



PULBOROUGH PARISH COUNCIL
Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 12TH APRIL 2018
AT THE SPORTS PAVILION**

PRESENT: Cllrs Henly (Chairman), Bignell, Court, Lawson and Queded

IN ATTENDANCE: Mrs H Knight (Clerk)

The meeting opened at 7.50pm

90. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs Clarke and Hare due to prior commitments.

91. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest.

There were no changes to Register of Interests.

92. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 8th March 2018 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report

Update from the meeting held on 08.03.18

Min No. 80 - Minutes- Clerk's Report Min No. 69 Additional Updates

The water leak has now been rectified and the Deputy Clerk is liaising with Business Stream regarding a leak allowance claim. An enquiry will also be followed up with the insurance company as to whether an insurance claim can be made.

Min No. 80 - Minutes- Clerk's Report Min No.72 - Rivermead

The Deputy Clerk has requested, and is waiting for, an up to date title plan for Rivermead as it does not appear that the Parish Office has the most up to date copy.

Min No. 80 - Minutes- Clerk's Report Min No. 73 - Pocket Park

No designs for the noticeboard have been put forward from the school or Youthclub. The Deputy Clerk has requested photographs when the Neighbourhood Wardens

next carry out their volunteer session, but this may be a while yet, so if any Cllrs have any ideas of what could be inserted onto the notice, please contact the Deputy Clerk.

Min No. 84 - Grab Lorry Hire

The cost for the hire was higher than originally advised as the £410.00 + vat only included waste up to 2 tonne. The additional amount of £698.40 + vat (total invoice of £1108.40 + vat) was for an additional 5.82 tonnes. The Deputy Clerk did dispute this as this was not mentioned in the original verbal quotation, but after several discussions with the hire company, it was felt that this amount had to be paid, but it was noted that this information needs to be considered for future quotations.

Min No. 86 - Pocket Park Culvert

An application for funding has been submitted to 'Operation Watershed', however the funding committee have advised that they would like to attend a site visit as it seems unusual that this type of maintenance work needs to be carried out again, after only 3 years. They have not refused the application at this stage, but they wish to advise and be assured that procedures will be put in place to prevent future blockages. The Deputy Clerk is still waiting for a date to meet up with their representative.

93. PUBLIC SPEAKING

There were no public speakers.

94. POCKET PARK

Members received information and a request from the NHW's regarding a forest school leader making use of an area in Pocket Park. It was noted that St Mary's School had declined to participate after all. Following some discussion, Members felt that whilst the forest school may prove a worthwhile initiative, more information may be required such as how many children/adults would be there at any one time, how frequently they would use the site. Concern was expressed that Pocket Park is a very 'busy' area. It was proposed that in the first instance, the forest school leader be advised to visit the area and meet with a representative of the Council (Groundsman/Cllr/officer) to ensure it was suitable and if so the Committee would then consider the matter again.

Resolved: That the leader of the forest school be invited to meet a representative of the Council at Pocket Park to ascertain suitability

95. PLAYGROUND WORKS

95.1 Members received the February 2018 inspection report and a quotation of £147.00 + vat for replacing the flat swing chains on the Wicksteed 1 Bay 2 flat arch swing in the Rectory Close play park.

Resolved: To approve that work proceed as per quotation

95.2 Members noted and **RATIFIED** urgent repair costs to the zip wire , totalling £147.50 + vat from ARD Playgrounds.

95.3 Members received 3 quotations for 6 monthly playground inspections, including the gym equipment. Members **AGREED** to proceed with the quotation of £409.50 + vat for six monthly inspections from ARD Playgrounds.

Resolved: Proceed with quotation of £409.50 + vat from ARD Playgrounds.

95.4 Members received correspondence from ARD Playgrounds regarding the tarmac pad for the Sutcliffe games wall. The Clerk advised that further correspondence had

been received from ARD Playgrounds that afternoon, from which it was clear that there was still misunderstanding on their part.

Following considerable discussion, it was felt that owing to the apparent confusion, and given that the ARD report listed this as a Low Risk/Priority 2 with 'consideration' only of a larger playing surface, this should be monitored for the time being and that ARD Playgrounds be asked to meet with a Council representative at their next inspection visit to establish the facts.

Resolved: Groundsman to monitor the area regularly for trip hazards, and ARD Playgrounds be requested to meet on site at next 6 month inspection

During further discussion, suggestion was made that a regular programme of fertilizer and stronger grass seed may provide a solution to the problem of the grass edging not thriving. It was **AGREED** that the Deputy Clerk be asked to investigate this with suppliers and the Groundsman, and Cllr Lawson would provide some contact details of a potential grass seed supplier, as they may be able to advise.

- 95.5** Members discussed the Wicksteed 4.4m slide, for which the report identified a Low Risk/Priority 2 but gave corrective action as recommending a new safer surface to be installed in the near future. It was **AGREED** that no quotes would be sought for the time being but the Groundsman monitor this area carefully for further of deterioration.

96. RIVERMEAD

Members received one quotation (2 were sought) for a species survey at Rivermead as requested at the R&OS meeting on 14.09.17, min no 26. Members **AGREED** to proceed with the quotation of £640.00 from Dolphin Ecological Surveys.

Resolved: Proceed with quotation of £640.00 from Dolphin Ecological Surveys.

97. MULTI SPORTS FACILITY

Members received comments and potential costs for re-surfacing the MSF, following a site visit from the Sports Centre Manager at Southwater. It was noted that the quotes provided by the Southwater installer were indicative only at this stage. During lengthy discussion, it was felt that unknowns still existed such as wet weather conditions, how much more usage the area may gain balanced against the high cost of full replacement options. It was **AGREED** that in the first instance a professional jet wash may suffice, which was one of the suggestions from the Southwater officer. It was noted that the surface was power washed in October 2017 but it was unclear whether this had been in-house or by external contractor.

Resolved: That the Deputy Clerk be asked to clarify whether the surface was recently power washed, if so by whom, at what cost, and that a quote/s be obtained for a professional power wash

98. ITEMS FOR NEXT R&OS AGENDA

None. Cllr Quested queried previous discussions with the Clerk regarding provision of a Council vehicle for the Groundsman. The Clerk advised that she was in early stages of researching this and it would come before F&P or Council for consideration.

99. CORRESPONDENCE**WSCC**

Information on public rights of way management. Already copied to all Cllrs on 08.03.18.

SDNPA

Notes from the Sussex Pathwatch meeting on 06.09.17 & 13.02.18.

Publications

- Wey & Arun Canal Trust e-newsletter March & April 18 and their quarterly magazine.

Residents/ Associations

- Email correspondence regarding noise at the Sports Pavilion. Copied to Committee.
- Notification that the Nutbourne Residents Association's Easter Egg Hunt had to be cancelled due to lack of volunteers and contact details should anyone wish to volunteer next year.

100. PAYMENTS RESOLVED:

Members approved the following payments, and the cheques/direct debits were duly signed:-

Payee	
Pulborough Social Centre	69.13
ABA (Construction) Ltd	177.00
MacConvilles Ltd	27473.40
Maggie Williams Planning	422.95
Surrey Hills Solicitors	540.00
DCK Accounting Solutions Ltd	1343.04
WSALC Ltd	1645.26
NatWest	17.50

The meeting closed at 8.45pm

.....**CHAIRMAN**

.....**DATE**