



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to a Meeting of Pulborough Parish Council which will be held in the Rother Hall at the Village Hall on Thursday, 24th November 2022 at 7.30pm.

**Heather Knight
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

Dated: 17th November 2022

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the Meeting of the Council held on 20th October 2022 (*attached*), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning & Services Committee**
To receive the Minutes of the Meetings held on 20th October and 3rd November 2022 (*attached, unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.
 - 4.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Meeting held on 13th October 2022 (*attached, unless previously circulated*) and to receive the Clerk's report on issues raised at the meeting.
 - 4.3 Finance & Policy Committee**
To receive the Minutes of the Meeting held on 27th October 2022 (*attached, unless previously circulated*) and to receive the Clerk's report on issues raised at the meeting.
- 5. Adjournment for public speaking:-**
The Chairman will invite those residents who have given formal notice to speak once only in respect of:
 - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
 - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.

- 6. District and County Reports**
To receive reports from the District and County Councillors.
- 7. Rivermead Nature Reserve**
To consider recommendation from Recreation & Open Spaces Committee that notice be given to Horsham District Council to terminate the lease and return management of the site to them (R&OS 13.10.22, Min. 39 refers)
- 8. Work to Floodlights**
To ratify costs totalling £1,020 (+ VAT) to Floodlighting Services Ltd for urgent servicing work and replacement of 4x floodlight lamps at the Multi-Sports Facility court. *(Copy invoice attached)*
- 9. Draft Budget 2023/24**
To note draft budget proposals discussed at Finance & Policy Committee meeting 17th November 2022 and agree any further amendment (final budget to be approved at January 2023 meeting).
- 10. Boundary Commission for England (BCE) - Consultation**
To consider revised BCE proposals affecting Pulborough and the Arundel and South Downs constituency, following 2021 consultation feedback.
Further details: Response deadline Monday 5th December 2022
Link: <https://boundarycommissionforengland.independent.gov.uk/final-consultation-on-revised-proposals-open-now-last-chance-to-help-reshape-constituencies/>
Address: Boundary Commission for England, 35 Great Smith Street, London SW1P 3BQ
Email information@boundarycommissionengland.gov.uk.
- 11. Neighbourhood Plan**
To receive written update on progress, highlighting potential referendum in spring 2023. *(Copied to Council)*
- 12. Neighbourhood Wardens Report**
To receive the Neighbourhood Wardens' October report *(previously circulated)*
- 13. Sports Pavilion Rebuild / Refurbishment Project**
To receive verbal update on progress of the planning application, if available.
- 14. Code of Conduct Training**
To note Horsham District Council delivery of online training on Monday 28th November 2022, at 5.30pm *(details previously circulated)*.
- 15. Councillor Training request**
To consider request by Cllr Ellis-Brown to attend 3x online seminars on bid writing/fundraising, at a cost of £95 each, for full or part reimbursement if approved. *(Copied to Council)*
- 16. Committee Appointments**
To consider appointing Cllr Hands to sit on the Finance & Policy Committee.
- 17. Pulborough Village Market**
To note that the market will take place inside the Village Hall on Saturday 26th November 2022 and Saturday 10th December 2022, and to appoint Cllr representatives to attend.
- 18. Representatives on Outside Bodies**
To receive brief reports from Members representing the Council on other organisations.
- 19. Correspondence**
To note items of correspondence as per list circulated. *(Copied to Council)*.
- 20. Chairman's Announcements and Urgent Matters**
- 21. Payments**
To approve the payments list for signing. *(Details to be circulated prior to meeting)*