



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

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## **MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 5TH OCTOBER 2017 AT PULBOROUGH SPORTS AND SOCIAL CLUB**

**PRESENT:** Cllrs Wallace (Vice Chairman), C Esdaile, J Esdaile, Henly, Kay, Kipp, Qusted.

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk) & 0 members of the public.

*The meeting opened at 7.30pm*

### **62. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs. Lawson & Tilbrook. In the absence of the Chairman the Vice-Chairman chaired the meeting.

### **63. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

Cllrs Qusted & Kipp declared a personal (Non-Pecuniary) interest in agenda item 6, Planning Applications DC/17/2108, Mare Meadow, West Mare Lane and DC/17/2135, Brookview, Rectory Lane, respectively, as they are neighbouring properties, and stated that they would not participate in voting on the relevant application.

There were no changes to the register of interests.

### **64. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 7th & 21st September 2017 and the Chairman duly signed them.

### **Clerk's Report**

From the meeting held on 7th September 2017

#### **Min No. 52 - Planning Application Decisions**

The Deputy Clerk contacted the District Cllrs to enquire why HDC are using the 5 year housing supply as a reason for refusal on applications DC/17/1100 & 1101. A reply from HDC has been sent to Cllrs within their correspondence.

Update from the meeting held on 02.02.17

#### **Min No. 155 - Bins & Dog Waste Bins**

HDC have advised that the majority of the collected and currently under spent Refuse & Recycling S106 contributions are allocated for use towards additional refuse vehicles and the Hop Oast depot, which will serve the district as a whole.

The Planning Obligations Officer at HDC has requested further information regarding the additional litter bins required in Pulborough and she will establish if there are any funds still available for this purpose. The Deputy Clerk has sent the information requested and is still waiting to hear back from HDC.

**65. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no public speakers.

**66. PLANNING APPLICATIONS**

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

**67. PLANNING APPLICATIONS DECISIONS**

Members received details of HDC planning decisions and enforcements since the last meeting.

After some discussion, Members **AGREED** that they wish to appeal against the decision to permit planning application DC/17/1322 – 52 Oddstones, Codmore Hill – Fell x 1 Oak, 1 x Wild Cherry & 1 x Elder as detailed on the planning decision notice, but suggested that the Deputy Clerk ascertain with the Planning Inspectorate that the Parish Council has the right to appeal. Members also noted that the deadline date of 28 days to appeal had passed.

**68. CHRISTMAS TREES ALONG LOWER STREET**

Members received three quotations for the Christmas trees along Lower St and **AGREED** to **RECOMMEND TO FULL COUNCIL** the quotation from Festive Illuminations for £3200.00.

**69. GATEWAY SIGNS IN BROOMERS HILL LANE**

The Deputy Clerk explained that although Pulborough Parish Council have conducted a consultation to some of the residents in Broomers Hill Lane regarding the signs, WSCC have to also conduct a public consultation to enable them to apply for a licence to have the signs installed. Members received 2 responses from the WSCC consultation, one in support and one against. The one against requested that the proposed location be changed, but Members agreed that the proposed location should remain to provide heightened awareness of speed for that particular part along Broomers Hill Lane.

The Deputy Clerk reported that S106 contributions for Highways was not available for this project as the WSCC Officer responsible for Highways & Transport in matters relating to WSCC held S106 contributions, has advised that as the provision of village gateways is a cosmetic enhancement of the highway it does not meet the criteria for funding from sustainable transport contributions.

Having also contacted the Planning Obligations Officer at HDC, they have advised that the gateway signs do not fall within the remaining categories of S106 funding, which are Community Facilities, Community Hall & Buildings, Open Space, Sport & Recreation, therefore no funds are available for this purpose.

Therefore, the Deputy Clerk would like the Committee to consider other forms of funding and gave details regarding WSCC's Community Initiative Fund, however Parish Councils are unlikely to be able to apply for a grant, it would have to be applied for by a community group and it would be looked at more favourably if match funded by the Parish Council. The deadline for the next application is 15.10.17.

After some discussion, Members instructed the Deputy Clerk to do the following:

- Contact the suppliers of the signs and ask how other councils achieved their funding.
- Contact Loxwood Parish Council & Warnham Parish Council to ascertain how they funded their signs.
- Contact District Cllr. Paul Clarke to see if anything further can be done regarding S106 contributions.

The Deputy Clerk will report back at the next available meeting.

