



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

**Members of the public wishing to hear this virtual meeting may do so by telephone, access details are at the foot of the agenda.**

You are hereby SUMMONED to a meeting of the Recreation & Open Spaces Committee which will take place virtually using Microsoft Teams on **Thursday 8th April at 7.30pm**. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 ("the Regulations") came into force on 4<sup>th</sup> April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021.

**Lisa Underwood  
Deputy Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**Dated 1<sup>st</sup> April 2021**

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To approve the Minutes of the Meeting held on 11th March 2021 (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. RECREATION CLUB REPORTS**  
To receive any recreation club reports and discuss any items notified to the Parish Office ahead of the meeting.

## **6. TREE WORKS**

### Allotments

- 6.1 To receive and discuss the feedback regarding tree tagged no. 13, sycamore tree, in the allotments and decide if it should be felled as per the tree inspection survey recommendation. Copied to Committee. *Previously discussed at the R&OS meeting on 11.02.21, min. no. 168.*
- 6.2 To receive and discuss the quotations for tree works required at the allotments as detailed on quotations. Copied to Committee. *Previously discussed at the R&OS meeting on 11.02.21, min. no. 168.*

### Memorial Garden

- 6.3 To receive and consider quotations for the tree works as previously discussed at the R&OS meeting on 14.01.21, min no 159.1.
- 6.4 To receive and consider the recommendation from HDC, regarding the base of the oak tree in the memorial garden, of removing the small pavers around the base of the tree and replacing with bark as it appears these are being dislodged by the tree roots. Copied to Committee.

## **7. PLAYGROUND INSPECTION**

To receive the March 2021 inspection report and quotations for works required and agree works needed to be carried out, to be recommended to Full Council if agreed works exceed the authorised spending limit of this Committee. Copied to Committee.

## **8. RESIDENT REQUEST**

To receive and consider a resident request for them to install a gate in the resident's fence to gain easier access to Pocket Park & the recreation ground. Copied to Committee.

## **9. FIRE EQUIPMENT AT THE PAVILION**

To receive and if agreed, approve a quotation from Fire Risk UK for 3 x emergency lights. Copied to Committee.

## **10. CORRESPONDENCE**

To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.

## **11. PAYMENTS.**

To approve the payments for signing and transferring.

**MEMBERS OF THE PUBLIC WISHING TO HEAR THE MEETING LIVE SHOULD DIAL: 0203 855 5316 (normal local call rate applicable)**

**I.D. FOR THE MEETING: 303 818 561#**

**You will be asked your name and allowed audio access only unless you have pre-registered to speak or are a Member of the Parish Council**  
**Meetings will be recorded for officer note taking purposes and destroyed on publication of Minutes**