



**PULBOROUGH PARISH COUNCIL**  
*Working together for a better future*

**To Members of the Finance & Policy Staffing Sub-Committee:**

You are hereby SUMMONED to a meeting of the Finance & Policy Staffing Sub-Committee to be held in the Committee Room at the Sports Pavilion on **Thursday 12<sup>th</sup> January 2023 at approximately 9.30pm** (following the Finance & Policy Committee meeting)

Public and press do not have a statutory right to attend this meeting and are excluded due to the confidential nature of the business to be transacted.

**Heather Knight**  
**Clerk**  
01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)  
Swan View, Lower Street, Pulborough, RH20 2BF

**Dated: 5<sup>th</sup> January 2023**

**AGENDA**

- 1. Apologies for Absence**  
To receive and approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**  
To receive members declarations of interest on any agenda items and to note any changes to councillors' register of interests.
- 3. Minutes**  
To approve the minutes of the meeting held on Tuesday 19<sup>th</sup> April 2022 (attached) and to receive the Clerk's report.
- 4. Staff Matters Report**  
To receive the Clerk's confidential report and consider any further action required, including  
To note recent staff absences;  
To note implementation of recent national pay awards for relevant staff, backdated to 1<sup>st</sup> April 2022, as advised by NALC;  
To note an additional day of annual leave for relevant staff with effect from 1<sup>st</sup> April 2023, as advised by NALC;  
Consideration of appointing external HR contractor.
- 5. Annual Salary Reviews**  
To undertake annual review of staff salaries (2022 backdated)