



PULBOROUGH PARISH COUNCIL

Working together for a better future

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE
A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.**

**ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST
INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE
MEETING.**

You are hereby SUMMONED to a Meeting of Pulborough Parish Council which will be held in
the Rother Hall at the Village Hall on Thursday, 20th October 2022 at 7.30pm.

**Heather Knight
Clerk**

Dated: 13th October 2022

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the Meeting of the Council held on 29th September 2022 (*attached*), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning & Services Committee**
To receive the Minutes of the Meetings held on 29th September and 6th October 2022 (*attached, unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.
Includes Recommendation to approve supply of 41 Christmas Trees and 2 sets of lights for Lower Street, at a cost of £3,990.00 (no VAT) by Festive Illuminations, as budgeted for.
 - 4.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Meeting held on 8th September 2022 (*attached, unless previously circulated*) and to receive the Clerk's report on issues raised at the meeting.
 - 4.3 Finance & Policy Committee**
No Minutes to receive, as the September meeting was cancelled following the death of HM Queen Elizabeth II.

- 5. Adjournment for public speaking:-**
The Chairman will invite those residents who have given formal notice to speak once only in respect of:
 - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
 - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.
- 6. District and County Reports**
To receive reports from the District and County Councillors.
- 7. Civility and Respect Pledge**
To note the launch of the Civility and Respect Pledge jointly by the National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC) and One Voice Wales (OVW); To consider resolving to sign up to the Pledge. *(Copied to Council)*.
- 8. Community Resilience Plan**
To note the development of Community Resilience Plans nationally, and verbal report from Chairman following information at recent WSALC Chairmen's Forum and Clerks' Forum; To consider relevance and need for a Resilience Plan for Pulborough, and if appropriate any actions needed to take the project forward.
- 9. Warm Space Hubs**
To note the development of Community Warm Space Hubs nationally, to address cost of living issues; To receive verbal report from Chairman / Vice Chairman /Clerk about any district and county initiatives; To consider, if appropriate, involvement by the Parish Council or other organisations.
- 10. Neighbourhood Plan**
To receive verbal update on progress, if available.
- 11. Neighbourhood Wardens Report**
To receive the Neighbourhood Wardens' September report *(previously circulated to Council)*
- 12. Sports Pavilion Rebuild / Refurbishment Project**
To receive verbal update on progress of the planning application, if available.
- 13. Meeting venues for January 2023 onwards**
To consider whether to return to use of the pavilion committee room for committee meetings in 2023, or whether to continue hiring the Village Hall for all meetings, and budget accordingly.
- 14. Pulborough Village Market**
To draw up a quarterly rota of councillors to cover each monthly market commencing January 2023.
- 15. Representatives on Outside Bodies**
To receive brief reports from Members representing the Council on other organisations.
- 16. Correspondence**
To note items of correspondence as per list circulated. *(Copied to Council)*.
- 17. Chairman's Announcements and Urgent Matters**
- 18. Payments**
To approve the payments list for signing. *(Details to be circulated prior to meeting)*