



PULBOROUGH PARISH COUNCIL

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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 9th OCTOBER 2014
AT THE VILLAGE HALL**

PRESENT: Cllrs E Wallace (Chairman), Buck, Lawson, Henly, Mills, Queded & Wilson.

IN ATTENDANCE: Lisa Underwood (Assistant Clerk) and 0 members of the public.

The meeting opened at 8.31PM

58. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr. Clarke.

59. DECLARATIONS OF INTEREST

There were no declarations of interest.

60. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 11th September 2014 as a true and accurate record of the proceedings and the Chairman signed them.

CLERK'S REPORT

Item 46 – Nutbourne Common

Mr Brian White has sent an email regarding the discussion at the last meeting. Mr White has advised that he is disappointed that the subject of a sub group was not minuted; see email correspondence in Councillor's packs. From the Assistant Clerk's recollection, this matter of sub groups was mentioned within Mr White's public speaking part of the minutes, and as public speakers are not minuted, this was not included. If the Committee would like the Assistant Clerk to refer to this part of the public speaking, please advise and they will be included within this evening's minutes. *The Committee AGREED that as public speaking was not minuted, the minutes of 11th September 2014 were a true and accurate record of the proceedings.*

Jonathan Rodwell of Beechdown Arboriculture has advised that there are no amendments to the quotation for the Tri Annual Survey. Therefore, weather permitting, the work will be carried out by the end of this month.

Item 47 – Playgrounds

The Groundsman has been given a list of Priority 2 works to carry out, and ARD Playgrounds have only just submitted their quotation for all other works. This matter will be added onto the R&OS agenda for 20th November 2014.

Item 48 – Memorial Garden

Peter Jones submitted his comments on the security of the memorial garden, after the agenda was issued. Therefore this matter will be added to the R&OS agenda for 20th November 2014.

The Youth Worker has been asked to include the memorial garden, along with the area by the waste bins at Tesco, on his evening walk-about. However he has been unable to go yet, as he needs someone to go with him.

The Groundsman has bought an extra length of hose to enable him to water the memorial garden fully, and he has advised that this method of watering is preferred, rather than a water bowser. Therefore he will continue using the hose, and the Clerk will approach the Village Centre Manager to discuss paying towards water costs.

Item 49 – Drone on Cousins Way Recreation

The Parish Office have not been able to find contact details of the drone operator, and so the operator has not been contacted.

61. PUBLIC SPEAKING

There were no public speakers.

62. COUSINS WAY TRIM TRAIL

Prior to this meeting, residents of Orchard Way & Cousins Way were invited to attend a presentation from Sovereign Play regarding the trim trail. Unfortunately Jamie Makopa was unable to attend, due to car trouble. Therefore, Cllr. E Wallace presented the proposals to the residents in attendance and comments and concerns from the residents were discussed and noted. In summary, the residents in attendance had the following comments:

- The Police and LAT should be consulted in these proposals.
- The proposed plans for the equipment, would diminish the walking route, for dog walkers, around the perimeter of the recreation ground, and the space available for other users.
- It would be a degradation of the area and encourage anti-social behaviour (ASB), and risk the safety of a nice family area.
- It would be an invasion of privacy.
- If there were casualties, from using the equipment, ambulances would not be able to gain access.
- The ground is in bad condition.
- The Police would have to conduct patrols with torches.
- The residents in attendance are not representative of all views, as it was felt that some residents may have thrown their invitation letter away.
- The residents and people who use the recreation ground must be kept involved in the decision making.

One resident requested information on how long the Parish Council's lease was on this land. Subsequent to the meeting, the Clerk advised that there is no lease and the Parish Council own the land.

Another resident asked why the equipment couldn't be put in the main recreation ground. Cllr. E Wallace advised that there was no available space.

Members felt that dog walkers and other users would still have enough space to use the recreation ground, and there was no certainty that this equipment would encourage ASB. Members felt the health benefits to people using this equipment was very important, given the latest statistics of child and adult obesity.

Members AGREED that they needed to work with the residents, the LAT and the Police, in taking this project forward. The Assistant Clerk advised that PCSO Dunning and PC Algar were invited to attend the presentation, but were unable to attend. The Assistant Clerk was instructed to arrange a meeting between the R&OS Committee (especially Cllr. Gill, with her medical background), residents, users of the recreation ground, Peter Jones (LAT), PCSO Dunning, the Youth Worker and Sovereign Play. Residents in attendance will be contacted via email (contact details obtained at the presentation), and notices will be displayed advising of the meeting date.

63. BUDGET FOR 2015 - 2016

The Assistant Clerk advised that the Groundsman has said that he will require a new tractor within the next few months, Fred has advised that the cost for this will be in the region of £10,000. The Committee AGREED that this will have to be budgeted for in 2015 – 2016's budget, and referred to the F&P Committee for approval.