## 70. CORRESPONDENCE

### WSCC

- Amendment of condition no. 2 of planning permission WSCC/052/12/WC - Woodbarn Farm, Adversane Lane, Broadford Bridge to allow for a further 12 months of continued operations to enable the completion of phase 3 testing and phase 4 restoration or retention.
- Public consultation on 'Post - 16 Transport Changes' - to increase the transport charges to post16 students from £427.00 per year to £600.00 per year. have your say at <https://haveyoursay.westsussex.gov.uk/highways-and-transport/post16>

### HDC

- Response regarding DC/17/1100 & 1101 and the reasoning for refusal using the 5 year housing supply. Copied to Committee.
- Consultation response from HDC regarding the A27 Arundel by-pass. Copied to Committee.

### The Wiggonholt Association

As requested at the R&OS meeting on 14.09.17, copy of email regarding the West Sussex Joint Minerals Local Plan Examination. Copied to Committee.

### SDNPA

Notification of 'Pre-submission South Downs Local Plan' and invitation to join. Consultation can be found at <https://consult.southdowns.gov.uk/consult.ti/system/home> - closing date for comments is 21.11.17. *Do Members wish to add this to the agenda on 09.11.17 for discussion, although it seems that Pulborough is not part of it??*  
**Members would like this put on the agenda for 09.11.17.**

### Residents & Associations

- Adversane Residents Association newsletter (Couple of items of interest to Pulborough). Copied to Committee.

- Email correspondence regarding traffic in New Place Rd. Copied to Committee.
- Email regarding Woodbarn Farm, Adversane Lane, Broadford Bridge. Copied to Committee.
- Resident thanks for taking the request for an additional salt bin seriously.
- Smartwheelie promoting their range of speed awareness wheelie bin stickers. E.g. of total costs for 500 stickers is £220.00 and packs of 50 at £53.50. See website [www.smartwheelie.co.uk](http://www.smartwheelie.co.uk).
- Correspondence regarding a resident request for Pulborough to apply for Community Initiative Funding for public toilets. Copied to Committee along with eligibility criteria for applying. *Do Members wish to add this to a future agenda for discussion? **Members do not want this added to an agenda, but advised the Deputy Clerk to contact the resident to advise that public accessible toilets may be considered when planning for the new Sports Pavilion and a request to HDC has been sent asking for consideration of public toilets in Lower St car park.***
- Rudgwick Resident informing parishes of correspondence regarding HDC Planning Delegation Rule Changes. Copied to Committee. *Do Members wish to add this to the next agenda for discussion? **Cllr. Kipp advised that this will be on the agenda for the HDC's AGM. Members felt it was not necessary to add it to a Parish Council agenda aswell.***
- Resident comments at the Harvest Fair. Copied to Committee. *Do Members wish to add the matter regarding the bus-stop on Lower St to a future agenda for discussion? **Members would like this matter on the next agenda for discussion.***

## 71. PAYMENTS

The following payments were approved and cheques were signed:-

|                            |         |
|----------------------------|---------|
| Mark Weston                | 325.00  |
| West Sussex County Council | 8934.29 |
| SSALC Ltd                  | 96.00   |
| Burgess & Randall Ltd      | 245.91  |
| Arun Mowers Ltd            | 669.81  |
| J Cobb Fencing             | 330.00  |
| Pulborough Social Centre   | 1321.50 |
| E Kipp                     | 18.90   |
| P Day                      | 198.95  |

***The meeting closed at 8.45pm***

.....Chairman

.....Date

**Appendix 1**

**Recommendations of the Planning & Services Committee meeting held on  
Thursday, 5th October 2017**

**PLANNING APPLICATIONS**

**DC/17/2084 - Oakdene Blackgate Lane Pulborough**

Change of use of land to facilitate five additional gypsy pitches including the stationing of five mobile homes. **Objection, due to overdevelopment.**

**DC/17/2121 - Oakdene Blackgate Lane Pulborough**

Retention of the use of land for four gypsy pitches without complying with planning condition 1 of previously approved application PL/115/99 (retention of 1 mobile home) and conditions 2 and 4 of previously approved application DC/12/2093 (use of land for the stationing of three additional mobile homes for a gypsy family). **No objection.**

**DC/17/2108 - Mare Meadow, West Mare Lane, Pulborough**

Use of existing domestic outbuilding for ancillary domestic purposes. **No objection, but Members suggested a non-severance be added to the permission.**

**DC/17/2170 - Hill Farm Barn, Hill Farm Lane, Codmore Hill, Pulborough**

Retention of existing stable door and formulation of full height window. **No objection.**

**Trees**

**DC/17/2135 - Brookview, Rectory Lane, Pulborough**

Surgery to 1 x oak. **No objection.**

**DC/17/2176 - Swift Cottage, Barn House Lane, Pulborough**

Surgery to 1 Beech, 1 x Weeping Willow, 1 x Conifer Hedge, 1 x Beech Hedge, 1 x Hawthorn Hedge (Works to Trees in a Conservation Area). **No objection.**