



PULBOROUGH PARISH COUNCIL

Working together for a better future

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ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 25^h January 2018 at 7.30pm**

Lisa Underwood

Deputy Clerk

01798 873532 clerk@pulboroughparishcouncil.gov.uk

Swan View, Lower Street, Pulborough, RH20 2BF

Dated: 19th January 2018

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS

To receive members declarations of interest on any agenda items and to note any changes to Councillors' Register of Interests.

3. MINUTES

To approve and sign the minutes of the meeting held on 16th November 2017 (attached), and to receive the Clerk's report.

4. PUBLIC SPEAKING

In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.

5. PARISH COUNCIL FINANCES

- To receive bank reconciliations for Cashbook 1 & 2 as at 30th November 2017 and for Cashbook 1 as at 31st December 2017 (attached) and compare to bank statements.
- To receive most up to date summary of Income and Expenditure compared to budget (attached).
- To note creditor invoices more than 30 days outstanding.

6. S106/CIL

- Review of S106 funding for the sports pavilion re-build.
- Review of S106 funding for highways contributions.

7. EXPENDITURE/INCREASED COSTS

- To ratify PA1 (Safe Use of Pesticides) & PA6 (Hand Held Applicator Unit 151) training for the Groundsman at a cost of £400.00 +vat.
- To note increased rental for Parish Office from 01.01.18.

8. INTERNAL AUDIT REPORT 2017 - 18 (INTERIM)

To note the report referred to the F&P Committee from the Full Council meeting on 18.01.18 and consider recommendations made. *Previously copied to Members for the Full Council meeting on 18.01.18. Email copies will also be sent ahead of F&P meeting.*

9. CORRESPONDENCE

To note items of correspondence (list attached).

10. PAYMENTS

To approve the payments for signing. (Details to be circulated to members prior to meeting)