The Committee also AGREED that a budget will need to be set for work in Pocket Park and needs to be included by the F&P Committee in their budget meeting.

64. POCKET PARK

Members noted that work needs to be carried out within Pocket Park. It was suggested that members of the R&OS Committee attend site and do an assessment of the work needed to be carried out, and ascertain what could be done by a volunteer working group, and what needs to be done by Contractors. The Assistant Clerk was instructed to arrange a date for the Committee to meet, preferably at the beginning of November, when most of the leaves have fallen down.

65. ALLOTMENTS

The Assistant Clerk advised that she has been unable to obtain a third quotation for ditch maintenance. The Committee AGREED that they would consider the two quotations previously received, without a third quotation. The Assistant Clerk reiterated the quotations; S.R.Brierley Groundworks £3495.00 +VAT and Drainboss £5900 + VAT. The Committee AGREED to recommend to Full Council that S.R Brierley Groundworks carry out the works.

Resolved: Recommendation to Full Council for S.R.Brierley Groundworks to carry out the ditch maintenance works.

66. MEMORIAL GARDEN

Cllr. Kipp would like the Committee to consider the option of having an information board, giving background information about the memorial garden, and the reason why certain plants were planted. Cllr. Kipp sent some ideas to the Committee for consideration. Members discussed the options, but felt that the board and information already in situ was sufficient, and anything bigger would detract from the simplicity of the area. However, members noted that the positioning of it could be altered, to be nearer the gate and on a diagonal. Members will go to the Memorial Garden to view the current noticeboard and bring back ideas at the R&OS meeting on 20th November 2014.

67. SOLAR LIGHTING IN MASONS WAY PLAY AREA

Cllr. E Wallace explained the need for this lighting to new Councillors, stating that as there has previously been crime issues in this area, a light was requested to keep the area safer. The Assistant Clerk advised that funding from the Think Family Neighbourhood had been approved, however after obtaining installation costs, ARD Playgrounds advised that installing an item onto the rubber safer surface could compromise the minimum use zone of the play equipment that shares the same rubber safer surface. The only beneficial place to install the light is in the middle of the playground, which will compromise the minimum use zone.

After some discussion, members AGREED that the installation of a solar light was not possible and there were no other options. Members noted that residents must continue to report crimes in this area to the Police. The Assistant Clerk was instructed to advise all interested parties accordingly.

Resolved: The Assistant Clerk to instruct all interested parties the light cannot be installed.

68. WEEKLY PLAYGROUND INSPECTIONS

The Assistant Clerk advised that in accordance with the Insurance Policy weekly playground inspections for all playground equipment need to be carried out. The Committee AGREED that the Groundsman should carry out the weekly inspections for equipment in the main recreation ground and Masons Way, and instructed the Assistant Clerk to facilitate accordingly.

Resolved: The Assistant Clerk will instruct the Groundsman to carry out weekly inspections on playground equipment.

69. MSF CHARGES FOR FOOTBALL

The Committee AGREED that the original charge of £17.50/session should be charged for the new season, and reviewed if the Football Club approaches the Parish Council with any problems. The Assistant Clerk was instructed to advise all relevant parties.

Resolved: The Assistant Clerk advise all relevant parties of the session charges.

70. ACCESS DOOR TO CHANGING ROOMS

A request was sent to all clubs, who use the Sports Pavilion, asking if they have a key to the access door to the changing rooms, as it keeps being unlocked. None of the clubs who responded own a key to that door, so members AGREED that the lock should be changed to prevent unauthorised people accessing the changing rooms. The new key will be given to the Caretaker, and a copy retained in the Parish Office. The Assistant Clerk was instructed to arrange accordingly.

Resolved: The Assistant Clerk will arrange to have the locks changed.

71. CORRESPONDENCE

Resident Correspondence

Email regarding BW1993. Copied to Committee.

Horsham Matters

Email correspondence from Dan Jenkins, Youth Worker, advising of news about two youths sleeping rough, by New Place Nurseries. Copied to Committee.

72. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA

- Police Commissioner to hold a public meeting. (Cllr. Buck for Full Council)
- Hanging Baskets (Cllr. Quested for Full Council)
- Lime tree on footpath, along bowling green (Cllr. Wilson).

73. PAYMENTS RESOLVED:

That the payment of the following payments be approved and cheques signed:

PAYEE	AMOUNT/£
Pulborough Social Centre	102.00
D Hurst	240.77
EDF Energy 1 Ltd	133.96
Office First	20.38
Eyelevel Design Consultants	155.40

The meeting closed at 10.00pm

.....CHAIRMAN

.....DATE