount of £2000.00 + vat, which would result in a 15m<sup>2</sup> (3x 5m) tarmac pad. When asked if this would be large enough, ARD Developments have suggested that they conduct a full survey of the area at their next inspection in February and report back. Members suggested that alternative surface areas are quoted for. The Deputy Clerk will report back at the next available meeting. It was noted that if the budgeted funds for this work are not used in the current financial year, they will be moved into EMR and used at a later date.

**72. RIVERMEAD**

Members received the Conveyance, as requested at the R&OS meeting on 11.01.18, min no 61. After some discussion, Members instructed the Deputy Clerk to send the two conflicting land registry maps and ask for their response.

**73. POCKET PARK**

Members discussed the design for the permanent notice to be inserted in the lectern notice board, which is to be ordered, using the Tesco Bags of Help funding. Members suggested the following:

- A past, present & future theme.
- For the past, the Deputy Clerk will research any history of the area.
- For the present, photographs of the birds seen could be used, the new benches in situ (wait for the spring) and information on the birds and wildlife in the area.
- For the future, ask the students of St. Mary's school to submit a picture showing how they envisage the area they can work in will look. The Deputy Clerk will liaise with the Neighbourhood Wardens and the school accordingly.
- At the bottom right hand corner of the notice have written "Supported by Tesco Bags of Help Scheme".

Cllr. Quedsted will also discuss ideas with Eyelevel Design, who will be producing the artwork in the correct format for the notice board supplier.

Members **AGREED** that the notice board should be installed in the same position as the old one (which has since been removed), but moved forward a little.

**74. REQUEST FOR LETTER OF SUPPORT FOR AN APPLICATION OF S106 FUNDING FOR WILD ART TRAIL IN PULBOROUGH**

Members received a request from Pulborough Community Partnership to send a letter of support for an application for S106 funding for the Wild Art Trail. Members also received a template letter of support. After some discussion, Members **AGREED** to **RECOMMEND** to Full Council to send a letter of support, with a few amendments to the template. The Deputy Clerk will copy the letter of support for the Full Council meeting on 15.02.18.

**75. PULBOROUGH CRICKET CLUB**

Members received a request from Pulborough Cricket Club to display banners and boards to be secured on Parish Council fencing and on fencing surrounding the cricket practice nets during the cricket season. Members **AGREED** to this request, providing the banners and boards are kept tidy and if any are damaged, they are removed. The Deputy Clerk will advise the Cricket Club accordingly.

**Resolved: Advise Cricket Club banners and boards maybe displayed providing they are kept tidy and any damaged ones are removed.**

**76. CORRESPONDENCE****WildArt Project - Steering Group**

Notes of meeting held on 24.01.18. Copied to Committee.

**Sussex Pathwatch**

Invitation to attend a meeting on 13.02.17 at 10.30am at the SDNPA offices. Already sent to Cllrs.

**Publications**

- Wey & Arun Canal Trust e-newsletter Jan 18.

**Residents**

- Email thanking the Parish Council for arranging the moss removal and re-painting of the modular unit in Masons Way play park.
- Email regarding the planting at NCRG and a copy photograph of the cricket team at NCRG from 1921. Copied to Committee.
- Email correspondence regarding draft historical data. Copied to Committee. *Do Members have any comments to make regarding the data? **Members suggested a few amendments which the Deputy Clerk will send to the resident.***

**77. PAYMENTS RESOLVED:**

Members approved the following payments, and the cheques/direct debits were duly signed:-

<b>Payee</b>	
Mr F Bushby	6.70
Pulborough Social Centre	69.13
Arun Mowers	3632.90
Travis Perkins	5.41
Andrew Gale Tree Surgery Ltd	1140.00
Northwood Forestry Ltd	417.66
Mrs L Underwood	101.67
West Sussex County Council	7714.14
D Blunden	160.00

Members instructed the Deputy Clerk to obtain additional quotations for the servicing of the Fairway Mower for next year.

***The meeting closed at 8.55pm***

.....CHAIRMAN

.....DATE